

**CUYAHOGA COUNTY BOARD OF HEALTH**  
**MINUTES OF THE MEETING – July 28, 2021**

Meeting called to order by Dr. Gregory L. Hall, President of the Board at 9:00 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on July 28, 2021.

Roll Call: The following members were present: Dr. Gregory L. Hall, Ms. Debbie L. Moss Mr. James T. Gatt, Mr. Douglas Wang, Dr. Sherrie Williams.

The reading of the minutes of the June 23, 2021 regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Dr. Hall, seconded by Ms. Moss, that the minutes be approved.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang; Dr. Williams abstained due to her absence from the June 23, 2021 Board meeting.

The reading of the minutes of the June 29, 2021 special Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Gatt, seconded by Ms. Moss, that the minutes be approved.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

Public Comments on Agenda Resolutions Only (three-minute maximum) – 9:01 a.m. – 9:06 a.m.

Village of Brooklyn Heights, Ohio Mayor, Michael Procuk, requested permission to address the Board. Mayor Procuk introduced himself to the members of the Board stating that he was in attendance to meet the Board members prior to the Special Board meeting scheduled for August 11, 2021. He described his long-standing relationship with the Cuyahoga County Board of Health (CCBH) and his role on the District Advisory Council (DAC). Mayor Procuk provided print materials to the Board members related to the potential Valley Belt Road Construction and Demolition Debris (CD&D) facility site currently under application review with CCBH. In addition to providing this printed information, Mayor Procuk requested that the Board consider granting the Village of Brooklyn Heights additional time to present during the August 11, 2021 Board meeting stating that the 3-minute maximum per attendee was not sufficient time for the Village to present information related to the landfill application. Dr. Hall and the other members

of the Board thanked Mayor Procuik for the information provided. Mayor Procuik thanked the Board for their time and left the meeting to tend to other Village business.

Review of the Financial Statements.

Legislative Updates – N/A

Committee Reports – N/A

Approval of Resolutions/Motions:

**REGULAR ACTIONS OF THE BOARD:**

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2021-77) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute a contract with the Ohio Department of Health for implementation of the Breastfeeding in the Workplace Expansion Project from July 1, 2021 through September 30, 2021 in the amount of \$3,000.00.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2021-78) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute an addendum to the contract with Medical Mutual to include CCBH as a network/participating provider in Medical Mutual's CLECare Network to deliver all covered services beginning on August 1, 2020. Amount to be received shall be consistent with approved Medical Mutual CLECare Network reimbursement rates (Resolution 2018-96).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2021-79) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute a contract with Cuyahoga County Department of Senior and Adult Services under the Ryan White Part A Program grant from March 1, 2021 through February 28, 2022 in an amount not to exceed \$56,401.00.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Mr. Gatt, that the following RESOLUTION (2021-80) be adopted:

BE IT RESOLVED to authorize payment for the contract and/or order with the following vendors:

<u>Vendor</u>	<u>Amount</u>	<u>Date</u>	<u>Purpose</u>
Radio One	\$107,314.00	05/14/2021	Create awareness around COVID vaccines
ZED Digital	\$ 10,830.00	09/22/2020	Website Maintenance

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION (2021-81) be adopted:

BE IT RESOLVED to approve an amendment to the Collective Bargaining Agreement with the Ohio Nurses Association (ONA) to provide for a correction in the language on overtime travel and to allow for remote work.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

Dr. Hall moved the two resolutions listed under Miscellaneous Business on the revised agenda up to be considered prior to Board Orders, Rules, Fees or Regulations on the agenda.

Thereupon, it was also moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2021-83) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute a contract with Qualtrics, LLC from August 7, 2021 through August 6, 2022 in an amount not to exceed \$198,000.00 for the hosting and maintenance of an electronic case investigation process for the COVID-19 Response.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

Thereupon, it was also moved by Dr. Williams, seconded by Dr. Hall, that the following RESOLUTION (2021-84) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute contracts to host vaccination events in the Community.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

Thereupon, it was also moved by Dr. Williams, seconded by Dr. Hall, that the following RESOLUTION (2021-85) be adopted:

BE IT RESOLVED to honoring Saida Mazzone for 23 years of dedicated public health service to the Cuyahoga County Board of Health.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

**BOARD ORDERS, RULES, FEES OR REGULATIONS**

**FIRST READING:**

None

**SECOND READING:**

None

**THIRD READING:**

None

It was moved by Mr. Wang, seconded by Mr. Gatt, that the following RESOLUTION (2021-82) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

- Schedule A Appropriation Measures.
- Schedule B Cash Transfers.
- Schedule C Routine Personnel Actions.
- Schedule D Employee Training and Travel Expenses.
- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

Break – 9:49 a.m. – 10:02 a.m.

Health Commissioner’s Report – 10:02 a.m. – 10:43 a.m.  
COVID-19 Response Update (10:02 a.m. – 10:43 a.m.)

Public and Staff Comments (three-minute maximum) – N/A.

It was moved by Mr. Wang, seconded by Dr. Williams, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss personnel issues.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

Executive Session began at 10:50 a.m.

Executive Session ended at 1:17 p.m.

Miscellaneous Business –

Thereupon, it was also moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2021-86) be adopted:

BE IT RESOLVED to authorize amendments to the Board's health and dependent care Flexible Spending Accounts.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Ms. Moss, that the following RESOLUTION (2021-87) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to negotiate and execute an agreement to engage an executive search firm.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

Thereupon, it was moved by Dr. Hall, seconded by Mr. Gatt, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:20 p.m.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

**SCHEDULE A**  
**APPROPRIATION MEASURES**

1. Establish Budgets

- A. Establish a budget for the 2021/2022 PHEP grant in the amount of \$957,590.95 (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2020 Dental Sealant grant to decrease the budget by \$50,676.23 (ref. enclosed).
- B. Budget revision in the 2020/2021 Newborn Home Visiting Program to decrease the budget by \$521,062.00 (ref. enclosed).
- C. Budget revision in the 2020/2021 Ryan White Part A Program grant to decrease the budget by \$470,434.36 (ref. enclosed).
- D. Budget revision in the 2020/2021 Ohio Equity Institute (OEI) grant to increase budget by \$141,372.25 (ref. enclosed).
- E. Budget revision in the 2019/2021 Farm to School grant to redistribute \$183.39 (ref. enclosed).
- F. Budget revision in the 2020/2021 Racial and Ethnic Approaches to Community Health (REACH) grant to redistribute \$100,120.49 (ref. enclosed).
- G. Budget revision in the 2020/2021 Breastfeeding in the Workplace grant to redistribute \$0.58 (ref. enclosed).

**SCHEDULE B**  
**CASH TRANSFERS**

1. Operating Transfers

None

2. Residual Equity Transfers

None

**SCHEDULE C**  
**ROUTINE PERSONNEL ACTIONS**

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment(s):

- A. Jazmine Kirkland, Data Analyst, Grade E, \$53,968.00 annually, effective May 24, 2021.
- B. Khandi King, Data Analyst, Grade E, \$53,968.00 annually, effective May 24, 2021.
- C. Danielle LeGallee, Grant Coordinator, Grade C, \$41,149.00 annually, effective July 19, 2021.
- D. Mason Leuthaeuser, Sanitarian in Training, Grade C, \$41,149.00 annually, effective July 19, 2021.

Appointment(s):

- A. TBD, Public Health Nurse Program Manager, Grade E, \$53,968.00 annually.

Promotion(s):

- A. Erin Lark, Grant Program Manager, Grade E, \$53,968.00 annually, effective August 2, 2021.

Retirement(s):

- A. Saida Mazzone, Administrative Specialist, effective July 31, 2021.



**SCHEDULE D**  
**EMPLOYEE TRAINING AND TRAVEL EXPENSES**

Administration

None

Environmental Public Health

None

Epidemiology, Surveillance and Informatics

None

Prevention and Wellness

- a. Ryan White staff to program meetings June 1, 2021-February 28, 2022 – various locations in Ohio.
- b. Ending the HIV Epidemic (EtHE) staff to program meetings June 1, 2021-February 28, 2022 – various locations in Ohio.
- c. Implementing Enhanced HIV Prevention staff to program meetings June 1, 2021-July 31, 2022 – various locations in Ohio.

\*Professional education under ONA contract.

**SCHEDULE F**  
**CRC REPORT AND OTHER CONTRACTS**

A. CRC Report

1. June 22, 2021 Meeting (ref. enclosed):

Contract Authorizations

CRC 2021-55: American Builders & Applicators - \$9,050.00

CRC 2021-56: American Builders & Applicators - \$9,850.00

CRC 2021-57: American Builders & Applicators - \$17,675.00

2. July 6, 2021 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2021-58: Contract award authorizations for lead remediation rescission:

<u>CRC#</u>	<u>Contractor</u>	<u>Address</u>	<u>Award</u>
2021-13	TNT Construction	3603 Menlo Rd, Shaker Hts.	\$20,905.00

Tabled Items

CRC 2021-64: Contract - Paramount Insurance Company

Contract Approvals

CRC 2021-59: Addendum - American Builders and Applicators, LLC - to increase the amount to be paid from \$24,400.00 to \$24,800.00

CRC 2021-60: David W. Knight, D.D.S. - \$65.00

CRC 2021-61: Cleveland Rape Crisis Center - \$18,200.00

CRC 2021-62: Smith & Oby - \$11,932.77

Revenue Generating Agreements

CRC 2021-63: Ohio Department of Health (ODH) Smoke-Free Workplace Program - \$20,000.00

3. July 20, 2021 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2021-65: Contract award authorizations for lead remediation rescission:

<u>CRC#</u>	<u>Contractor</u>	<u>Address</u>	<u>Award</u>
2020-96	American Builders & Applicators	3604 Chelton Rd. Shaker Hts.	\$33,100.00

Tabled Items

CRC 2021-64: Contract - Paramount Insurance Company

Contract Authorizations

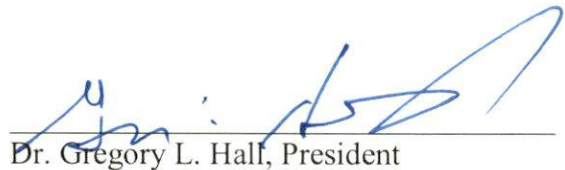
CRC 2021-66: TNT Construction Company - \$21,600.00

B. Other Contracts

**CUYAHOGA COUNTY BOARD OF HEALTH**



\_\_\_\_\_  
Terry Allan, Secretary



\_\_\_\_\_  
Dr. Gregory L. Hall, President