

**CUYAHOGA COUNTY BOARD OF HEALTH**

**AGENDA – April 27, 2022**

1. Call to Order.
2. Roll Call.
3. Motion to excuse absent Board Members.
4. Approval of the Minutes of the Regular Board Meeting – March 23, 2022.
5. Motion to amend agenda items as highlighted on revised agenda.
6. Public Comments on Agenda Resolutions Only (three-minute maximum).
7. Review of the Financial Statements.
8. Legislative Updates – N/A
9. Committee Reports – N/A
10. Approval of Resolutions/Motions:

**REGULAR ACTIONS OF THE BOARD:**

- A. RESOLUTION (2022-46) Authorize the Health Commissioner to enter into and execute a contract Cuyahoga County for a three-year period from the date of execution to accept American Rescue Plan (ARPA) grant funding in the amount of \$2,900,000.00.
- B. RESOLUTION (2022-47) Authorize the Health Commissioner to enter into and execute a licensing agreement with the following agencies under the Feed our Future Program effective April 27, 2022:

<u>Source:</u>	Amount to be received
Green Umbrella	by CCBH:
Ohio Department Education	\$1,000.00 per sublicense
	\$3,000.00 one-time license fee
- C. RESOLUTION (2022-48) Authorize the Health Commissioner to enter and execute a contract with Radio One under the Overdose Data to Action grant from May 2, 2022 through July 31, 2022 in an amount not to exceed \$88,100.00.
- D. RESOLUTION (2022-49) Authorize the Health Commissioner to enter into and execute a contract with The Greater Cleveland Healthcare Association under the HealthComp Foundation grant from January 1, 2022 through December 31, 2022 in an amount not to exceed \$98,999.00.
- E. RESOLUTION (2022-50) Authorize the Health Commissioner to enter into and execute contracts with the following agencies under the Ryan White Part A and Ending the HIV

Epidemic grants from March 1, 2022 through February 28, 2023 (ref. enclosed):

	Amount to be paid <u>not to exceed:</u>
Mercy Health - Regional Medical Center LLC	\$ 82,895.00
University Hospitals	\$323,670.00

F. RESOLUTION (2022-51) Authorize the Health Commissioner to enter into and execute an addendum to the contract with Case Western Reserve University (CWRU) under the Racial and Ethnic Approaches to Community Health (REACH) grant to increase the amount paid to CWRU from \$202,698.00 to \$247,698.00 (Resolution 2022-23).

G. RESOLUTION (2022-52) Approval for Winter/Spring 2022 tuition for the following employee and amount approved on April 22, 2022 by the Tuition Assistance Review Committee:

Sheena Killings, Public Health Nurse, MSN	\$4,000.00
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H. RESOLUTION (2022-53) Honoring Najeebah Shine for 23 years of dedicated public health service to the Cuyahoga County Board of Health.

I. RESOLUTION (2022-54) Honoring Terry Allan for 33 years of dedicated public health service to the Cuyahoga County Board of Health.

#### **BOARD ORDERS, RULES, FEES OR REGULATIONS:**

A. RESOLUTION (2022-55) To grant a variance from Section 3701-29-03 (C)(5) of the Ohio Administrative Code as it relates to the required number of continuing education hours required prior to registration as a sewage treatment system installer for Colin Cooper, Horizon Excavating LLC.

#### **FIRST READING:**

A. RESOLUTION (2022-56) To amend the CCBH Provider Fees for clinical services effective, May 2, 2022, as an emergency measure (ref enclosed).

#### **SECOND READING:**

None

#### **THIRD READING:**

None

11. RESOLUTION (2022-57) Approval of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.

- Schedule C Routine Personnel Actions.
- Schedule D Employee Training and Travel Expenses.
- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

12. Health Commissioner's Report
  - (1) COVID-19 Response Update
13. Public and Staff Comments (three-minute maximum).
14. Motion to adjourn to Executive Session to discuss personnel issues.
15. Miscellaneous Business.
16. Motion to adjourn the meeting.

**SCHEDULE A**  
**APPROPRIATION MEASURES**

1. Establish Budgets

- A. Establish a budget for the 2022 Starting Point grant in the amount of \$45,652.68 (ref. enclosed).
- B. Establish a budget in the 2022 Water Pollution Control Loan Fund grant in the amount of \$150,000.00 (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2019/2020 Racial and Ethnic Approaches to Community Health (REACH) grant to redistribute \$87,870.00 (ref. enclosed).
- B. Budget revision in the 2021/2022 Ending the HIV Epidemic grant to redistribute \$2,910.00 (ref. enclosed).
- C. Budget revision in the 2020 Dental Sealant grant to increase the budget by \$30,000.00 (ref. enclosed).
- D. Budget revision in the 2021 Creating Healthy Communities (CHC) grant to decrease the budget by \$1,855.11 (ref. enclosed).

**SCHEDULE B**  
**CASH TRANSFERS**

1. Operating Transfers

- A. Operating transfer from the General Revenue Fund to the Board of Health FSA Fund in the amount of \$35,000.00 (ref. enclosed).

2. Residual Equity Transfers

None

**SCHEDULE C**  
**ROUTINE PERSONNEL ACTIONS**

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment(s):

- A. Sonji Deal-Mason, Disease Intervention Specialist, Grade D, \$46,991.00 annually, effective April 25, 2022.
- B. Alexa Geiger, Disease Intervention Specialist, Grade D, \$46,991.00 annually, effective April 25, 2022.
- C. Traci Scott, Disease Intervention Specialist, Grade D, \$46,991.00 annually, effective April 25, 2022.
- D. Melissa Hansen, Disease Intervention Specialist, Grade D, \$46,991.00 annually, effective April 25, 2022.
- E. Ebony Beachum, Disease Intervention Specialist, Grade D, \$46,991.00 annually, effective April 25, 2022.
- F. Emily Henry, Human Resources Generalist, Grade D, \$46,991.00 annually, effective April 25, 2022.
- G. Keshon Moore, Human Resources Generalist, Grade D, \$46,991.00 annually, effective April 25, 2022.
- H. Morgan Murphy, Data Analyst, Grade E, \$53,968.00 annually, effective April 25, 2022.
- I. Josh Panakkal, Informatician, Grade E, \$53,968.00 annually, effective April 25, 2022.

Appointment(s):

- A. TBD, Communicable Disease Investigator, Pay Grade D, \$46,991.00 annually.
- B. TBD, Grant Coordinator, Pay Grade C, \$41,149.00 annually.
- C. TBD, Grant Program Manager, Pay Grade E, \$53,968.00 annually.
- D. TBD, Grant Program Manager, Pay Grade E, \$53,968.00 annually.
- E. TBD, Administrative Assistant, Pay Grade B, \$35,170.00 annually.
- F. TBD, Registered Environmental Health Specialist (REHS)/Environmental Health Specialist In Training (EHSIT), Pay Grade C, \$41,149.00 annually.

- G. TBD, Registered Environmental Health Specialist (REHS)/Environmental Health Specialist In Training (EHSIT), Pay Grade C, \$41,149.00 annually.
- H. TBD, Public Health Nurse, \$47,073.00 annually.
- I. TBD, Public Health Nurse, \$47,073.00 annually.

Student Appointment(s):

Becki Burke, Interim Director of Organizational Development, asking permission from the Board to use the end date of October 31, 2022 for all student appointments.

- A. Nicole Bullock, Student Environment Worker, \$11.56 per hour, effective May 23, 2022.
- B. Sage Smith, Student Environment Worker, \$11.00 per hour, effective May 23, 2022.
- C. Nicholas Ball, Student Environment Worker, \$11.00 per hour, effective May 23, 2022.
- D. Claire Ebner, Student Environment Worker, \$11.00 per hour, effective May 23, 2022.
- E. Jarrett Vah, Student Environment Worker, \$11.00 per hour, effective May 23, 2022.
- F. Chad Smiley, Student Environment Worker, \$11.00 per hour, effective May 23, 2022.
- G. Renee Senft, Student Environment Worker, \$11.00 per hour, effective, June 6, 2022.
- H. TBD, Student Environment Worker, \$11.00 per hour, effective May 23, 2022.
- I. TBD, Student Environment Worker, \$11.00 per hour, effective May 23, 2022.
- J. TBD, Student Environment Worker, \$11.00 per hour, effective June 6, 2022.
- K. TBD, Student Environment Worker, \$11.00 per hour, effective June 6, 2022.
- L. TBD, Student Environment Worker, \$11.00 per hour, effective June 6, 2022.

Promotion(s):

- A. Becky Karns, Grant Supervisor, Grade F, \$73,256.99 annually, effective April 25, 2022.
- B. Vinothini Panakkal, Epidemiology Supervisor, Grade F, \$63,817.77 annually, effective April 25, 2022.
- C. Imani Tunson, Disease Intervention Specialist, Grade D, \$46,991.00 annually, effective April 25, 2022.
- D. Michelle Jardine, Administrative Assistant, Grade B, \$44,702.06 annually with a one-time lump sum payment of 4% (\$1,788.08), effective May 9, 2022.

Decrease in Hours:

- A. Scott Zele, Registered Environmental Health Specialist (REHS), from 52.5 hours bi-weekly, \$47,213.14 to 45 hours bi-weekly, \$40,468.48 annually to annually effective May 9, 2022.

Resignation(s):

- A. Daniel Murphy, Registered Environmental Health Specialist (REHS), effective March 30, 2022.
- B. Ann Campbell-Dunham, Human Resources Supervisor, effective April 1, 2022.
- C. Romona Brazile, Interim Co-Director of Prevention & Wellness, effective May 20, 2022.



**SCHEDULE D**  
**EMPLOYEE TRAINING AND TRAVEL EXPENSES**

Administration

None

Environmental Public Health

- a. Frank Varga to ODH Lead Risk Assessor examination March 25, 2022 – Austintown, Ohio.

Epidemiology, Surveillance and Informatics

None

Prevention and Wellness

- a. Ryan White staff to program meetings March 1, 2022-February 28, 2023 – various locations in Ohio.
- b. Ending the HIV Epidemic (EHE) Care staff to program meetings March 1, 2022-February 28, 2023 – various locations in Ohio.
- c. Gloria Agosto Davis to Biomedical HIV Prevention Summit April 19-22, 2022 – Chicago, IL.
- d. Alison Patrick to Lake Erie Supervisor and Nutrition Directors Meeting April 20, 2022 – Berlin Heights.
- e. Alison Patrick to Making the Case for Child Health Conference May 31-June 3, 2022 – Boston, MA.

\*Professional education under ONA contract.

**SCHEDULE F**  
**CRC REPORT AND OTHER CONTRACTS**

A. CRC Report

1. April 5, 2022 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2022-46: ODH - Registration - designated Project DAWN community naloxone distribution program

CRC 2022-47: Addendums - Amount to be paid to the Contractors is to remain the same  
End of Contract Term

<u>Approval #</u>	<u>Contractor</u>	<u>From</u>	<u>To</u>
CRC 2021-55	American Builders & Applicators	10/31/21	04/29/22
CRC 2021-66	TNT Construction	10/17/21	04/29/22
CRC 2021-67, 2021-91	Paragon CMS	01/11/22	04/29/22
CRC 2021-69	Paragon CMS	01/02/22	04/29/22
CRC 2021-72	Paragon CMS	03/15/22	04/29/22
CRC 2021-75	Paragon CMS	11/08/21	04/29/22
CRC 2021-82	Paragon CMS	11/28/21	04/29/22
CRC 2021-90	Paragon CMS	12/12/21	04/29/22
CRC 2021-92	American Builders & Applicators	10/14/21	04/29/22
CRC 2021-93	TNT Construction	11/28/21	04/29/22
CRC 2021-110	TNT Construction	01/14/22	04/29/22
CRC 2021-112	Paragon CMS	02/08/22	04/29/22
CRC 2021-127	TNT Construction	04/03/22	04/29/22

CRC 2022-48: Phase II Stormwater MOUs -  
City of Cleveland  
City of Cleveland Heights  
City of Warrensville Heights  
Village of Mayfield

CRC 2022-49: Data Use Agreement - Case Western Reserve University

Contract Authorizations

CRC 2022-50: American Builders & Applicators - \$7,015.00

CRC 2022-51: Dynamerican - \$15,987.00

CRC 2022-52: A&P Septic, LLC - \$15,200.00

CRC 2022-53: KMU Trucking & Excavating, LLC - \$6,475.00

Contract Approvals

CRC 2022-54: Addendum - Alyssa Sherer, RN, MSN, CNP, DNP - to increase the amount paid from \$48,000.00 to \$68,000.00

CRC 2022-55: Green Umbrella - \$6,000.00

CRC 2022-56: Northeast Ohio Alliance for Hope - \$19,220.44

CRC 2022-57: Intentional Content, Inc. - \$24,500.00

CRC 2022-58: Family Planning Services of Lorain County - \$7,315.00

CRC 2022-59: Johnson Controls - \$17,819.00

2. April 19, 2021 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2022-60: Contract award authorization for lead remediation to be rescinded due to home owner requirement not being met:

<u>CRC#</u>	<u>Contractor</u>	<u>Address</u>	<u>Award</u>
2021-128	Green Home Solutions	13826 Maplerow Ave.	\$20,900.00

CRC 2022-61: Phase II Stormwater MOU – Mayfield Heights

CRC 2022-62: CDC Program Provider Agreement – COVID Vaccinations

Contract Authorizations

CRC 2022-63: Paragon CMS - \$10,424.00

Bid Opening

CRC 2022-64: Quotes – RFQ - Mosquito Larvicide Briquettes – RFQ# 2022-01

<u>Agency</u>	<u>Received</u>	<u>Amount</u>
Adapco	4/14/2022 @ 3:46 pm	no quote
Target Specialty	4/7/2022 @ 9:52 am	\$33,079.20
Clarke Mosquito	4/5/2022 @ 11:30 am	\$28,970.00

B. Other Contracts

None