

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties
Kimberlin Dennis, Brian Kimball, Terry Allan Co-Chairs



Executive Committee Minutes

Wednesday, April 20, 2022

4: 00 pm to 5:30 pm

Start: 4:08 pm

End: 5:14 pm

Facilitating Co-chair: T. Allan

Moment of Silence

Welcome and Introductions

Approval of Agenda: April 20, 2022

Motion: K. Dennis Seconded: C. Barnett

VOTE: In Favor: All Opposed: 0 Abstained: 0

Approval of Minutes: September 15, 2021

Motion: K. Dennis Seconded: N. O'Neal

VOTE: In Favor: All Opposed: 0 Abstained: 1- C. Nicholls, C. Barnett

Approval of Planning Council Agenda: April 20, 2022

Motion: C. Barnett Seconded: C. Droster

VOTE: In Favor: All Opposed: 0 Abstained: 0

Recipient Report

Recipient Report - April 2022 – Planning Council

1. Recipient Report
 - a. ODH State Integrated Plan – at the 3/17 meeting, 9 affinity groups were set up to direct some of the discussions related to the Integrated Plan. Sign up for affinity groups was completed recently. For more information please contact Kate Shumate at katherine.shumate@odh.ohio.gov; next meeting April 21st
 - b. Clinical Quality Management Committee- currently working with HRSA staff to revise CQM plan
 - c. ODH Sponsored Needs Assessment - ODH conducting key informant interviews
 - d. Most recent CCBH HIV Services Newsletter available at: <https://www.ccbh.net/ryan-white-provider-resources/>
 - e. FY2022 trainings held by Recipient:
 - a. **(PC Directive)** Clinical Bias Training – February 24th
 - b. Stigma Training – TBD
 - c. **(PC Directive)** Cultural Competency for Dental Providers - TBD
 - f. Part A Medical Case Manager Network Meeting - next quarterly meeting will occur on 4/19 with discussion surrounding HIV criminalization in Ohio and supporting versus enabling clients
 - g. CCBH submitted Ryan White Program Services Report(RSR) in March 2022 to comply with data reporting requirements of HRSA
 - h. Prevention Committee – Next meeting occurring June 1st from 4-5:30
 - i. **Part A Funding** – have received first partial award for Part A for FY22, remaining balance of award can arrive anytime between now and May; all direct service provider partial contracts were sent out on March 1st
 - j. **Ending the HIV Epidemic Funding** - The following projects are continuing in FY2022:
 - a. Social media campaigns (topic TBD)
 - b. Community Health Worker Certification program
 - c. Data 2 Care program

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- d. Intensive MCM program
- e. Medical Transportation for non-VLS clients program
- f. Rapid Start of ART program
- k. Ending the Epidemic Plan update:
 - Anti-Stigma campaign: <https://www.loveleadshere.org/yourewelcome/>

Administrative Update – Z. Levar

- We talked in QI about the State Integrated Plan and that the committee developed nine affinity groups to discuss strategies for the integrated plan. The next meeting is tomorrow at 9:00 am. Those meetings will be direct meetings with affinity and outlet groups to discuss things across the state of Ohio. For the link or more information, you can reach out to Kate Schumate or Vino.
- About a year ago, we developed a quarterly, Part A case managers meeting where we provide training and an open forum for case managers to discuss issues. At the meeting yesterday, we discussed the current HIV criminalization laws and how they have hindered care. We are also trying to do data briefs surrounding that. Naimah also gave a presentation and we extend thanks to her.
- Prevention's next meeting is Wednesday, June 1, 2022 @ 4:00 pm. We are also set to have six new DIS staff start on Monday.
- Yesterday, after a long process, all the PC candidates went before the county for official appointment and were all confirmed. We were happy to get some in person representation, who expressed what they bring to our PC. It was short notice and we thank David, Uleta, Peter, Clifford, Leisha, and Jeannie for participating. They council was happy to hear of our progress and commitment.

***Comment: Terry Allan – We appreciate all who attended. The council was impressed with hearing the kind letters of interest, the size of our council, and the wide range of experience and expertise we have. This will be my last meeting as co-chair for PC and it has been a true honor serving with you for six years through transition, growth, and unification of care. Your work knowledge is incredible and I appreciate all of you. I am also happy to report that I'm passing the torch to Christy Nicholls, who will join Kim and Brian as exec co-chairs.**

Fiscal Utilization Update- Z. Levar

We are now out of fiscal year 2021. This is not a final report. The final one will be in May. There are also a few invoices still in words, but this is good depiction of the end of the year. We were also able to put more into allocations from our internal costs, and HRSA was happy with our spending to date, especially coming out of the pandemic.

Planning Council Business

Monthly Progress Report from HRSA Project Officer – S. Harris

We gave a brief snapshot on QI oral health deep-dive and the CLC and S&F workgroups. We also mentioned we were happy to report that all our candidates received county confirmation and are now full PC members. There were no other questions from the officer.

Mandatory Confirmation Forms Update- S. Harris

So that we can wrap this up for the year, we ask that you please encourage your committee members to turn in the forms. The most important forms are the four annual confirmation forms. However, we also want to make sure members are on their chosen committee of record.

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Executive Committee Leadership Training- S. Harris

The goal of this training is to focus on the HRSA-mandated roles outlined for the Planning Council leadership team, with a brief summary on the following items:

- Executive leaders overview: Kimberlin, Christy, and Brian
- HRSA/HAB policies and P.O. (Project Officer) monthly monitoring calls
- Subcommittee chairs overview/learning committee responsibilities and work expected: Naimah, Faith, Brenda, Billy, Clinton, Jason, Robert, Clifford, and Deairius
- Code of Conduct, Conflicts of Interest, Confidentiality, and RW Ethics laws and responsibilities
- Interacting with other planning bodies

Terry – *“Thanks for the detailed conversation and the great examples. They are helpful.”*

Sharron - *“We want to thank you Terry for your leadership. You have always been the consensus leader, helping us move forward. We appreciate all the work you and Brian all had to do with Covid and still kept us informed.”*

Kimberlin - *“We appreciate your compassion and all you do, it shows and I will miss you.”*

Announcements

Christy - Anthony will attend Full PC today to view the Medicaid update, then he will do it next month.

Adjournment - Motion: K. Dennis Seconded: C. Nicholls

Attendance

	Executive Committee	Jan	Feb	Mar	Apr 2022	May	June PSRA	Aug	Sep	Oct	Nov
1	Kimberlin Dennis- Exec Co-Chair				10						
2	Christy Nicholls – Exec Co-chair				10						
*	Terry Allan – Exec Co-chair Thank You and Happy Retirement, Terry!				10						
3	Brian Kimball – Exec Co-Chair				10						
4	Naimah O'Neal				10						
5	Faith Ross				10						
6	Clinton Droster				10						
7	Brenda Glass				0						
8	Billy Gayheart				10						
9	Jason McMinn				10						
10	Robert Watkins				10						
11	Clifford Barnett				10						
12	Deairius Houston				10						
	Total in Attendance				12						

Staff: M. Halko, Z. Levar, S. Harris, T. Mallory