

**CUYAHOGA COUNTY BOARD OF HEALTH**  
**MINUTES OF THE MEETING – January 26, 2022**

Meeting called to order by Dr. Gregory L. Hall, President of the Board at 9:10 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on January 26, 2022.

Roll Call: The following members were present: Dr. Gregory L. Hall, Ms. Debbie L. Moss Mr. James T. Gatt, Mr. Douglas Wang, Dr. Sherrie Williams.

The reading of the minutes of the December 15, 2021 regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Ms. Moss, seconded by Mr. Wang, that the minutes be approved.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Ms. Moss, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

Public Comments on Agenda Resolutions Only (three-minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates – N/A

Committee Reports – N/A

Approval of Resolutions/Motions:

**REGULAR ACTIONS OF THE BOARD:**

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2022-1) be adopted:

BE IT RESOLVED that the Cuyahoga County Board of Health confirms its compliance with Federal, State and Local laws regarding accessibility to services and protection from discrimination in providing services to the community or in employment decisions.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2022-2) be adopted:

BE IT RESOLVED to authorize the Health Commissioner accept the 2022 Ohio Equity Institute grant funding from the Ohio Department of Health from January 1, 2022 through December 31, 2022 in the amount of \$697,375.00.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2022-3) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute a contract with the Ohio Environmental Protection Agency for the 2022/2023 Water Pollution Control Loan Fund assistance program in the amount of \$150,000.00.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2022-4) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute a contract with Village of Healing under the Maternal Child Health grant from January 1, 2022 through September 30, 2022 in an amount not to exceed \$33,000.00.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Dr. Williams, seconded by Mr. Gatt, that the following RESOLUTION (2022-5) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute a contract with Alyssa Sherer, RN, MSN, CNP, DNP under the Reproductive Health and Wellness grant from January 1, 2022 through December 31, 2022 in an amount not to exceed \$48,000.00.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2022-6) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute a contract with Bike Cleveland under the Racial and Ethnic Approaches to Community Health grant from September 30, 2021 through September 29, 2022 in an amount not to exceed \$143,054.00.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2022-7) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute a contract with the following agencies under the HIV Prevention grant from January 1, 2022 through December 31, 2022:

	<u>Amount to be paid not to exceed:</u>
AIDS Taskforce of Greater Cleveland	\$130,000.00
Care Alliance	\$ 30,000.00
Circle Health Services	\$ 95,000.00
Cleveland Treatment Center, Inc. dba Ohio Bureau of Drug Abuse	\$ 70,000.00
Lorain County Public Health	\$130,000.00
Signature Health, Inc.	\$115,000.00

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2022-8) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute an addendum to the contract with The MetroHealth System under the Ryan White Part A Program and Ending the HIV Epidemic grants to increase the amount to be paid to The MetroHealth System from \$1,628,515.00 to \$1,710,385.00 (Resolutions 2021-53 & 2021-111).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang; Dr. Williams abstained due to her employment with The MetroHealth System.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2022-9) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute a contract with Area Temps, Inc. for temporary staffing services from January 26, 2022 through December 31, 2026. Amount to be paid to Area Temps, Inc. is based on the hourly rate associated with any temporary staff placed at CCBH and will be paid to Area Temps, Inc. for hours worked by the assigned temporary staff.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION (2022-10) be adopted:

BE IT RESOLVED to authorize payment for the contract and/or order with the following vendors:

<u>Vendor</u>	<u>Amount</u>	<u>Date</u>	<u>Purpose</u>
CWRU	\$23,760.00	7/1/21	COVID-19 Physician Services
Weston Hurd	\$5,022.50	9/28/21	Outside Counsel

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2022-11) be adopted:

BE IT RESOLVED to approve the following job descriptions effective January 26, 2022 (ref. enclosed):

Director, Nursing and Clinical Services  
Director, Population Health

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION (2022-12) be adopted:

BE IT RESOLVED to approve the following revised job descriptions effective January 26, 2022 (ref. enclosed):

Environmental Health Specialist in Training (formerly Sanitarian In Training)  
Registered Environmental Health Specialist (formerly Sanitarian)  
Registered Environmental Health Specialist Program Manager (formerly Sanitarian Program Manager)  
Registered Environmental Health Specialist Supervisor (formerly Sanitarian Supervisor)

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

Najeebah Shine, Director of Organizational Development, requested that Resolution 2022-13 be tabled until following the Executive Session discussion.

## **BOARD ORDERS, RULES, FEES OR REGULATIONS**

It was moved by Ms. Moss, seconded by Dr. Williams, that the following RESOLUTION (2022-14) be adopted:

BE IT RESOLVED to grant a variance as prescribed in Section 3701-29-18 (C)(6) of the Ohio Administrative Code to allow for the use of the septic tank, aerobic treatment unit and dosing tank of the sewage treatment system installed to service the residence at 4061 Giles Road in Moreland Hills (PPN: 912-26-011) as temporary holding tanks with a deadline of June 1, 2022 (ref. enclosed).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

**FIRST READING:**

None

**SECOND READING:**

None

**THIRD READING:**

None

It was moved by Mr. Gatt, seconded by Dr. Hall, that the following RESOLUTION (2022-15) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

Terry Allan, Health Commissioner, requested that Resolution 2022-16 be moved up from Miscellaneous Business for consideration prior to the Health Commissioner's Report.

Thereupon, it was moved by Dr. Williams, seconded by Ms. Moss, that the following RESOLUTION (2022-16) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute a contract with HealthSpace USA to implement and maintain a HS Cloud Suite Program from February 1, 2022 through January 31, 2027 in an amount not to exceed \$57,024.00 for implementation and \$33,016.00 annually for hosting and maintenance.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

Health Commissioner's Report – (9:57 a.m. – 10:40 a.m.)

(1) COVID-19 Response Update (9:57 a.m. – 10:40 a.m.)

Public and Staff Comments (three-minute maximum) – N/A.

Break – 10:43 a.m. – 10:50 a.m.

It was moved by Ms. Moss, seconded by Dr. Williams, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss personnel issues.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

Executive Session began at 10:50 a.m.

Executive Session ended at 11:40 a.m.

Miscellaneous Business –

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2022-13) be adopted:

BE IT RESOLVED to approve the Operations Administrator job description effective January 26, 2022 (ref. enclosed).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 11:45 a.m.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

**SCHEDULE A**  
**APPROPRIATION MEASURES**

1. Establish Budgets

- A. Establish a budget for the 2022 Ohio Equity Institute (OEI) grant in the amount of \$697,375.00 (ref. enclosed).
- B. Establish a budget for the 2022/2023 Child Fatality Review (CFR) grant in the amount of \$250,000.00 (ref. enclosed).
- C. Establish a budget for the 2022/2023 Newborn Home Visiting Program in the amount of \$1,539,300.00 (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2021/2022 Breastfeeding in the Workplace grant to increase the budget by \$4,500.00 (ref. enclosed).

**SCHEDULE B**  
**CASH TRANSFERS**

1. Operating Transfers

None

2. Residual Equity Transfers

None



**SCHEDULE C**  
**ROUTINE PERSONNEL ACTIONS**

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment(s):

- A. Abby Mack, Outreach & Linkage Liaison, Grade C, \$41,149.00 annually, effective January 4, 2022.
- B. Angela Bailey, Deputy Director, Grade G, \$82,482.96 annually, effective January 18, 2022.
- C. Rachel McDade, DIS Program Manager, Grade E, \$53,968.00 annually, effective January 31, 2022.

Promotion(s):

- A. Stephanie Sutila, Registered Environmental Health Specialist, Grade D, \$46,991.00 annually, effective January 31, 2022.

Resignation(s):

- A. Domenica McClintock, Registered Environmental Health Specialist Supervisor, effective February 4, 2022.

Retirement(s):

- A. Vince Caraffi, Sanitarian Supervisor, effective December 31, 2021.

**SCHEDULE D**  
**EMPLOYEE TRAINING AND TRAVEL EXPENSES**

Administration

None

Environmental Public Health

None

Epidemiology, Surveillance and Informatics

None

Prevention and Wellness

None

\*Professional education under ONA contract.

**SCHEDULE F**  
**CRC REPORT AND OTHER CONTRACTS**

A. CRC Report

1. December 21, 2021 Meeting (ref. enclosed):

Tabled Items

CRC 2021-64: Contract - Paramount Insurance Company

No Exchange of Funds

CRC 2021-123: Phase II Stormwater-

City of Brooklyn

City of Euclid

City of North Royalton

City of Richmond Heights

City of Shaker Heights

City of Strongsville

CRC 2021-124: Addendum - Cuyahoga County - to extend the end of the contract term from December 31, 2021 through March 31, 2022

CRC 2021-125: Addendum - The MetroHealth System - to extend the end of the contract term from December 31, 2021 through March 31, 2022

CRC 2021-126: BAA - Bright Beginnings

Contract Authorizations

CRC 2021-127: TNT Construction - \$8,880.00

CRC 2021-128: Green Home Solutions - \$20,900.00

CRC 2021-129: KMU Trucking & Excavation, LLC - \$15,995.00

CRC 2021-130: A&P Septic, LLC - \$14,619.51

Contract Approvals

CRC 2021-131: Association of Ohio Health Commissioners - \$5,278.00

CRC 2021-132: Addendum - Richardson Compensation Consulting, LLC - to extend the end of the contract term from December 31, 2021 through December 31, 2022 and increase the amount to be paid from not to exceed \$24,500.00 to \$49,070.00

Revenue Generating Agreements

CRC 2021-133: Phase II Stormwater -

City of Middleburg Heights

\$1,000.00

City of Rocky River

\$5,370.00

## 2. January 4, 2022 Meeting (ref. enclosed):

Tabled Items

CRC 2021-64: Contract - Paramount Insurance Company

No Exchange of Funds

CRC 2022-01: Phase II Stormwater -

City of Brecksville	City of Broadview Heights
City of Brook Park	City of Lakewood
City of Middleburg Heights	Olmsted Township
Village of Gates Mills	Village of Orange

Contract Authorizations

CRC 2022-02: Accurate Analytical Testing, LLC - \$21,337.50

Contract Approvals

CRC 2022-03: Traci Gallagher-Bonvenuto - \$8,000.00

CRC 2022-04: Addendum - Cuyahoga County Department of Senior and Adult Services - to increase the amount paid from \$56,401.00 to \$59,851.00

CRC 2022-05: USI Insurance Services - \$23,500.00

Revenue Generating Agreements

CRC 2022-06: Phase II Stormwater services -

Village of Orange	\$5,432.00
City of Richmond Heights	\$3,580.00

## 3. January 18, 2022 Meeting (ref. enclosed):

Tabled Items

CRC 2021-64: Contract - Paramount Insurance Company

No Exchange of Funds

CRC 2022-07: Phase II Stormwater –

City of Bedford	City of Parma
Village of Brooklyn Heights	City of Seven Hills
Village of Glenwillow	Village of Valley View
Village of Moreland Hills	

CRC 2022-08: Addendum - Michael A. Dolan - to extend the end of the contract term from December 31, 2021 through December 31, 2022

Contract Authorizations

Item CRC 2022-09 for household sewage system replacement at 4919 Brainard Rd., Orange Village, Ohio 44022 was removed from the agenda due to lack of participation in the program

CRC 2022-10: A&P Septic, LLC - \$14,419.51

CRC 2022-11: Dynamerican - \$15,275.00

CRC 2022-12: Green Home Solutions - \$13,250.00

CRC 2022-13: American Builders & Applicators - \$5,050.00

CRC 2022-14: Green Home Solutions - \$14,950.00

Contract Approvals

CRC 2022-15: Robert DeLorenzo - \$20,000.00

CRC 2022-16: Medina County Combined General Health District - \$20,000.00

CRC 2022-17: Heidi Harris, MSN, CNP - \$19,800.00

Revenue Generating Agreements

CRC 2022-18: Phase II Stormwater services - City of Bay Village - \$11,636.00

B. Other Contracts

None

**CUYAHOGA COUNTY BOARD OF HEALTH**

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Terry Allan, Secretary

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Dr. Gregory L. Hall, President