

December 1, 2025

Dear Sewage Treatment System (STS) Contractor:

Enclosed you will find an application for the 2026 STS Contractor Registrations and Septage Hauler Vehicle Permits. These registrations are effective January 1, 2026 and are valid for the 2026 calendar year. Please complete the application form with all of your pertinent information, and remember that **prior** to initiating work on an STS, it is required that that you are registered with this office.

Along with your application, you are required to submit the following or your application cannot be processed and will be returned to you:

- Certificate of passing the required Ohio Department of Health Examination
- Proof of General Liability Insurance (not less than \$500,000.00)
- Proof of Statewide Surety Bond
- Proof of qualifications to service proprietary systems and components
- A letter on company letterhead stating which systems you will be registering to service, including registering to conduct point of sale inspections
- Proof of completion of a minimum of 6 CEU hours approved by ODH in 2025
- A copy of the Septage Hauler Truck Inspection Report for each vehicle to be registered

The required documents from the Ohio Department of Health (ODH) and additional information to help you in this process can be found on the ODH website at:

<https://odh.ohio.gov/wps/portal/gov/odh/know-our-programs/sewage-treatment-systems/INFORMATION-FOR-CONTRACTORS>

Please note that you must have a Service Provider Inspection conducted by this office during 2026 in in order to become a registered Service Provider for the 2027 calendar year. Please contact me to schedule this inspection.

Please feel free to contact me at (216)201-2001 EXT 1246 or rjewell@ccbh.net with any questions or concerns regarding the STS Program.

Sincerely,

Rebecca Jewell

Rebecca Jewell, REHS
Program Manager
Environmental Public Health Services