

CUYAHOGA COUNTY BOARD OF HEALTH

AGENDA – October 27, 2021

1. Call to Order.
2. Roll Call.
3. Motion to excuse absent Board Members.
4. Approval of the Minutes of the Regular Board Meeting – September 22, 2021.
5. Approval of the Minutes of the Special Board Meeting – October 15, 2021.
6. Motion to amend agenda items as highlighted on revised agenda.
7. Public Comments on Agenda Resolutions Only (three-minute maximum).
8. Review of the Financial Statements.
9. Legislative Updates – N/A
10. Committee Reports – N/A
11. Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

- A. RESOLUTION (2021-122) Authorize the Health Commissioner to enter into and execute a contract with the Ohio Department of Health (ODH) to conduct public health lead investigations, public health lead risk assessments and case follow-up upon referral within Cuyahoga County from July 1, 2021 through June 30, 2023. The amount to be received for these services is based on direct costs reported to ODH per completed public health lead investigation.
- B. RESOLUTION (2021-123) Authorize the Health Commissioner to enter into and execute an amendment to the contract with the U.S. Environmental Protection Agency for the 2018/2021 Asthma Trigger Assessment and Remediation grant to extend the end of the contract period from March 31, 2020 to December 31, 2021 (Resolution 2018-103).
- C. RESOLUTION (2021-124) Authorize the Health Commissioner to accept the 2021/2023 Public Health Workforce grant from the Ohio Department of Health from September 1, 2021 through June 30, 2023 in the amount of \$580,000.00.
- D. RESOLUTION (2021-125) Authorize the Health Commissioner to accept the 2021/2022 Maternal and Child Health grant from the Ohio Department of Health from October 1, 2021 through September 30, 2022 in the amount of \$132,000.00.

- E. RESOLUTION (2021-126) Authorize the Health Commissioner to accept the 2021/2022 Cribs For Kids and Safe Sleep Program grant from the Ohio Department of Health from October 1, 2021 through September 30, 2022 in the amount of \$124,500.00.
- F. RESOLUTION (2021-127) Authorize the Health Commissioner to enter into and execute a contract with Green Umbrella for CCBH to provide Feed Our Future Program expansion services from July 20, 2021 through June 30, 2023 in the amount of \$10,000.00.
- G. RESOLUTION (2021-128) Authorize the Health Commissioner enter into and execute a contract with Cuyahoga County to administer the 2022/2023 Child Fatality Review program from January 1, 2022 through December 31, 2023 in the amount of \$250,000.00.
- H. RESOLUTION (2021-129) Authorize the Health Commissioner to enter into and execute a contract with Cuyahoga County to administer the 2022/2023 Newborn Home Visiting Program from January 1, 2022 through December 31, 2023 in the amount of \$1,539,300.00.
- I. RESOLUTION (2021-130) Authorize the Health Commissioner to accept additional 2020/2021 Ohio Equity Institute grant funding from the Ohio Department of Health in the amount of \$141,372.25 and extend the end of the term from September 30, 2021 to December 31, 2021 (Resolution 2020-100).
- J. RESOLUTION (2021-131) Authorize the Health Commissioner to enter into and execute a contract with Radio One under the Ohio Equity Institute grant from October 25, 2021 through December 31, 2021 in an amount not to exceed \$40,000.00.
- K. RESOLUTION (2021-132) Authorize the Health Commissioner to enter into and execute a contract with the following agencies under the Overdose Data to Action grant from September 1, 2021 through August 31, 2022:

	Amount to be paid <u>not to exceed:</u>
ADAMHS Board	\$ 84,782.00
Case Western Reserve University – Prevention	\$ 676,154.00
Case Western Reserve University - Surveillance	\$ 88,624.00
The Center for Health Affairs	\$ 190,570.00
Circle Health Services	\$ 156,505.00
City of Cleveland Division of Police	\$ 90,150.00
Cleveland State University	\$ 199,817.00
The MetroHealth System	\$1,385,883.00
St. Vincent Charity Hospital	\$ 208,232.00
Thrive Behavioral Health	\$ 329,324.00
The Woodrow Project	\$ 93,373.00

- L. RESOLUTION (2021-133) Authorize the Health Commissioner to enter into and execute an addendum to the contract with Better World Advertising under the Ending the HIV Epidemic Prevention and HIV/STI Prevention grants to increase the amount to be paid to Better World Advertising from not to exceed \$233,484.00 to \$293,519.96 (Resolutions 2021-16 & 2021-54).

- M. RESOLUTION (2021-134) Authorize the Health Commissioner to enter into and execute a contract with the following agencies under the Enhanced HIV Prevention and Surveillance grant from November 1, 2021 through July 31, 2022:

	Amount to be paid <u>not to exceed:</u>
Circle Health Services	\$125,000.00
The MetroHealth System – Jails	\$100,000.00
The MetroHealth System – Syringe Service	\$125,000.00

- N. RESOLUTION (2021-135) Authorize the Health Commissioner to enter into and execute a contract with OhioGuidestone under the Personal Responsibility Education Program grant from November 1, 2021 through October 31, 2022 in an amount not to exceed \$144,000.00.

- O. RESOLUTION (2021-136) Authorize the Health Commissioner to enter into and execute an addendum to the contract with Hott Associates, Inc. to extend the term of the contract from December 31, 2021 through December 31, 2022 at the rates of not to exceed \$3,005.00 per month for housekeeping and \$1,130.00 per month for facility maintenance/management (parts and materials not included) (Resolutions 2018-138 & 2020-126).

- P. RESOLUTION (2021-137) Authorize the Health Commissioner to enter into and execute an addendum to the contract with Maxim Healthcare Services to extend the end of the contract from October 31, 2021 through March 31, 2022 and increase the amount to be paid to Maxim Healthcare Services from not to exceed \$3,300,000.00 to \$4,800,000.00 (Resolution 2020-02D, 2020-74 & 2021-74).

- Q. RESOLUTION (2021-138) To authorize payment for the contract and/or order with the following vendors:

<u>Vendor</u>	<u>Amount</u>	<u>Date</u>	<u>Purpose</u>
Waverly Partners	\$61,800.00	08/01/2021	Search firm for new Hlth. Comm.
Thomas P. O'Donnell	\$50,300.00	08/26/2021	Special Counsel for Board
Cleveland Dept. of Public Health	\$170,768.00	07/01/2021	21/22 PHEP grant activities
A Vision of Change	\$22,000.00	09/01/2021	Assist with COVID gift card distribution

- R. RESOLUTION (2021-139) To adopt and approve the Maternity Licensure Application for Hillcrest Hospital (ref. enclosed).

- S. RESOLUTION (2021-140) Approval of the Mandatory Vaccination Policy 1-2.10 in the CCBH General Administration Policy Manual effective November 1, 2021 (ref. enclosed).

- T. RESOLUTION (2021-141) To approve the following job descriptions effective October 27, 2021 (ref. enclosed):

Disease Investigation Specialist (DIS) Program Manager
Epidemiologist

Supervisor, Epidemiology

U. RESOLUTION (2021-142) To approve the revised Communicable Disease Investigator job description effective October 27, 2021 (ref. enclosed).

V. RESOLUTION (2021-143) Approval to revise the CCBH Position Complement and Pay Structure effective October 27, 2021 (ref. enclosed).

BOARD ORDERS, RULES, FEES OR REGULATIONS:

A. RESOLUTION (2021-144) To grant a variance from Ohio Administrative Code Section 3701-29-12 (P)(2) for the Sewage Treatment System servicing the Residence at 140 North Strawberry Lane, Moreland Hills, Ohio (PPN# 912-13-007) (ref. enclosed).

FIRST READING:

A. RESOLUTION (2021-145) To amend the Cuyahoga County Board of Health's Food Protection Program Fees pursuant to the Ohio Revised Code Sections 3717.25 and 3717.45 effective January 3, 2022 (ref. enclosed).

SECOND READING:

None

THIRD READING:

None

12. RESOLUTION (2021-146) Approval of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

13. Health Commissioner's Report

(1) Prevention and Wellness Program Chronic Disease Prevention Update

(2) COVID-19 Response Update

14. Public and Staff Comments (three-minute maximum).

15. Motion to adjourn to Executive Session to discuss personnel issues.

16. Miscellaneous Business – N/A

17. Motion to adjourn the meeting.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the Public Health Workforce grant in the amount of \$580,000.00 (ref. enclosed).
- B. Establish a budget for the 2021/2022 Maternal and Child Health (MCH) grant in the amount of \$132,000.00 (ref. enclosed).
- C. Establish a budget for the 2021/2022 Cribs For Kids (C4K) grant in the amount of \$124,500.00 (ref. enclosed).
- D. Establish a budget for the 2021/2023 USDA Green Umbrella grant in the amount of \$10,000.00 (ref. enclosed).
- E. Establish a budget for the 2021/2022 Personal Responsibility Education Program (PREP) grant in the amount of \$348,000.00 (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2019/2021 Personal Responsibility Education Program (PREP) grant to redistribute \$207,772.87 (ref. enclosed).
- B. Budget revision in the 2020/2021 Early Ages Healthy Stages grant to redistribute \$8,042.01 (ref. enclosed).
- C. Budget revision in the 2020/2021 Ohio Equity Institute (OEI) grant to redistribute \$57,363.85 (ref. enclosed).
- D. Budget revision in the 2020/2021 Maternal and Child Health (MCH) grant to redistribute \$1,702.05 (ref. enclosed).
- E. Budget revision in the 2021 Dental Sealant grant to redistribute \$370.30 (ref. enclosed).
- F. Budget revision in the 2019/2020 HealthComp grant to increase the budget by \$127,000.00 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Appointment(s):

- A. TBD, Data Analyst, Grade E, \$53,968.00 annually.
- B. TBD, Medical Secretary, Grade A, \$30,060.00 annually.
- C. TBD, Medical Secretary, Grade A, \$30,060.00 annually.
- D. TBD, Informatician, Grade E, \$53,968.00 annually.
- E. TBD, Outreach & Linkage Coordinator, Grade C, \$41,149.00 annually.

Job Title Change(s):

- A. Bonnie Ziganti, from PHN 2 to PHN 3, effective April 13, 2020.

Resignation(s):

- A. Lavone Lee, Grant Program Manager, effective October 15, 2021.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

None

Environmental Public Health

- a. April Vince to Summit County ADAMHS Board to pick up RX medication disposal pouches 2021 – Akron, Ohio.

Epidemiology, Surveillance and Informatics

None

Prevention and Wellness

None

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. September 21, 2021 Meeting (ref. enclosed):

Tabled Items

CRC 2021-64: Contract - Paramount Insurance Company

Contract Authorizations

CRC 2021-88: Paragon CMS - \$24,098.00

CRC 2021-89: American Builders & Applicators - \$17,275.00

CRC 2021-90: Paragon CMS - \$16,666.00

CRC 2021-91: TNT Construction - \$2,550.00

CRC 2021-92: American Builders & Applicators - \$11,275.00

CRC 2021-93: TNT Construction - \$9,925.00

Contract Approvals

CRC 2021-94: Quadax/EDI Services - Amount to be paid to Quadax/EDI Services is at the rates outlined within the fee schedule.

CRC 2021-95: The Baldwin Group, Inc. - \$1,211.85

CRC 2021-96: The MetroHealth System - \$24,142.00

CRC 2021-97: Radio One - \$3,000.00

CRC 2021-98: A Vision of Change - \$22,000.00

2. October 5, 2021 Meeting (ref. enclosed):

Tabled Items

CRC 2021-64: Contract - Paramount Insurance Company

Contract Approvals

CRC 2021-99: Addendum - Signature Health, Inc. - to increase the amount from \$301,129.00 to \$303,699.00

3. October 19, 2021 Meeting (ref. enclosed):

Tabled Items

CRC 2021-64: Contract - Paramount Insurance Company

Contract Authorizations

CRC 2021-100: Dynamerican - \$13,925.00

CRC 2021-101: item rescinded due to discrepancies in homeowner qualification for program participation.

Contract Approvals

CRC 2021-102: Addendum - TNT Construction - to increase the amount from \$21,600.00 to \$22,099.00

CRC 2021-103: Addendum - TNT Construction - to increase the amount from \$9,925.00 to \$10,375.00

B. Other Contracts