

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – March 15, 2022

Meeting called to order by Terry Allan, Chair of the CRC at 1:31 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on March 15, 2022.

Roll Call: The following members were present: Terry Allan, Romona Brazile, Rick Novickis, Sheryl Fleury and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – March 1, 2022.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2022-38 Environmental Public Health Services submitting Memorandums of Understanding (MOUs) with the following communities to provide Phase II Stormwater services as part of the NEORSD Regional Stormwater Management Program (RSMP) from January 1, 2022 through December 31, 2025. No Exchange of Funds.

City of East Cleveland
City of Lyndhurst

City of Garfield Heights

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

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CRC 2022-39 Administration Services submitting an addendum to the contract (Resolution 2021-115, CRC 2021-116) with Thomas P. O'Donnell Co. LPA to extend the end of the contract term from March 31, 2022 through April 30, 2022. Amount to be paid to Thomas P. O'Donnell Co. LPA is to remain the same.

It was moved by Judy Wirsching, seconded by Rick Novickis, that the consent agenda, including the minutes of the March 1, 2022 CRC meeting be approved.

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Rick Novickis, Sheryl Fleury and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

Lead Program Bids presented by Stephanie McConoughey

It was moved by Terry Allan, seconded by Romona Brazile that the following quote (CRC 2022-40) for 1641-1643 Bryn Mawr Rd., East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a recommendation that a contract be awarded to TNT Construction Company in the amount of \$38,245.00 be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Rick Novickis, Sheryl Fleury and Judy Wirsching

Bid/Quote Openings $<$ \$25,000.00

Lead Program Bids presented by Stephanie McConoughey

It was moved by Rick Novickis, seconded by Judy Wirsching that the following quote (CRC 2022-41) for 4040 Princeton Blvd., South Euclid, Ohio 44121 be accepted as the lowest and best, and that a contract be awarded to TNT Construction Company in the amount of \$15,525.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Rick Novickis, Sheryl Fleury and Judy Wirsching

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Expenditures: Contracts up to \$25,000.00

It was moved by Romona Brazile, seconded by Rick Novickis that the addendum (CRC 2022-42) to the contract with Paragon CMS (CRC 2021-68) under the Lead Hazard Control grant to extend the terms of the agreement from October 31, 2021 to February 17, 2022 and to increase the amount to be paid to Paragon CMS from \$31,597.00 to \$32,587.00 be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work found during the project completion.

Funding Source: 100% reimbursable through the Lead Hazard Control grant.

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Rick Novickis, Sheryl Fleury and Judy Wirsching

It was moved by Judy Wirsching, seconded by Romona Brazile that the contracts (CRC 2022-43) with the following agencies under the HRSA Ryan White Part A Program grant from March 1, 2022 through February 28, 2023 be approved:

	Amount to be paid <u>not to exceed:</u>
Far West Center	\$ 3,575.00
Near West Side Multi Service Corp	\$19,585.00

Presented by: Zach Levar

Purpose: To provide services to low-income, uninsured and underinsured HIV positive persons.

Funding Source: 100% reimbursable through the FY2022 HRSA Ryan White grant.

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Rick Novickis, Sheryl Fleury and Judy Wirsching

It was moved by Rick Novickis, seconded by Judy Wirsching that the contract (CRC 2022-44) with Promesa Consulting Group under the HRSA Ryan White Part A Program and HIV/STI Prevention grants from March 1, 2022 through February 28, 2023 in the amount not to exceed \$19,368.00 be approved.

Presented by: Zach Levar

Purpose: To provide facilitation and management of the Ryan White Planning Council

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Funding Source: 100% reimbursable through the FY2022 HRSA Ryan White and FY2022 HIV/STI Prevention grants.

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Rick Novickis, Sheryl Fleury and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

It was moved by Terry Allan, seconded by Sheryl Fleury that the Phase II Stormwater Service Agreement (CRC 2022-45) with the following communities to provide Phase II Stormwater services from January 1, 2022 through December 31, 2023:

	Amount to be received <u>not to exceed:</u>
City of South Euclid	\$1,000.00
Village of Gates Mills	\$1,000.00

Presented by: Rick Novickis

Purpose: Implementation of the Minimum Control measures (MCM) #3: Illicit Discharge Detection and Elimination (IDDE) and MCM #6: Pollution Prevention/Good Housekeeping for Municipal Operations programming.

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Rick Novickis, Sheryl Fleury and Judy Wirsching

Contract Rescissions

Other Business.

Public Comment – N/A.

Thereupon, it was moved by Judy Wirsching, seconded by Romona Brazile, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:48 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Rick Novickis, Jana Rush and Judy Wirsching



Committee Chair



Clerk

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