

Cuyahoga Regional HIV Prevention and Care Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Naimah O’Neal, Faith Ross – Co-Chairs



COMMUNITY LIAISON COMMITTEE (CLC)

Virtual “Teams” Meeting Minutes

Wednesday, March 5, 2025 – 12-1:30 pm

CLC Committee Members			Planning Council Members	Community Attendees	Presenter(s)
1. Naimah O’Neal, Co-Chair		P	Billy Gayheart	Jeffrey M.	
2. Faith Ross, Co-Chair		P		Jeff S.	CCBH Staff
3. LeAnder Lovett		A		Brooke W.	Lisa-Jean Sylvia
4. Talib Mahdi*		P		Vincent H.	Brittanie Evans
5. Kimberlin Dennis		P			Monica Baker
6. Sahara Rivera		A			
Total of 12 in attendance		P=Present A=Absent O (Other) = Phone *Non-member Volunteer or Pending PC Member			
Call to Order		Co-chair, Faith Ross, called the meeting to order at 12:06 pm.			
Moment of Silence		In remembering all those past, present, and future in the fight against HIV/AIDS.			
Quorum Determination		Four of six CLC committee members present - quorum of four (4) needed.			
Welcome, Introductions & Conflicts of Interest		All members, attendees, and guests welcomed.			
Approval of Agenda		CLC Committee reviewed and approved the agenda for March 5, 2025. Motion made by Talib Mahdi, seconded by Kimberlin Dennis. In Favor: 4; Opposed: 0; Abstained: 1 – Jeffrey M.			
Approval of Minutes		CLC Committee reviewed and approved the minutes from February 5, 2025. Motion made by Talib Mahdi, seconded by Billy Gayheart. In Favor: 4; Opposed: 0; Abstained: 1 – Jeffrey M.			
Old/New Business Consumer Survey Results		<i>Discussion: Given the input we’ve received from the community, what do we want to highlight during PSRA?</i> <ul style="list-style-type: none">The consumer survey had 322 responses that were able to be entered into the system – just under 10% of consumers. This was an increase of almost 40% from last year. Responses from outside of Cuyahoga County decreased, partly due to incomplete surveys or inability to enter survey data from Lorain County. Survey results were reviewed.Future considerations – Increase reach in outlying counties. Work with folks in different hospital systems to send MyChart message. Now that we have a good number of			

	<p>responses, it's a good time to do a review of the survey. Maybe we do a longer survey every 3 years.</p> <ul style="list-style-type: none"> • Consider the literacy rate in the TGA for future surveys. • Having the longer survey for needs assessment every 3 years with smaller surveys in other years is a good idea. • Paper surveys are unreliable because you can't require people to answer questions. It can be helpful to use iPads in order to help people fill out surveys electronically.
Planning Council Recruitment	<p><i>Recruitment priorities:</i></p> <ul style="list-style-type: none"> - People who are living with HIV and do NOT work for an organization that receives Part A Funding - People under 40 - People who are Black - People who are men <p><i>Who do you know who would be a good addition to the Planning Council?</i></p> <ul style="list-style-type: none"> • In order to stay compliant, we need to have 33% of our members receive Ryan White services and who are not affiliated. We are currently at 36% - if 1 person steps away, we will not be compliant. <ul style="list-style-type: none"> - Consider finding more avenues to make participating in PC easier. - Is there a strategy that we have not used that we might consider? - There are a lot of restrictions on what we can do, especially around funding.
Planning Council Forms	Attendees completed their forms prior to the meeting.
Parking Lot	None
Announcements	<p>Billy G – Youth recruitment and engagement work group.</p> <p>Lj Sylvia – Community events were sent in prior email.</p> <p>Jeff M. – Men's health summit upcoming.</p> <p>Kimberlin Dennis – June 5th event at City Hall for National HIV Long-Term Survivors Awareness Day.</p>
Adjournment	<p>Meeting adjourned at 1:22 pm.</p> <p>Motion made by Jeff M., seconded by Naimah O'Neal.</p>