

CUYAHOGA COUNTY BOARD OF HEALTH

AGENDA – December 15, 2021

1. Call to Order.
2. Roll Call.
3. Motion to excuse absent Board Members.
4. Approval of the Minutes of the Regular Board Meeting – November 17, 2021.
5. Motion to amend agenda items as highlighted on revised agenda.
6. Public Comments on Agenda Resolutions Only (three-minute maximum).
7. Review of the Financial Statements.
8. Legislative Updates
(1) HB 218
9. Committee Reports – Finance Committee
10. Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

- A. RESOLUTION (2021-161) Authorize the Health Commissioner to accept the 2022 HealthComp Foundation grant from January 1, 2022 through December 31, 2022 in the amount of \$170,000.00.
- B. RESOLUTION (2021-162) Authorize the Health Commissioner to accept the 2022 HIV Prevention grant funding from the Ohio Department of Health from January 1, 2022 through December 31, 2022 in the amount of \$1,274,511.00.
- C. RESOLUTION (2021-163) Authorize the Health Commissioner to accept the 2022 STI Prevention grant funding from the Ohio Department of Health from January 1, 2022 through December 31, 2022 in the amount of \$720,000.00.
- D. RESOLUTION (2021-164) Authorize the Health Commissioner to accept the 2022 Dental Sealant grant from the Ohio Department of Health from January 1, 2022 through December 31, 2022 in the amount of \$45,000.00.
- E. RESOLUTION (2021-165) Authorize the Health Commissioner to accept the COVID-19 Vaccine Needs Assessment grant funding from the Ohio Department of Health from November 1, 2020 through March 31, 2021 in the amount of \$20,000.00.

- F. RESOLUTION (2021-166) Authorize the Health Commissioner to accept additional COVID-19 Enhanced Operations grant funding from the Ohio Department of Health from December 1, 2020 through July 31, 2022 in the amount of \$3,617,375.00 (Resolution 2021-28).
- G. RESOLUTION (2021-167) Authorize the Health Commissioner to enter into and execute an addendum to the contract with the Ohio Department of Health for implementation of the Breastfeeding in the Workplace Expansion Project to extend the end of the contract term from September 30, 2021 through June 30, 2022 and increase the amount to be received from \$3,000.00 to \$7,500.00 (Resolution 2021-77).
- H. RESOLUTION (2021-168) Authorize the Health Commissioner to enter into and execute a contract with the Ohio Department of Health (ODH) to participate in the Medicaid Administrative Claiming (MAC) process from July 1, 2021 through June 30, 2023. Reimbursement of MAC claims to CCBH will be in accordance with the ODH Medicaid Administrative Claiming Guide.
- I. RESOLUTION (2021-169) Authorize the Health Commissioner to enter into and execute a contract with the Cuyahoga County Medical Examiner under the Overdose Data to Action grant from September 1, 2021 to August 31, 2022 in an amount not to exceed \$60,018.00.
- J. RESOLUTION (2021-170) Authorize the Health Commissioner to enter into and execute a contract with University Hospitals Cleveland Medical Center under the Enhanced HIV Prevention and Surveillance grant from January 1, 2022 through July 31, 2022 in an amount not to exceed \$58,338.00.
- K. RESOLUTION (2021-171) Authorize the Health Commissioner to enter into and execute an addendum to the contract with The MetroHealth System under the Enhanced HIV Prevention and Surveillance grant to increase the amount to be paid to The MetroHealth System from \$100,000.00 to \$158,338.00 (Resolution 2021-134).
- L. RESOLUTION (2021-172) Authorize the Health Commissioner to enter into and execute addendums to the contracts with the following agencies under the Ryan White Part A Program and Ending the HIV Epidemic grants:
- | | Amount to be paid
not to exceed | |
|--|------------------------------------|----------------|
| | <u>From</u> | <u>To</u> |
| Cleveland Clinic Foundation (Resolution 2021-67) | \$ 257,996.00 | \$ 193,467.00 |
| Neighborhood Family Practice (Resolution 2021-53) | \$ 152,359.00 | \$ 194,099.00 |
| Nueva Luz Urban Resource Center (Resolution 2021-53) | \$ 484,314.00 | \$ 524,309.00 |
| University Hospitals of Cleveland (Resolutions 2021-53 & 2021-111) | \$1,107,374.00 | \$1,157,874.00 |
- M. RESOLUTION (2021-173) Authorize the Health Commissioner to enter into and execute an addendum to the contract with Heidi Gullett, M.D., MPH for medical director services to extend the end of the contract term from December 31, 2021 through March 31, 2022 and increase the amount to be paid to Heidi Gullett, M.D., MPH from not to exceed \$45,000.00 to \$50,625.00 (Resolution 2019-133).

- N. RESOLUTION (2021-174) Authorize the Health Commissioner to enter into and execute a contract with Kelly Services, Inc. for temporary staffing services effective December 15, 2021. Amount to be paid to Kelly Services, Inc. is based on the hourly rate associated with any temporary staff placed at CCBH and will be paid to Kelly Services, Inc. for hours worked by the assigned temporary staff.
- O. RESOLUTION (2021-175) Approval for Winter/Spring 2022 tuition for the following employees and amount approved on December 8, 2021 by the Tuition Assistance Review Committee:

| | |
|---|----------------------------|
| Gloria Agosto-Davis, Grant Program Manager, PhD | \$3,216.00 |
| Annie Bartosh, Sanitarian, MPH | \$2,286.00 |
| Romona Brazile, Co-Acting Director, MSN | \$2,000.00 + books/fees |
| Wallace Chambers, Deputy Director, MAS | \$4,000.00 |
| Megan Conklin, Sanitarian Program Manager, Certificate of Soil Science | \$2,675.00 |
| Layla Lahoud, Grant Coordinator, MS | \$2,000.00 |
| Mason Leuthaeuser, Sanitarian-In-Training, MPH | \$4,000.00 |
| Lori Quirino, Public Health Nurse, MSN | \$4,000.00 |
| Richard Stacklin, Data Analyst, MPH | \$1,978.00 |
| Clarence Williams, Disease Intervention Specialist, MPH | \$4,000.00 |

- P. RESOLUTION (2021-176) To authorize payment for the contract and/or order with the following vendors:

| <u>Vendor</u> | <u>Amount</u> | <u>Date</u> | <u>Purpose</u> |
|---------------|---------------|-------------|------------------|
| Weston Hurd | \$4,537.50 | 10/05/2021 | Outside Counsel |
| GDot Design | \$4,949.69 | 11/09/2021 | Office furniture |

- Q. RESOLUTION (2021-177) Approval to revise the CCBH Position Complement effective January 1, 2022.
- R. RESOLUTION (2021-178) Approval of the 2022 Operating Budget as submitted (ref. enclosed).
- S. RESOLUTION (2021-179) Expressing the support of the Cuyahoga County Board of Health to the City of Euclid for demonstrating strong leadership on addressing racism as a public health crisis.
- T. RESOLUTION (2021-180) Expressing the support of the Cuyahoga County Board of Health to the City of Lakewood for demonstrating strong leadership on addressing racism as a public health crisis.
- U. RESOLUTION (2021-181) Honoring Antoinette Waltman for 23 years of dedicated public health service to the Cuyahoga County Board of Health.

BOARD ORDERS, RULES, FEES OR REGULATIONS:

- A. RESOLUTION (2021-182) To grant a variance from Section 3701-29-12 (P)(2) of the Ohio Administrative Code for the material utilized as a building sewer for the residence at 3205 Fox Hollow Dr, Pepper Pike, OH (PPN: 872-23-021).
- B. RESOLUTION (2021-183) To grant a variance from Section 3701-29-12 (P)(2) of the Ohio Administrative Code for the material utilized as a building sewer for the residence at 29930 Bolingbrook Rd, Pepper Pike, OH (PPN: 872-12-003).

FIRST READING:

None

SECOND READING:

None

THIRD READING:

- A. RESOLUTION (2021-145) To amend the Cuyahoga County Board of Health's Food Protection Program Fees pursuant to the Ohio Revised Code Sections 3717.25 and 3717.45 effective January 3, 2022 (ref. enclosed) (First Reading-October 27, 2021, Second Reading-November 17, 2021).
11. RESOLUTION (2021-184) Approval of the Consent Agenda as set forth in the attached schedules:
- Schedule A Appropriation Measures.
 - Schedule B Cash Transfers.
 - Schedule C Routine Personnel Actions.
 - Schedule D Employee Training and Travel Expenses.
 - Schedule E Approval of Vouchers. (Available upon request)
 - Schedule F CRC Report and Other Contracts.
12. Health Commissioner's Report
(1) COVID-19 Response Update
13. Public and Staff Comments (three-minute maximum).
14. Motion to adjourn to Executive Session to discuss personnel issues.
15. Miscellaneous Business
(1) 2022 Board Meeting Schedule (ref. enclosed)
16. Motion to adjourn the meeting.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the 2022 HIV Prevention grant in the amount of \$1,274,511.00 (ref. enclosed).
- B. Establish a budget for the 2022 STI Prevention grant in the amount of \$720,000.00 (ref. enclosed).
- C. Establish a budget for 2022 Dental Sealant grant in the amount of \$45,000.00 (ref. enclosed).
- D. Establish a budget for the 2020/2021 COVID-19 Vaccine Needs Assessment grant in the amount of \$20,000.00 (ref. enclosed).
- E. Establish a budget for the 2021/2023 Specialty Crop Block ODA grant in the amount of \$70,000.00 (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2020/2022 COVID-19 Enhanced Operations grant to increase the budget by \$3,617,375.00 (ref. enclosed).
- B. Budget revision in the 2020 Adverse Childhood Experiences grant to decrease and redistribute \$9,706.00 (ref. enclosed).
- C. Budget revision in the 2021/2022 Implementing Enhanced HIV Prevention grant to redistribute \$99,083.77 (ref. enclosed).
- D. Budget revision in the 2021/2022 Ending the HIV Epidemic grant to redistribute \$36,804.26 (ref. enclosed).
- E. Budget revision in the 2021 Dental Sealant grant to redistribute \$8,734.00 (ref. enclosed).
- F. Budget revision in the 2020 COVID-19 Care Resource Coordination Support grant to redistribute \$TBD.
- G. Budget revision in the 2020 COVID-19 Contact Tracing grant to redistribute \$TBD.
- H. Budget revision in the 2020 COVID-19 Response Supplemental grant to redistribute \$TBD.

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

- A. Operating transfer from the General Revenue Fund to the 2018/2021 Lead Hazard Control grant in the amount of \$35,772.54 (ref. enclosed).
- B. Operating transfer from the General Revenue Fund to the 2019/2020 Farm to School grant in the amount of \$26,431.83 (ref. enclosed).
- C. Operating transfer from the General Revenue Fund to the 2020/2022 Green Umbrella grant in the amount of \$8,530.31 (ref. enclosed).
- D. Operating transfer from the General Revenue Fund to the 2020/2021 Public Health Emergency Preparedness (PHEP) grant in the amount of \$57,549.00 (ref. enclosed).
- E. Operating transfer from the General Revenue Fund to the 2019/2021 HealthComp grant in the amount of \$35,000.00 (ref. enclosed).

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment(s):

- A. Lara Carter, Medical Secretary, Grade A, \$30,060.00 annually, effective November 22, 2021.
- B. Trina Rhodes, Medical Secretary, Grade A, \$30,060.00 annually, effective November 22, 2021.

Promotion(s):

- A. Daniel Murphy, Sanitarian, Grade D, \$46,991.00 annually, effective December 20, 2021.

Retirement(s):

- A. Antoinette Waltman, Licensed Practical Nurse, effective December 31, 2021.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

None

Environmental Public Health

- a. Environmental Public Health staff to the Ohio Onsite Wastewater Association Annual Conference January 4 – 5, 2022 – Columbus, Ohio.
- b. Wallace Chambers to the Healthy Policy Institute of Ohio meetings 2022 – various locations in Ohio.
- c. Authorization to pay routine out-of-county district travel expenses in the same manner as in district policy for 2022 to Ohio Department of Health (ODH) Offices; Summit, Geauga, and Portage Counties; City of North Ridgeville; and the Ohio Environmental Protection Agency (EPA) office – Twinsburg.
- d. Vince Caraffi and staff to the Ohio Injury Prevention Partnership meetings 2022 – various locations in Ohio.
- e. Vince Caraffi and staff to CDC Overdose to Action Grant collaboration meetings 2022 – various locations in Ohio.
- f. Environmental Public Health staff to Ohio Environmental Health Association (OEHA) Board and Committee activities for 2022 – various locations in Ohio.
- g. Environmental Public Health staff to Smoke Free Ohio Enforcement related activities for 2022 – various locations in Northeast Ohio.
- h. Environmental Public Health staff to Smoke Free Ohio Program meetings in 2022 – various locations in Ohio.
- i. Environmental Public Health staff to Water Quality (Beaches, Stormwater, Sewage Treatment, Private Water, Watershed and Climate Change) program related meetings and field activities for communities for 2022 – various locations in Northeast Ohio.
- j. Nate McConoughey and staff to Ohio Onsite Wastewater Association (OOWA) Board meetings for 2022 – various locations in Ohio.
- k. Environmental Public Health staff to Northeast Ohio Food Safety Round Table meetings for 2022 – various locations in Northeast Ohio.
- l. Environmental Public Health staff to ODH coordinated Body Art Program meetings for 2022 – various locations in Ohio.

- m. Environmental Public Health staff to ODH coordinated Swimming Pool Program rule review committee meetings for 2022 – various locations in Ohio.
- n. Joe Lynch (Treasurer) and staff to Ohio Mosquito Control Association Board meetings for 2022 – various locations in Ohio.
- o. Dane Tussel and staff to Materials Management/Solid Waste Program activities and meetings for 2022 – various locations in Ohio.
- p. Rick Novickis and staff to Northeast Ohio Environmental Health Directors Work Group meetings for 2022 – various locations in Ohio.
- q. Environmental Public Health staff to Food Protection Program training seminars coordinated by Ohio Department of Health and Ohio Department of Agriculture for 2022 – various locations in Ohio.
- r. Environmental Public Health staff to Retail Food Safety Advisory Council meetings for 2022 – various locations in Ohio.
- s. Environmental Public Health staff to Ohio Statehouse Public Health laws testimonies to support laws and regulations for 2022 – various locations in Ohio.

Epidemiology, Surveillance and Informatics

None

Prevention and Wellness

- a. Gloria Agosto Davis and Danielle LeGallee to 2022 Creating Change conference January 11-16, 2022 – New Orleans, LA.
- b. HIV/STI Disease Intervention Specialists to provide partner notification and linkage to care January 1, 2022 through December 31, 2022 – Ashtabula, Geauga, Lake, Lorain and Medina counties.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. November 16, 2021 Meeting (ref. enclosed):

Tabled Items

CRC 2021-64: Contract - Paramount Insurance Company

No Exchange of Funds

CRC 2021-111: BAA - Jeff Murray's Programming Shop, Inc.

Contract Authorizations

CRC 2021-112: Paragon CMS - \$22,838.00

Contract Approvals

CRC 2021-113: Wage Works - \$200.00

2. December 7, 2021 Meeting (ref. enclosed):

Tabled Items

CRC 2021-64: Contract - Paramount Insurance Company

No Exchange of Funds

CRC 2021-114: Addendum - AIDS Taskforce of Greater Cleveland - to revise the scope of work.

CRC 2021-115: Public health experience agreement - Kent State University

CRC 2021-116: Addendum - Thomas P. O'Donnell Co. LPA - to extend the end of the contract term from December 31, 2021 through March 31, 2022

Contract Approvals

CRC 2021-117: Addendum - Cleveland Clinic Health System – East Region dba South Pointe Hospital - \$6,120.00

CRC 2021-118: Addendum - Heidi Harris, MSN, CNP - to increase the amount from \$16,513.50 to \$17,338.50

| CRC 2021-119: Addendums - | From | To |
|---|--------------|--------------|
| AIDS Healthcare Foundation | \$ 91,390.00 | \$ 97,840.00 |
| Circle Health Services | \$154,872.00 | \$154,472.00 |
| Family Planning Services of Lorain County | \$ 21,000.00 | \$ 11,654.00 |
| Far West Center | \$ 6,500.00 | \$ 4,500.00 |
| Mercy Regional Medical Center | \$285,800.00 | \$292,800.00 |
| Signature Health Inc. | \$303,699.00 | \$310,024.00 |

CRC 2021-120: Case Western Reserve University (CWRU) - \$23,760.00

CRC 2021-121: Corporate Screening - Rate of \$15.00 per employee screened and one-time \$200.00 set up fee.

Revenue Generating Agreements

| | |
|-----------------------------------|-------------|
| CRC 2021-122: Phase II Stormwater | |
| City of Strongsville | \$11,188.00 |
| Village of Chagrin Falls | \$ 6,266.00 |

B. Other Contracts