

CUYAHOGA COUNTY
BOARD OF HEALTH
YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

CONTRACT REVIEW COMMITTEE

MINUTES – March 18, 2025

Meeting called to order by Brandy Eaton, Chair of the CRC at 1:40 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on March 18, 2025.

Roll Call: The following members were present: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – March 4, 2025.
Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

It was moved by Brandy Eaton, seconded by Joe McRae, that the consent agenda, including the minutes of the March 4, 2025 CRC meeting be approved.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching.

CONTRACTS AND AWARDS:

Tabled Items:

New Items For Review

Bid/Quote Openings ≥ \$40,000.00

It was moved by John Sobolewski, seconded by Martha Halko, that the following contract (CRC 2025-036) for Unarmed Security Guard Services be accepted as the lowest and best, and a recommendation that a contract be awarded to PalAmerican Security be submitted to the Board for approval (ref. enclosed).

Presented by: Erik Hamilton

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by John Sobolewski, seconded by Brandy Eaton, that the following contract (CRC 2025-056) for 1050 East 200th St., Euclid, Ohio 44117 be accepted as the lowest and best, and that a contract be awarded to Green Home Solutions in the amount of \$61,725.00 be submitted to Board for approval (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

Bid/Quote Openings < \$40,000.00

It was moved by Brandy Eaton, seconded by Martha Halko, that the following contract (CRC 2025-057) for 1351 Shawview Ave., East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$8,900.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Joe McRae, seconded by John Sobolewski, that the following contract (CRC 2025-058) for 20102 Wickfield Ave., Warrensville Heights, Ohio 44122 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$10,200.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Martha Halko, seconded by Judy Wirsching, that the following contract (CRC 2025-059) for 20050 Upper Valley Dr., Euclid, Ohio 44117 be accepted as the lowest

and best, and that a contract be awarded to American Builders & Applicators in the amount of \$33,000.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by Brandy Eaton, seconded by Joe McRae, that the addendum to the contract (CRC 2025-060) with Quarry Hill Orchards (CRC 2024-014) under the 2022/2025 Feed Our Future (RFSP) grant to decrease the amount to be paid to Quarry Hill Orchards from \$10,000.00 to \$1,711.25 to be approved.

Presented by: Alison Patrick

Purpose: To decrease the contract amount.

Funding Source: 100% reimbursable through 2022/2025 Feed Our Future grant.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Martha Halko, seconded by Jana Rush, that the following contracts (CRC 2025-061) under the 2025/2026 Ending HIV Epidemic – Care grant from March 1, 2025 through February 28, 2026 to be approved.

The Centers	\$ 4,000.00
Nueva Luz Urban Resource Center	\$32,000.00
We Think 4 A Change	\$ 8,500.00

Presented by: Erin Lark-Turcoliveri

Purpose: To provide medical and support services to people with HIV.

Funding Source: 100% reimbursable through 2025/2026 Ending HIV Epidemic-Care grant.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

Revenue Generating Agreements < \$25,000.00

Contract Rescissions

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Jana Rush, seconded by Judy Wirsching, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:50 p.m.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

RFP RESULTS

Program: CCBH Building Operations
Title: Unarmed Security Guard Services
RFP No: 2025-01
CRC No: 2025-036

The following quotes were opened on: 02/18/2025 @ 11:03am
Opened by: Kendra Bates
Logged in by: Judy V. Wirsching

NAME OF CONTRACTOR	RECEIVED	QUOTE
Moore Safety Solutions	02/18/25 @ 8:34am	\$33.20/hr YR1, \$34.03/hr YR 2, \$34.71/hr YR 3
PalAmerican Security	02/18/25 @ 9:31am	\$25.05/hr YR1, \$25.59/hr YR 2, \$25.96/hr YR 3

Recommended award: PalAmerican Security

Brief Justification:
Following a review of the proposals submitted by Moore Safety and PalAmerican Security, it has been determined that the proposal submitted by PalAmerican Security was more substantial and more detailed than Moore Safety and the hourly and total cost of PalAmerican was much lower than Moore Safety as well. The recommendation is to award the bid to PalAmerican Security. The selection made was based on PalAmerican being the best and lowest bidder.

CUYAHOGA COUNTY BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Horizon Child Development Center

Address: 1050 E.200th St.

City,State, Zip: Euclid, OH 44117

CRC No: 2025-056

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	MATCH
Green Home Solutions	\$61,725	\$61,725	\$0
ESTIMATE:	\$53,220.00		

Recommended award: Green Home Solutions

CUYAHOGA COUNTY BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Helen DeForest-Rose

Address: 1351 Shawview Ave.

City,State, Zip: East Cleveland, OH 44112

CRC No: 2025-057

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	MATCH
American Builders and Applicators	\$8,900	\$8,900	\$0
Green Home Solutions	\$13,050	\$13,050	\$0
Lead Guru	\$15,080	\$15,080	\$0
ESTIMATE:	\$10,275.00		

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Dominique Wright
Address: 20102 Wickfield Ave.
City, State, Zip: Warrensville Hts., OH 44122
CRC No: 2025-058

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	MATCH
American Builders and Applicators	\$10,200	\$10,200	\$0
Green Home Solutions	\$13,575	\$13,575	\$0
Lead Guru	\$15,350	\$15,350	\$0
ESTIMATE:		\$11,950.00	

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Lisa Johnson
Address: 20050 Upper Valley Dr.
City, State, Zip: Euclid, OH 44117
CRC No: 2025-059

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	MATCH
American Builders and Applicators	\$33,000	\$33,000	\$0
Green Home Solutions	\$45,925	\$45,925	\$0
Lead Guru	\$45,375	\$45,375	\$0
Sosic Painting and Remodeling	\$40,850	\$40,850	\$0
ESTIMATE:	\$39,300.00		

Recommended award: American Builders & Applicators