

Cuyahoga Regional HIV Prevention and Care Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina

Clinton Droster - Chair



Strategy and Finance Committee Minutes

Wednesday, June 1, 2022

1: 00 pm to 2:30 pm

Start: 1:07 pm

End: 2:36 pm

Facilitator: C. Droster

Moment of Silence

Welcome and Introductions

***Please note:** PC members who have a conflict of interest must inform the committee at the beginning of each meeting. A Conflict of Interest, as it pertains to the Ryan White Planning Council Bylaws, is defined as "an interest (actual or perceived) by a Planning Council member in an action that may result in personal, organizational, or professional gain for the member or his/her spouse, domestic partner, parent, child, or sibling."*

Conflicted: C. Barnett, N. O'Neal, J. McMinn

Approval of Agenda: June 1, 2022

Addendum:

Motion: C. Barnett Seconded: N. O'Neal

Vote: In Favor: All Opposed: 0 Abstained: 0

Approval of the Minutes: May 4, 2022

Addendum:

Motion: C. Barnett Seconded: K. Dennis

Vote: In Favor: 8 Opposed: 0 Abstained: 1- J. Patterson

Recipient Report – June 2022 – Planning Council

1. Recipient Report
 - a. ODH State Integrated Plan – Affinity groups have kicked off, will be meeting intermittently bet now and mid-August
 - b. Clinical Quality Management Committee- currently working with HRSA staff to revise CQM plan
 - c. ODH Sponsored Needs Assessment - ODH conducting key informant interviews
 - d. Next edition of CCBH HIV Services Newsletter to be released on 6/1
 - e. FY2022 trainings held by Recipient:
 - a. Stigma Training – TBD
 - b. **(PC Directive)** Cultural Competency for Dental Providers - TBD
 - f. Part A Medical Case Manager Network Meeting - recent quarterly meeting occurred on 4/19 and included robust discussion about HIV criminalization and PC consumer survey
 - g. CCBH submitted Ryan White Program Services Report(RSR) in March 2022 to comply with data reporting requirements of HRSA
 - h. Prevention Committee – Next meeting occurring June 1st from 4-5:30
 - i. **Part A Funding** – received full award on 5/27, currently working through allocations and contract process to revise initial partial award. 5.2% Increase from FY2021
 - j. **Ending the HIV Epidemic Funding** - The following projects are continuing in FY2022:
 - a. Social media campaigns (Pride, Hispanic Heritage Month, Black History Month focused campaigns)
 - b. Community Health Worker Certification program
 - c. Data 2 Care program
 - d. Intensive MCM program
 - e. Medical Transportation for non-VLS clients program
 - f. Rapid Start of ART program
 - g. Peer Navigator program
 - k. Ending the Epidemic Plan update: Anti-Stigma campaign: <https://www.loveleadshere.org/yourewelcome/>

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Administrative Update- Z. Levar

- The Integrated Plan have formed Affinity groups. They kicked off and will now develop goals for implementing into the integrated plan. If want to be involved, reach out to Zach.
- The HIV newsletter will go out today or tomorrow after final touches and we will circulate it to all PC members. It will include some of our new staff, EtHE programs, the PC Corner, HIV and other programs.
- Prevention Committee meeting is today, June 1, 2022, at 4:00 pm.
- We finally received our full Part A grant award, and the team is now going through all contracts and allocations to revise the partial awards. There is a 5.2% increase from 2021, which is about \$208,000 more for our community. Another good part is we are switching to a three-year cycle now, so this 5.2% should serve as a baseline and the upcoming awards should remain this way for a couple years.

Fiscal Report

- FY2021 Part A Grant: Final Expenditure split-79.40% Core- 20.60% Support, Expenses 95.50% -12 mo. (100% target)

We allocated about 1.3 mil to our sub-recipients. We gave them options to set up partial budgets or wait for the full award and most preferred to wait for the full. Once we get that award distributed, we will get the full budget and can distribute accordingly. As of June 1, 2022, we served 6,180 clients although we have no invoices on the back end yet.

***Comment: J. Patterson** - Thanks and congrats on the additional amount. It's nice the sub-grantees can wait to create their budgets and good for small organizations who wouldn't have the ability to wait out.

***Response: Z. Levar** - We don't tell anyone, we just give them the option. Most are in a position they can remain stable without a couple months invoices and this will all get revised and updated.

***Comment: C. Barnett** – Any word on outside people qualifying for digital, online testing/training.

***Response: Z. Levar** – The 4:00p Prevention meeting can provide that info.

New/Old Business

Finalize Priority Setting of Funded Ryan White Services - C. Droster

First, we will complete our last non-funded service for housing from last meeting, then continue and finalize prioritizing all of our funded services.

Criteria for Ranking - Payer of Last Resort, Access/Maintenance in Care, Specific Gaps/Emerging Needs, Consumer Priority:

8= no other payers; 5= few other payers; 3=sufficient payers; 1= numerous payers

NON-FUNDED SERVICE

Housing Services

Payer of Last Resort - 8

Access/Maintenance in Care - 8

Specific Gaps/Emerging Needs - 8

Consumer Priority- 8

***Comment: J. Citerman-Kraeger** – There is almost no housing stock and that's the biggest issue now.

***Comment: S. Harris** –There is a big need so we should put it here. It's not if it's a payer but if there is a need.

CORE SERVICES

Outpatient Ambulatory Health Services-(OHAS)

Payer of Last Resort - 3

Access/Maintenance in Care - 8

Specific Gaps/Emerging Needs - 8

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Consumer Priority- 8

Medical Case Management Services – (MCM)

Payer of Last Resort -3

Access/Maintenance in Care - 8

Specific Gaps/Emerging Needs - 8

Consumer Priority- 8

Oral Health Services

Payer of Last Resort - 5

Access/Maintenance in Care - 8

Specific Gaps/Emerging Needs - 8

Consumer Priority -8

Mental Health Services

Payer of Last Resort - 5

Access/Maintenance in Care - 5

Specific Gaps/Emerging Needs - 5

Consumer Priority - 8

Medical Nutrition Therapy

Payer of Last Resort - 5

Access/Maintenance in Care - 8

Specific Gaps/Emerging Needs - 5

Consumer Priority - 5

Early Intervention/Outreach Services – (EIS)

Payer of Last Resort - 3

Access/Maintenance in Care - 8

Specific Gaps/Emerging Needs - 8

Consumer Priority - 8

Home Health Care Services

Payer of Last Resort - 8

Access/Maintenance in Care - 5

Specific Gaps/Emerging Needs - 5

Consumer Priority - 3

Home/ Community Based Health Care Services

Payer of Last Resort - 8

Access/Maintenance in Care - 5

Specific Gaps/Emerging Needs - 5

Consumer Priority – 3

***Comment: S. Harris** - When we get to PSRA we will be looking at the two pages where we ranked our allocations.

***Comment: C. Droster** - Thanks to Naimah on mental health, specific gaps/needs 3 to 4 tie, we ended with three.

***Comment: S. Harris** – If all agree to approve the core funded services according to the rankings we will now vote and discuss in August how to improve priority setting for next year.

***Response: All** – Agreed.

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Motion: To approve the 2023-2024 Ryan White Part A Core Funded Services according to the rankings.

Motion: N. O'Neal Seconded: C. Barnett

Vote: In Favor: 9 Opposed: 0 Abstained: 0

Motion passed.

Review and Vote to Approve 2023-2024 Directives

Motion: To approve - 1. The recipients to create an Oral Health Fact Sheet. The recipient will present the Oral Health Fact Sheet to CLC and QI committees for feedback; 2. The recipient will hold an Annual Technical Assistance meeting with RWA Oral Health Providers.

Motion: J. Patterson Seconded: J. Citerman-Kraeger

Vote: In Favor: 6 Opposed: 0 Abstained: 3- N. O'Neal, C. Barnett, J. McMinn

Motion passed.

Progress Report from the PSRA Workgroup – C. Droster, J. Patterson

We looked at how data for spending and utilization changed over the three years, focusing on 2018 and 2019, as 2020 was Covid. We also looked at 5.2% increase and allocated the way we normally distribute with the award we got. Then we reviewed targeted category areas and how to allocate those.

J. Patterson – With final allocations, next year being the same, do we stay with 5% if award increases?

Z. Levar – This is two separate things, but it is still 5%.

S. Harris – How much more do we expect to get, not carryover, just regular grant or new money over what we got last year? Will HRSA give 52% and how should we project?

Z. Levar – We doubt that. We always write the ceiling amount and it's relatively stable.

C. Droster - We always ask for 5%, leave it up to HRSA, and we don't ask for less.

S. Harris - We stick with 5% and if we get more, that would be great.

J. Patterson - What were the flagged items?

C. Droster - We discussed four categories that had over 30% changes in ranking: Mental Health, Medical Transportation, Early Intervention, and Medical Case Management and these are the things we flagged. We also wanted to limit as few categories as possible for PSRA and keep it less complicated.

J. Patterson - We flagged ones across both categories for mental health and medical transportation.

C. Droster – Zach, is there anything else suggested?

Z. Levar - Just to test this pilot and see how this goes.

C. Droster - Thanks to the workgroup for all their efforts. This concludes the PSRA meeting group for the fiscal year and we will re-engage in February after the December vacation.

Review & Finalize Agenda for PSRA - TBD

Standing Business -

Training Opportunities for S&F Committee Members- Tabled

Parking Lot- None

Announcements -None

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Adjournment

Motion: J. McMinn

Seconded: C. Barnett

Attendance

		Jan	Feb	Mar	Apr	May	June PSRA	Aug	Sep	Oct	Nov
	S & F Members										
1	Clinton Droster, Chair	20	20	20	20	20	20				
2	Julie Patterson	20	20	20	20	0	20				
3	Michael Deighan	20	20	20	20	20	20				
4	Jeff Mazo	0	0	0	0	0	0				
5	Clifford Barnett	20	20	20	10	10	10				
6	Naimah O'Neal	10	10	10	10	10	10				
7	Jeannie Citerman-Kraeger	10	10	10	10	10	10				
	Total in Attendance	6	6	6	6	5	6				

PC Members: K. Dennis, B. Gayheart, J. McMinn

Attendees: J. Kelly

Staff: M. Baker, Z. Levar, S. Harris, T. Mallory