

CUYAHOGA COUNTY
BOARD OF HEALTH
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*CONTRACT REVIEW COMMITTEE
MINUTES – February 6, 2024*

Meeting called to order by Brandy Eaton, Chair of the CRC at 1:31 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on February 6, 2024.

Roll Call: The following members were present: Joe McRae, Brandy Eaton, Zach Levar, Rick Novickis, Takisha Fuller and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – January 16, 2024.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2024-10 Population Health submitting a Memorandum of Understanding (MOU) with A Vision of Change under the 2023/2024 Ohio Department of Health Implementing Enhanced HIV Prevention and Surveillance for Health Departments grant to provide HIV self-test kits in exchange for monthly demographic data from February 6, 2024 to May 31, 2024. No exchange of funds.

CRC 2024-11 Environmental Public Health Services submitting the following contract addendums under the 2023/2024 Overdose Data to Action grant to revise Exhibit A – Scope of Work. Amount to be paid to the sub-recipients will remain the same.

The Woodrow Project	Resolution 2023-107
Case Western Reserve University	Resolution 2023-125
MetroHealth Systems	Resolution 2023-125

It was moved by Judy Wirsching, seconded by Rick Novickis, that the consent agenda, including the minutes of the January 16, 2024 CRC meeting be approved.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, Rick Novickis, Takisha Fuller and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items:

CRC 2024-06
RFP# 2023-08 Water Quality Lab Services

It was moved by Judy Wirsching, seconded by Brandy Eaton, that the following contract (CRC 2024-06) for Water Quality Lab Services be accepted as the lowest and best, and a recommendation that a contract be awarded to Northeast Ohio Regional Sewer District in the amount of \$450,000.00 be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, Rick Novickis, Takisha Fuller and Judy Wirsching

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

It was moved by Rick Novickis, seconded by Joe McRae, that the following contract (CRC 2024-12) for 1197 Melbourne Rd., East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$35,175.00 be submitted to the Board for approval (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, Rick Novickis, Takisha Fuller and Judy Wirsching

It was moved by Zach Levar, seconded by Takisha Fuller, that the following contract (CRC 2024-13) for 4960 E. 110th St., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$35,850.00 be submitted to the Board for approval (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, Rick Novickis, Takisha Fuller and Judy Wirsching

Bid/Quote Openings < \$25,000.00

It was moved by Zach Levar, seconded by Judy Wirsching, that the following contract (CRC 2024-14) for 1018 E. 129th St., East Cleveland, Ohio 44108 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$23,050.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, Rick Novickis, Takisha Fuller and Judy Wirsching

It was moved by Joe McRae, seconded by Brandy Eaton, that the following contract (CRC 2024-15) for 1337 Hampton Rd., East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$13,275.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, Rick Novickis, Takisha Fuller and Judy Wirsching

It was moved by Rick Novickis, seconded by Zach Levar, that the following contract (CRC 2024-16) for 1355 Hampton Rd., East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$13,350.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, Rick Novickis, Takisha Fuller and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rick Novickis, that the following contract (CRC 2024-17) for 4630 E. 86th St., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$19,475.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, Rick Novickis, Takisha Fuller and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by Brandy Eaton, seconded by Joe McRae, that the contract addendum (CRC 2024-18) with TNT Construction and Contracting (CRC 2023-13) under the Lead Hazard Reduction grant to increase the amount to be paid to TNT Construction and Contracting from \$13,900.00 to \$14,275.00 to be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work found during the project completion.

Funding Source: 100% funded through the Lead Hazard Reduction grant.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, Rick Novickis, Takisha Fuller and Judy Wirsching

It was moved by Joe McRae, seconded by Zach Levar, that the contract (CRC 2024-19) with LexisNexis be extended from one additional year, January 1, 2024 to December 31, 2024 the amount to be paid to LexisNexis not to exceed \$8,028.00 to be approved.

Presented by: John Mills

Purpose: To support both our legal department and our DIS staff for people search functions.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, Rick Novickis, Takisha Fuller and Judy Wirsching

Revenue Generating Agreements < \$25,000.00

Contract Rescissions

It was moved by Judy Wirsching, seconded by Takisha Fuller, to rescind the contract authorization (CRC 2023-208) with TNT Construction and Contracting for lead remediation at 2022 Quail St., Lakewood, Ohio 44107 in an amount not to exceed \$35,199.00.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, Rick Novickis, Takisha Fuller and Judy Wirsching

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Judy Wirsching, seconded by Joe McRae, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:54 p.m.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, Rick Novickis, Takisha Fuller and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

RFP RESULTS

Program: Water Protection
Title: Water Quality Laboratory Analytical Services
RFP No: 2023-08
CRC No: 2024-06

The following quotes were opened on:
Opened by: Wedad Alhamwi & Judy Wirsching
Logged in by: Judy Wirsching

NAME OF CONTRACTOR	RECEIVED	BID AMOUNT
Northeast Ohio Regional Sewer District (NEORS)	01/12/24 @ 3:47pm	*
		*

* Pricing is broken down by individual test costs. Lowest bid will be determined by using estimated testing quantities (based on previous years activities) and calculating an estimated annual cost.

Recommended award: TBD

Brief Justification:

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Alex Martinez
Address: 4960 E.110th St.
City,State, Zip: Garfield Hts., OH 44125
CRC No: CRC 2024-13

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$35,850	\$25,625	\$10,225	\$15,625
Green Home Solutions	\$53,500	\$31,075	\$22,425	\$21,075
Paragon CMS	\$41,850	\$26,610	\$15,240	\$16,610
Sosic Painting & Remodeling	\$62,325	\$47,500	\$14,825	\$37,500
TNT Construction	\$50,185	\$30,175	\$20,010	\$20,175
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ESTIMATE:	\$39,237.50	\$ 22,412.50	\$ 16,825.00	

Recommended award: American Builders & Applicators

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QUOTE RESULTS

Project Address

Name: Carolyn Osborne
Address: 1337 Hampton Rd.
City, State, Zip: East Cleveland, OH 44112
CRC No: CRC 2024-15

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$13,275	\$9,700	\$3,575	\$0
Green Home Solutions	\$24,875	\$20,350	\$4,525	\$10,350
Paragon CMS	\$19,555	\$15,680	\$3,875	\$5,680
Sosic Painting & Remodeling	\$43,100	\$36,600	\$6,500	\$26,600
TNT Construction	\$18,520	\$15,000	\$3,520	\$5,000
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ESTIMATE:	\$17,500.00	\$ 14,175.00	\$ 3,325.00	

Recommended award: American Builders & Applicators

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QUOTE RESULTS

Project Address

Name: Tracie Osborne
Address: 1355 Hampton Rd.
City, State, Zip: East Cleveland, OH 44112
CRC No: CRC 2024-16

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$13,350	\$11,600	\$1,750	\$1,600
Green Home Solutions	\$20,275	\$15,750	\$4,525	\$5,750
Paragon CMS	\$18,530	\$13,904	\$4,626	\$3,904
Sosic Painting & Remodeling	\$25,839	\$19,614	\$6,225	\$9,614
TNT Construction	\$19,520	\$14,300	\$5,220	\$4,300
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ESTIMATE:	\$13,800.00	\$ 11,425.00	\$ 2,375.00	

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Sharrod Watson
Address: 4630 E.86th St.
City,State, Zip: Garfield Hts., OH 44125
CRC No: CRC 2024-17

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$19,475	\$16,250	\$3,225	\$6,250
Green Home Solutions	\$32,300	\$24,825	\$7,475	\$14,825
Paragon CMS	\$21,703	\$18,843	\$2,860	\$8,843
Sosic Painting & Remodeling	\$29,999	\$26,052	\$3,947	\$16,052
TNT Construction	\$25,280	\$19,435	\$5,845	\$9,435
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ESTIMATE:	\$21,260.00	\$ 15,960.00	\$ 5,300.00	

Recommended award: American Builders & Applicators