

Cuyahoga Regional HIV Prevention and Care Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Naimah O'Neal, Faith Ross – Co-Chairs



Community Liaison Committee (CLC) Minutes

Wednesday, June 7, 2023

12:00 pm to 1:00 pm

Start: 12:05 pm

End: 1:01 pm

Facilitator: F. Ross

Moment of Silence

Welcome and Introductions

Please note: PC members who have a conflict of interest must inform the committee at the beginning of each meeting. A Conflict of Interest, as it pertains to the Ryan White Planning Council Bylaws, is defined as "an interest (actual or perceived) by a Planning Council member in an action that may result in personal, organizational, or professional gain for the member or his/her spouse, domestic partner, parent, child, or sibling."

Approval of Agenda: June 7, 2023

Motion: N. O'Neal Seconded: P. Scardino

Vote: In Favor: All Opposed: 0 Abstained: 0

Approval of the Minutes: May 3, 2023

Addendum:

Motion: N. O'Neal Seconded: P. Scardino

Vote: In Favor: 10 Opposed: 0 Abstained: 0

Old/New Business

Review Consumer Survey Presentation- N. O'Neal

We want to thank all that participated in this survey. It was a success as we had 128 surveys, surpassing last year's number by 40 percent. We especially thank all the case managers for their support in giving the surveys to their clients.

***Comment: F. Ross** – We also want to do thank you letters to everyone who worked hard on this, to show our appreciation for their contributions.

***Comment: N. O'Neal** – We should do two letters this year, one for case managers and one with the survey results for all to see.

***Comment: N. O'Neal** – As the survey shows we are beginning to reach people in other parts of TGA, we could look at doing something to increase this presence.

***Comment: F. Ross** - Maybe we could do this in the summer, opening up for more people during events.

***Question: N. O'Neal** – So, would we have to create another survey, and when?

***Response: C. Droster** - Maybe do one by March of current fiscal year, leave open spring to late summer, close in fall, and have it ready for the following year.

***Comment: L.J. Sylvia** – We need to close it by February, then we can have it by March, as we will probably have a year requiring things to realign before seeing if we need to do more.

***Question: L. Lovett** - When the survey comes again, can we as members participate?

***Response: N. O'Neal** – All on CLC or PLWH PC members can take it and add numbers to the goal.

***Comment: B. Willis** – Should we add those numbers to Lorain event?

Response: F. Ross – This survey was thought to be for next year's data, and was only going to be brought to the June 21st PSRA for discussion.

***Comment: L.J. Sylvia** - The priority setting has happened but resources allocation will happen on 21st.

Cuyahoga Regional HIV Prevention and Care Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Naimah O'Neal, Faith Ross – Co-Chairs



***Comment: C. Droster** - This info is for next year, but we wanted to use this for March so that we wouldn't be a year behind.

***Comment: B. Gayheart** – The fact that it is being used for later, and we are using last year's data now, we should use the survey much as possible, and take it to events.

***Comment: L.J. Sylvia** The only issue is if using same survey and collect more data, we'd have to edit data and they won't line up, having multiple data sets.

***Comment: N. O'Neal** – The only reason for this decision is for using it at Lorain Pride., and if we don't do this, it won't be used at the event. If agreement, the vote is to keep the survey open to use at upcoming events so people can get access and take this with them.

Motion: To keep the CLC survey open and keep it open until next year.

Motion: N. O'Neal Seconded: J. Mazo

Vote: In Favor: All Opposed: 0 Abstained: 0

Motion passed.

F. Ross – We will keep survey open and use data for next year, and if we want, change next year.

C. Droster - It will need to close in February to use for PSRA.

Lorain Pride: Review Materials & Confirm Members

***Comment: L. J. Sylvia** – The palm card has been revised, two versions and Toni has materials available.

***Comment: N. O'Neal** – As feedback on the youth recruitment video, we may need to change some language on the palm card such as: removing HIV in the front heading to just read, Cuyahoga Regional Prevention and Care. Also, on the section on the services, take out HIV, and note it as health and wellness, as the video mentioned taking HIV out of the conversation would possible engage more youth, and if people are interested in Ryan White or Planning Council, they will get in touch with us.

***Comment: B. Gayheart** – As Naimah makes a point on how to frame the language, and in the interest of time, a motion is requested to leave the palm card in the hands of the CLC chairs on changing or re-wording the language as it relates to youth. Also, we use survey now, take to events, no hurt in doing this, and suggest leaving in hands of co-chairs and how to frame it

***Question: P. Scardino** – Should the chair ask for a motion?

***Response: N. O'Neal** - Yes, the chair is to ask for a motion.

Motion: F. Ross - To leave the palm card re-wording decision in CLC chair hands.

Motion: B. Gayheart Seconded C. Droster

Vote: In Favor: 8 Opposed: 2 Abstained: 0

Motion passed.

F. Ross – If anyone has other suggestions or ideas, please send them to the CLC chairs.

Parking Lot Items

CLC Consumer Education Focused Presentation

Standing Business

Agree on CLC Committee work activity (if any) to be reported at the August 16, 2023 Executive & Planning Council meetings

Cuyahoga Regional HIV Prevention and Care Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Naimah O'Neal, Faith Ross – Co-Chairs



Announcements - None

Adjournment

Motion: J. Mazo

Seconded: N. O'Neal

Attendance

	CLC Members	Jan	Feb	Mar	Apr	May	June PSRA	Aug	Sep	Oct	Nov
1	Naimah O'Neal, Co-chair	20	20	20	20	20	20				
2	Faith Ross, Co-chair	20	20	20	20	20	20				
3	Tina Marbury	20	20	0	20	20	20				
4	Stephanice Washington	0	0	0	0	0	0				
5	LeAnder Lovett	0	20	0	20	20	20				
6	Bryan Jones	0	20	0	0	20	0				
7	Peter Scardino	20	20	20	0	20	20				
8	Jeff Mazo	20	20	20	0	20	20				
	Total in Attendance	5	7	4	4	7	6				

PC Members B. Gayheart, R. Watkins, K. Dennis, C. Droster

Attendees: B. Willis

Staff: L. James, L.J. Sylvia, T. Mallory