

Cuyahoga Regional HIV Prevention and Care Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina

Clinton Droster - Chair

Strategy and Finance Committee Minutes

Wednesday, September 7, 2022

1: 00 pm to 2:30 pm



Start: 1:06 pm

End: 2:30 pm

Facilitator: C. Droster

Moment of Silence

Welcome and Introductions

***Please note:** PC members who have a conflict of interest must inform the committee at the beginning of each meeting. A Conflict of Interest, as it pertains to the Ryan White Planning Council Bylaws, is defined as "an interest (actual or perceived) by a Planning Council member in an action that may result in personal, organizational, or professional gain for the member or his/her spouse, domestic partner, parent, child, or sibling."*

Approval of Agenda: September 7, 2022

Addendum:

Motion: N. O'Neal **Seconded:** J. Patterson

Vote: In Favor: All Opposed: 0 Abstained: 0

Approval of the Minutes: August 3, 2022

Addendum:

Motion: C. Barnett **Seconded:** J. McMinn

Vote: In Favor: 9 Opposed: 0 Abstained: 3- B. Gayheart, N. O'Neal, M. Deighan

Recipient Report – September 2022 – Planning Council

1. Recipient Report
 - a. ODH State Integrated Plan – All affinity groups have concluded and submitted goals and objectives to be included in Integrated Plan
 - b. Clinical Quality Management Committee- currently working with HRSA staff to revise CQM plan, assisting CLC with linkage checklist pilot project
 - c. Last edition of CCBH HIV Services Newsletter released on 6/1: <https://www.ccbh.net/ryan-white-provider-resources/>
 - d. FY2022 trainings held by Recipient:
 - a. Stigma Training – TBD
 - b. **(PC Directive)** Cultural Competency for Dental Providers – 9/20/22 in coordination with AETC
 - e. Part A Medical Case Manager Network Meeting - next quarterly meeting to be held 10/18/2022
 - f. CCBH submitted Ryan White Program Services Report (RSR) in March 2022 to comply with data reporting requirements of HRSA
 - g. Prevention Committee – Next meeting occurring September 7th, 4:00-5:30
 - h. **Part A Funding** – 11 of 14 providers have been brought up to date through July, working with remaining 3 to be brought up to date
 - i. **Ending the HIV Epidemic Funding** - The following projects are continuing in FY2022:
 - a. Social media campaigns (Pride, Hispanic Heritage Month, Black History Month focused campaigns)
 - b. Community Health Worker Certification program
 - c. Data 2 Care program
 - d. Intensive MCM program
 - e. Medical Transportation for non-VLS clients program
 - f. Rapid Start of ART program
 - g. Peer Navigator program
 - j. Ending the Epidemic Plan update:

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- a. Currently developing plan to engage community in late fall/early winter to provide updates to Ending the Epidemic Plan progress, coordinating with several EHE funded entities in the region
- k. Ryan White FY2023 Non-Compete Continuation (NCC) Report released, due October 3rd 2022

Administrative Update - Z. Levar

- For the ODH Integrated Plan, as of mid-Aug, now wrapping up Affinity groups and developed objectives and goals. Kate Shumate, noted they are compiling info and meeting with co-chairs of Affinity groups and will re-engage the statewide groups on September 29, 2022, during the same 9-11am time slot.
- The RW Services Report was submitted March 2022 to comply with data requirements for HRSA and we are working with AETC to coordinate trainings and help us find good speakers, specifically cultural competency training for local dental providers.
- The next quarterly meeting for the Prevention Committee is today from 4-5:30 pm.
- The Part A Funding is up to date for 11 of 14 providers, the remaining three will be brought up to date.
- EtHE- We are continuing social media campaigns for Pride, Hispanic Heritage, and Black History month.
- The Ryan White FY2023 non-compete report was released and is due Oct 3, 2022.

***Question: J. Patterson** - When are the grant applications due?

***Response: Z. Levar** – Plan is for after holidays, and we will get dates out to the community.

Fiscal Report –Z. Levar

FY2022 Part A Grant:

Current Expenditure split - 74.49% Core - 25.51% Support

Expenses are at 29.46% for 5 months (41.67% target)

We are catching up and received all but three invoices from providers. We are closer to where we want to be and will have a good snapshot of spending to use to develop reallocation in November. To date, we served 2,400 clients, last month 2,200, and another 200 over last month, so we are on pace. Our expenditures are just under 75% core and just over 25% support. With final invoices, we will adjust back.

***Question: C. Barnett** - Can we see the target percentages on the chart?

***Response: Z. Levar** - It is in the shaded blue column, the month-to-month target that we want, as having it at the top may add confusion rather than alleviate.

***Comment: J. Patterson** - It's a moving target.

New/Old Business

Review PSRA Survey Monkey Feedback

***Comment: S. Harris** - This is the version given at end of PSRA each year, so far, 14 responded to survey.

***Comment: C. Droster** – Like to see more strongly agree responses, meaning they understood. It may be harder to explain things virtually, or we may need to educate more on what S&F does.

***Comment: S. Harris** - Maybe it should have been worded differently so people really understand.

***Comment: N. O'Neal** - Agree, but if people want to be involved in PSRA they should attend S&F meetings, as everything can't be done at PC or the other committee meetings.

***Comment: S. Harris** – We should think in planning for priority setting, what more we can do. Putting ourselves in the shoes of those who don't come and see what could be done to prompt them.

***Comment: N. O'Neal** - We require a lot of our PLWH clients to make sure they have the needed information to qualify for services, we should require the same for PC members. What has been created lately is enough, nothing more is needed.

***Comment: S. Harris** – Maybe these are important things to convey when doing committee reports.

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***Question: M. Deighan** – The 14 responses are what percentage of PC attendance?

***Response: S. Harris**- Twenty-one (21) out of thirty (30) current PC members attended PSRA. Fourteen (14) responded (67%), seven (7) did not respond, nine (9) did not attend.

***Comment: C. Droster**- PSRA was done by PC, but S&F took the lead role to plan PSRA and prioritize services which may have led to some disarray. A lot of work is done in the committee.

***Comment: C. Barnett** – Confusion may exist due to changes and not understanding the new process.

Collaboration with CLC on Consumer Input for PSRA

***Comment: S. Harris** - We reached out to CLC chairs and invited their input on consumer participation.

***Comment: C. Droster** - We talked of a bi-annual meeting with CLC for consumer input to improve PSRA.

***Question: N. O'Neal** - Do you want updates on what we're doing and how to get consumer feedback?

***Response: C. Droster** – Feedback/input on community and needs of PLWH to help with PSRA process.

***Question: S. Harris** - What things do you want CLC to consider for priority planning efforts?

***Response: C. Droster** – We want community needs input and full committee help on priority planning.

***Comment: F. Ross** - Since it wasn't added to agenda, maybe we can have a small meeting with co-chairs to see if we're all on the same page.

***Response: S. Harris** - Maybe just a phone call for co-chairs to reach out to each other.

Lessons Learned from National Ryan White Conference

B. Gayheart – Attended conferences on aging and quality improvement.

S. Harris - Listened to aging on benefit information and isolation issues.

J. McMinn - Aging didn't seem to tie into HIV other than local resources. One note mentioned, if more people got on PrEP and lowered the spread, it would show the majority are 50 and over, meaning we should aim to help that population.

K. Dennis – Listened to conference preliminaries.

S. Harris – We will send links of the meetings for all.

N. O'Neal – Listened to sessions on aging, meaningful involvement of PLHW, and one where people did campaigns similar to ours with bus campaigns. One city did theirs primarily involving PLWH, from beginning to end, from photo shoots, marketing, etc.

S. Harris – It was helpful and the format provided something for everyone to pick what they wanted.

Outcome of the Assessment of the Efficiency of the Administrative Mechanism (AEAM) –Tabled

Standing Business -

Training Opportunities for S&F Committee Members

C. Barnett - Stigma Training

Z. Levar – We have separate AETC trainings on Cultural Competency for our oral health providers, in line with the PC directives for stigma training.

J. McMinn - Training on aging for our area.

C. Barnett - PSRA training to tweak and help all committee members better understand the process.

J. Patterson - Fiscal report training in the fall, as spring is busy with PSRA.

N. O'Neal – For aging PLWH, we should look to enhance changes due to certain ages and ask the right questions to help rid barriers in senior programs, as they currently operate and bridge gaps to see how we can work together with these departments.

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J. Patterson- Aging training should be for full PC, as the USA "Older Americans Act" defines eligible older adults as age 60+. The Western Reserve Area Agency on Aging has had HIV-specific programming for older adults in past years. Benjamin Rose Institute is also a good local organization.

J. Citerman-Kraeger – City of Cleveland has a Dept. of Aging.

J. McMinn – In Cleveland, senior services is the Cleveland Western Reserve Office of Aging.

Jeannie – For Office of homeless services, we can re-send info for the contact person.

Next Steps – S. Harris

1. We will reach out to our DSAS rep, and see what senior programs are available, the concerns of PLWH as they age, and see how we can incorporate our concerns and encourage more involvement of PLWH.
2. The Prevention Committee will have a presentation from Office of Homelessness Services.
3. The Office on Aging and Office of Homelessness Services will both present at Full PC.
4. S&F Trainings:
 - a. Improving the Priority Setting Process
 - b. Reallocation Training
 - c. Increasing PC Understanding of the Fiscal Report (maybe in spring to keep people refreshed)
 - d. Carryover Training in November

Parking Lot - Tabled

Announcements

K. Dennis - Ministry of Hope, Women's Healing Weekend, sponsored by AIDS Funding Collaborative for Women and Transwomen living with HIV. Friday, October 7th – Sunday, October 9, 2022, Hiram House – 33775 Hiram Trail, Moreland Hills, Ohio 44022, hiramhousecamp.org. Please register by September 30, 2022 online at: www.eventbrite.com/e/womens-healing-weekend-tickets-381048064017. For more info contact: Kimberlin Dennis (216) 374-3980 or Halima Grant (216) 246-8339.

Adjournment: Motion: F. Ross Seconded: C. Barnett

Attendance

		Jan	Feb	Mar	Apr	May	June PSRA	Aug	Sep	Oct	Nov
	S & F Members										
1	Clinton Droster, Chair	20	20	20	20	20	20	20	20		
	Vacant, Co-chair										
2	Julie Patterson	20	20	20	20	0	20	20	20		
3	Michael Deighan	20	20	20	20	20	20	0	20		
4	Clifford Barnett	20	20	20	10	10	10	10	10		
5	Naimah O'Neal	10	10	10	10	10	10	0	10		
6	Jeannie Citerman-Kraeger	10	10	10	10	10	10	10	10		
7	Jason McMinn				10	0	10	10	10		
	Total in Attendance	6	6	6	7	5	7	5	7		

PC Members: K. Dennis, B. Gayheart, L. Lovett, F. Ross, A. Thomas

Guest Attendees: none

Staff: A. Hardy, Z. Levar, S. Harris, T. Mallory