

# CUYAHOGA COUNTY BOARD OF HEALTH

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## CONTRACT REVIEW COMMITTEE

*MINUTES – April 19, 2022*

Meeting called to order by Rick Novickis, Chair of the CRC at 1:31 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on April 19, 2022.

Roll Call: The following members were present: Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Public Comments – N/A.

**APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – April 5, 2022.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2022-60 Environmental Public Health Services submitting the following contract award authorization for lead remediation to be rescinded due to home owner requirement not being met:

<u>CRC#</u>	<u>Contractor</u>	<u>Address</u>	<u>Award</u>
2021-128	Green Home Solutions	13826 Maplerow Ave.	\$20,900.00

CRC 2022-61 Environmental Public Health Services submitting a Memorandum of Understanding (MOU) with the City of Mayfield Heights to provide Phase II Stormwater services as part of the NEORSD Regional Stormwater Management Program (RSMP) from January 1, 2022 through December 31, 2025. No Exchange of Funds.

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ [www.ccbh.net](http://www.ccbh.net)

CRC 2022-62 Prevention and Wellness Services submitting a Program Provider Agreement with the Center for Disease Control (CDC) COVID-19 Vaccination program to authorize CCBH to receive publicly funded COVID vaccines and ancillary kits for administration from April 1, 2022 through March 31, 2024. No Exchange of Funds.

It was moved by Martha Halko, seconded by Judy Wirsching, that the consent agenda, including the minutes of the April 5, 2022 CRC meeting be approved.

The Secretary called the roll:

Ayes: Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

### **CONTRACTS AND AWARDS:**

Tabled Items

None

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

None

Bid/Quote Openings < \$25,000.00

Lead Program Bids presented by Stephanie McConoughey

It was moved by Judy Wirsching, seconded by Rick Novickis that the following quote (CRC 2022-63) for 3790 Sherwood Rd., South Euclid, OH 44121 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$10,424.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

CRC 2022-64 Quotes were received from the following contractors by the deadline outlined in the Request For Quotes (RFQ) Mosquito Larvicide Briquettes – RFQ# 2022-01 (ref. enclosed):

<u>Agency</u>	<u>Received</u>	<u>Amount</u>
Adapco	4/14/2022 @ 3:46 pm	no quote
Target Specialty	4/7/2022 @ 9:52 am	\$33,079.20
Clarke Mosquito	4/5/2022 @ 11:30 am	\$28,970.00

Mosquito Larvicide Briquettes Bid Openings presented by: Tom Fink

The quotes listed above will be reviewed by the program staff for completion of the purchase requisition process to purchase mosquito larvicide briquettes.

Expenditures: Contracts up to \$25,000.00

None

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

Other Business.

Public Comment – N/A.


Thereupon, it was moved by Jana Rush, seconded by Judy Wirsching, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:38 p.m.

The Secretary called the roll:

Ayes: Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

  
\_\_\_\_\_  
Committee Chair

  
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Clerk

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Morgan Coleman  
**Address:** 3790 Sherwood Rd.  
**City, State, Zip:** South Euclid, OH 44121  
**CRC No:** CRC 2022-63

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>	<b>LEAD</b>	<b>HH</b>	<b>MATCH</b>
Green Home Solutions	\$13,140	\$12,900	\$240	\$4,900
Paragon CMS	\$10,424	\$9,884	\$540	\$1,884
TNT Construction	\$11,530	\$11,050	\$480	\$3,050
<b>ESTIMATE:</b>	\$9,950.00	\$ 9,200.00	\$ 750.00	

**Recommended award:** Paragon CMS

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**RFP RESULTS**

**Program:** Vector Control  
**Title:** Mosquito Briquettes  
**RFP No:** 2022-01  
**CRC No:** 2022-64

**The following quotes were opened on:**

**Opened by:** Marlene Skovenski, Joe Lynch

**Logged in by:** Marlene Skovenski

<b>NAME OF CONTRACTOR</b>	<b>RECEIVED</b>	<b>QUOTE</b>
Clarke Mosquito	4/5/2022 @ 11:30 am	\$28,970.00
Adapco/Azelis	4/14/22 @ 3:46 pm	cannot fulfill RFQ
Target-Specialty	4/7/22 @ 9:52am	\$33,079.20

**Recommended award: Clarke**

**Brief Justification: Clarke is the sole source distributor of FourStar product line.**