

CONTRACT REVIEW COMMITTEE – AGENDA

October 7, 2025

1. Call to Order.
2. Roll Call.
3. Public Comments – Agenda items only (3 minutes maximum).
4. **APPROVAL OF CONSENT AGENDA:**

Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

A. Approval of the Minutes of Prior Meetings: Regular Meeting – September 16, 2025.

B. Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

1. CRC 2025-197 Epidemiology, Surveillance & Informatics submitting a no cost extension for the 2025 Healthy Brain Intuitive grant (2025-022) to revise and extend the end date of the contract from September 29, 2025 to December 31, 2025. Amount to be received is to remain the same.

5. **CONTRACTS AND AWARDS:**

A. Tabled Items

None

B. New Items for Review

1. Bid/Quote Openings \geq \$40,000.00

None

2. Bid/Quote Openings $<$ \$40,000.00

Lead Program

- a) CRC 2025-198
461 Kenwood #L
Euclid, OH 44123

- b) CRC 2025-199
1562-1564 Hopkins Ave.
Lakewood, OH 44107

3. Expenditures: Contracts < \$40,000.00

- a) CRC 2025-200 Administration Services submitting an addendum to contract with the Public Health Services Council of Ohio (PHSCO) to provide quality improvement training and support services from July 15, 2025 through February 28, 2026. Increasing the amount to be paid to PHSCO from \$16,500 to not to exceed \$19,500.00.

Purpose: To provide quality improvement training and support services to CCBH staff.

Funding Source: 100% funded by CCBH General Revenue.

- b) CRC 2025-201 Administration Services submitting a contract with Richardson Compensation Consulting, LLC from January 1, 2026 through December 31, 2026. Amount to be paid to Richardson Compensation Consulting, LLC is not to exceed \$24,500.00.

Purpose: To provide compensation services including, but not limited to, job evaluations and market pricing to CCBH.

Funding Source: 100% funded through CCBH General Revenue

- c) CRC 2025-202 Administration Services submitting a contract with USI Insurance Services for health insurance consultant services from January 1, 2026 through December 31, 2026. Amount to be paid to USI Insurance Services is not to exceed \$24,205.00.

Purpose: To provide healthcare insurance consulting services to CCBH.

Funding Source: 100% funded through CCBH General Revenue.

- d) CRC 2025-203 Administration Services submitting a contract with Karen Hacker Health Strategies, LLC to provide facilitation and coaching support services from October 1, 2025 through April 30, 2026. Amount to be paid to Karen Hacker Health Strategies, LLC is not to exceed \$13,000.00.

Purpose: To provide facilitation and coaching support services to the Board and CCBH staff.

Funding Source: 100% funded by CCBH General Revenue.

6. Revenue Generating Agreements < \$25,000.00

7. Contract Rescissions

8. Other Business

9. Public Comment (3-minute maximum)

10. Motion to adjourn the meeting.