

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – March 1, 2022

Meeting called to order by Rick Novickis, Chair of the CRC at 1:31 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on March 1, 2022.

Roll Call: The following members were present: Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – February 15, 2022.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2022-31 Environmental Public Health Services submitting the following contract award authorizations for lead remediation to be rescinded due to home owner requirement not being met:

CRC#	Contractor	Address	Award
2021-88	Paragon CMS	1860 Nela Ave., East Cleveland	\$24,098.00
2021-89	American Builder	4761 E 90 St., Garfield Heights	\$17,275.00

CRC 2022-32 Environmental Public Health Services submitting Memorandums of Understanding (MOUs) with the following communities to provide Phase II Stormwater

5550 Venture Drive ♦ Parma, Ohio 44130

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services as part of the NEORSD Regional Stormwater Management Program (RSMP) from January 1, 2022 through December 31, 2025. No Exchange of Funds.

City of Berea

City of Parma Heights

CRC 2022-33 Epidemiology, Surveillance and Informatics Services submitting a Partnership Agreement and Trademark License for Healthy Northeast Ohio to be a Healthy People 2030 Champion effective March 1, 2022. No Exchange of Funds.

CRC 2022-34 Administration Services submitting a Master Memorandum of Agreement with the CDC Foundation to provide surge staffing support from the CDC for the Overdose Data to Action (OD2A) grant from March 1, 2022 through July 31, 2022. No Exchange of Funds.

It was moved by Judy Wirsching, seconded by Rick Novickis, that the consent agenda, including the minutes of the February 15, 2022 CRC meeting be approved.

The Secretary called the roll:

Ayes: Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

None

Bid/Quote Openings < \$25,000.00

Lead Program Bids presented by Stephanie McConoughey

It was moved by Rick Novickis, seconded by Jana Rush that the following quote (CRC 2022-35) for 1274-1276 E 143 St., East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$16,350.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

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Expenditures: Contracts up to \$25,000.00

It was moved by Jana Rush, seconded by Martha Halko that the contract (CRC 2022-36) with Case Western Reserve University (CWRU) from January 1, 2022 through June 30, 2022 in an amount not to exceed \$11,880.00 be approved.

Presented by: Rebecca Burke

Purpose: To provide expert medical, epidemiologic, and public health consultation related to CCBH's management of the COVID-19 epidemic in Cuyahoga County.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

It was moved by Judy Wirsching, seconded by Rick Novickis that the Phase II Stormwater Service Agreement (CRC 2022-37) with the following communities to provide Phase II Stormwater services from January 1, 2022 through December 31, 2023:

	Amount to be received <u>not to exceed:</u>
City of Bedford	\$12,978.00
City of Fairview Park	\$ 9,602.00

Presented by: Megan Symanski

Purpose: Implementation of the Minimum Control measures (MCM) #3: Illicit Discharge Detection and Elimination (IDDE) and MCM #6: Pollution Prevention/Good Housekeeping for Municipal Operations programming.

The Secretary called the roll:

Ayes: Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Contract Rescissions

Other Business.

Public Comment – N/A.

Thereupon, it was moved by Jana Rush, seconded by Judy Wirsching, that the following Motion be adopted:

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BE IT RESOLVED that the meeting be adjourned at 1:39 p.m.

The Secretary called the roll:

Ayes: Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching



Committee Chair



Clerk

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