

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Chris Ritter, Brenda Glass - Co-Chairs



Membership, Retention and Marketing (MRM) Minutes

Wednesday, June 2, 2021

2:30 am to 3:30 pm

Start: 2:34 pm

End: 3:11 p.m.

Co-chair: K. Dennis

Moment of Silence

Welcome and Introductions

Approval of Agenda: June 2, 2021

Motion: N. O'Neal Seconded: C. Droster

Vote: In Favor: All Opposed: 0 Abstained: 0

Approval of the Minutes: May 5, 2021

Motion: C. Droster Seconded: N. O'Neal

Vote: In Favor: All Opposed: 0 Abstained: 0

New/Old Business

Open Nomination Work Plan Implementation Next Steps – S. Harris

Last month, we discussed interviews and they were set up last week.

The bylaws state we can have 35 members, right now we are at 25 members.

We are still expecting an application from Exec Co-chair, Brian Kimball, although the mayor makes the decision for his PC position. We also communicated last week with James Stevenson and sent him another application, so we do expect him to reapply.

Interview Status Update

We've interviewed all applications on hand for: Leisha, Jeannie, Bryan, and Uleta (for the Part C rep), and it looks like all the mandatory slots will be covered. We hope everyone returns so we can keep at minimum all 25 members, we currently have in place and add two or three more to make it 28. We'll also have to look at the current term with expirations for: Clifford, Michael, Dr. Gripshover, Christy, Marlene, and Naimah.

Confirm Interview Panel for June Interviews

Ongoing, as we are still looking for volunteers for the June interviews.

Update on HIV Prevention & Care Integration

In the original plan, Prevention Committee members would not go through PC process. After further consideration and to ensure compliance with RW regulations, these are the new recommendations:

1. Those interested in becoming official Ryan White Planning Council Prevention Subcommittee core members, must go through the official Planning Council appointment process and be appointed by the Cuyahoga County Executive (Chief Elected Official in the jurisdiction, County Executive A. Budish).
2. Those interested in attending meetings and offering input ONLY, will not be required to go through the official Planning Council process, but will be required to complete the Non-member application to identify whether they have any conflicts of interest.

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To satisfy the objective to have community input on prevention matters, we are proposing a minimum of seven (7) or 20% of the PC appointed members to make up of the core Prevention Committee membership who will go through the RW appointment procedures/County vetting and appointment process.

**Question:* N. O'Neal – What if people don't want to go through vetting for Prevention?

**Response:* S. Harris – Prevention still has to have community engagement, but they won't be official Planning Council members. They can attend Prevention meetings and vote, but only in the Prevention Committee. The only Prevention Committee members allowed to vote at full Planning Council will be those that are duly appointed by the County Executive (*Budish*).

**Question:* C. Barnett – How does having dual roles in PC and Prevention work in this process?

**Response:* S. Harris – If following this latest rationale, it should be seamless. If you are an official PC member on the Prevention Committee, you can vote in any Planning Council committee, as Prevention will be the fifth subcommittee of Planning Council and will operate the same as the original four subcommittees: CLC, S&F, MRM, and QI.

Feedback on Attendance Follow-Ups

S. Harris - No follow up with William yet.

B. Glass – We talked to Stephanice and she's having a lot of issues that Covid barriers have thrown her. She said she may not be able to join a lot, but she's still interested in staying a member.

S. Harris – Tracy was waiting for County confirmation of his appointment. We're not sure if County ever got through to confirm him and/or if they just never notified us. So, we'll follow up again to see.

S. Harris – We will do a questionnaire for re-appointment applicants. The deadline for this is the end of June or July, as we would like to have the open nomination process for 2021 closed in August after we reconvene.

K. Dennis – We should push to complete them in June, so we can all enjoy the July break.

B. Glass – Agreed.

S. Harris – We also want to extend thanks to Billy and Faith for their tremendous support in making sure PC efforts reach outlying areas such as Lorain County.

Parking Lot

Review/Update PC Training Plan

No training plan until August for the acuity scale.

Review & Agree on Final Scoring Process

Ongoing

Announcements

S. Harris - Scripts will be sent to those members who will be presenting at PSRA.

**Comment:* C. Droster – Maybe we can add a Covid update.

**Response:* K. Dennis – If we have time on the end.

Adjournment

Motion: B. Glass

Seconded: C. Barnett

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Attendance

	MRM Members	Jan	Feb	Mar	Apr	May	June PSRA	Aug	Sep	Oct	Nov
1	Chris Ritter Co-chair	0	0	0	0	0	0				
2	Brenda Glass Co-chair	20	20	20	20	20	20				
3	Deairius Houston	20	20	0	0	0	0				
4	Kimberlin Dennis	10	10	10	10	10	10				
5	Clifford Barnett	10	10	10	10	10	10				
6	Naimah O'Neal	10	10	10	10	10	10				
	Total in Attendance	6	6	5	5	4	4				

PC Members: B. Gayheart, C. Droster

Attendees: M. Jackson-Rollins

Staff: Z. Levar, S. Harris, T. Mallory