Cuyahoga Regional HIV Health Services Planning Council
Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties
Clinton Droster, Clifford Barnett - Co-Chairs

Strategy and Finance Committee Minutes
Wednesday, March 3, 2021
1: 00 pm to 2:30 pm

Start: 1:05   **End:** 2:30 pm   **Co-chair: C. Barnett**

Moment of Silence
Welcome and Introductions

Approval of Agenda: March 3, 2021
Motion: J. Mazo   Seconded: K. Dennis
Vote: In Favor: All   Opposed: 0   Abstained: 0

Approval of the Minutes: February 3, 2021
Motion: J. Mazo   Seconded: K. Dennis
Vote: In Favor: 12   Opposed: 0   Abstained: 1- F. Ross,

Addendum to the Minutes for February 3, 2021
J. Citerman-Kraeger proposed an addendum to the February 3, 2021 minutes to correct the wording on what was reported for the Covid update presentation. J. Citerman-Kraeger provided a brief summary of corrections and agreed to send via e-mail the corrections for the revised Feb. 3rd minutes to ensure the addendum's accuracy.

Grantee Report   - March 2021 – Planning Council
1. Grantee Report
    a. ODH State Integrated Plan no update. ODH filling key positions.
    b. Clinical Quality Management committee continues to meet with the efforts focusing on disparities in viral suppression. CCBH is finished 2021 project meetings with all providers as well as one page summary reports for the providers.
    c. Grantee team is starting to work on the 2020 closeout.
    d. Due to delayed hiring due to COVID life-saving and response throughout the TGA when vacancies occurred, it is anticipated funding shall remain at the end of the grant year.
    e. ODH sponsored needs assessment update. The report is being vetted through ODH before it can be shared statewide. A preliminary was presented February 3rd to S&F committee.
    f. Grantee completed version six of the newsletter and it was sent out on December 1st. Feedback welcome.   Next version June 2021. The AETC presented at Planning Council in October. This met the PC directive of the grantee. Gilead presented February 23rd HIV 101 and PrEP 101, Mental Health within COVID times was March 2nd and Oral Health training is scheduled for late April.
    g. Data to Care – ODH is reviewing its D2C process. CCBH will need to update our protocol in regard to changes. This project is a funded Ending the HIV Epidemic initiative. This project is

potentially getting additional TA from a HRSA sponsored agency for best practices pertaining to RX to Care project expansion.

h. CCBH continues to work with sub-recipients in regards to data completeness and productivity. All data is requested to be ready for submission by February 5th. RSR submission is almost complete. CCBH completed an RSR training for all providers during two separate meetings. CAREWare was upgraded so the report could be submitted to HRSA.

i. Ryan White Part A received COVID-19 funding. CCBH and CDPH conducted joint listening sessions with providers. CCBH completed a large order of masks for clients as well as distributed funding to all providers based on Part A eligible clients served. Providers working on invoices and monthly reporting requirements. Final expenditures are coming due to close out the grant. A small amount of funds will be requested to be carried over due to agencies leaving some funding unspent.

j. The partial Ending the Epidemic award was received. The following projects are expected to continue: social media campaigns for U=U/stigma reduction for HIV positive clients. Community Health Worker Certification program in coordination with Cleveland State University, Data 2 Care program support, Intensive MCM program support, Medical Transportation program support and Rapid Art program support.

k. Prevention Committee – The first official meeting to integrate activities with the PC structure is March 3rd 2021.

l. Ending the Epidemic Plan update:
Community Solutions completed the plan and it was submitted by ODH to the CDC for review. Thank you for participating in the plan development.
The FY2020 grant - The allocations split is 79.57% core 20.43% Support the expenses are at 76.36% for ten months which is underutilized. Ten months should be 83% there are a few providers behind schedule.

Administrative Update

− We are continuing to spend funds for Part A and closing out 2020 for Part A and Ending the HIV Epidemic (*EtHE).* Budget revisions are done.
− Trainings were conducted February 23rd for HIV/Prep 101, yesterday, March 2nd for Mental Health, and upcoming trainings are on schedule for April.
− Data To Care – no updates
− For the Ending the HIV/A Epidemic (EtHE) grant, we just got the full award, a $70,000 increase.

Fiscal Report Review

Home Health Care Services will probably expend the grant. Overall, we are looking good, but some items like Oral Health are trending low. We are currently spending at 76.3%. Though a lot processed, still low and should be at 83%.

New/Old Business - PSRA Data Presentations

HOPWA Presentation – J. Citerman-Kraeger
Housing Opportunities for People with HIV/AIDS *(HOPWA)* was created in the AIDS Housing Opportunities Act, as part of the Cranston-Gonzales National Affordable Housing Act of 1990, to provide housing assistance and related supportive services for low income people living with HIV/AIDS, and their families. The HOPWA program is managed by the U.S. Housing and Urban Development (HUD) Office of HIV/AIDS Housing and was established to provide housing assistance and related supportive services for low-income persons living with HIV/AIDS and their families.

HOPWA Grants, two (2) types:
1. *Formula grants made using a statutorily mandated formula to allocate approximately 90% of funds to eligible cities on behalf of their metropolitan areas and to eligible states*
2. *Competitive funds awarded on the basis of a national competition*

HOPWA Funding Distribution - The Cleveland Metropolitan Statistical Area (MSA) receives HOPWA funds for five counties: Cuyahoga, Geauga, Lake, Medina and Lorain.

HOPWA Services in the Cleveland Area
*1. AIDS Rental Assistance Program (**ARAP**) – aka Short-Term Rent, Mortgage, and Utility Assistance (**STRMU**)*
*2. Permanent Housing Placement (**PHP**)*
*3. Supportive Services (**SUP SVC**)*
*4. Short-Term Supportive Housing (**STSH**)*
*5. Tenant-Based Rental Assistance (**TBRA**)*
*6. Workforce Development (**WFDV**)*

HOPWA Program Partners/Services
AIDS Taskforce of Greater Cleveland (ATGC)
  Housing Case Management (Sup Svc)
  Nutrition (Sup Svc)
  Short-Term Rental, Mortgage, Utility Assistance (STRMU/ARAP)
Emerald Development & Economic Network, Inc. (EDEN)
  Tenant Based Rental Assistance (TBRA)
  Permanent Housing Placement (PHP)
  Short-Term Supported Housing (STSH)
Nueva Luz Urban Resource Center (NLURC)
  Housing Case Management (Sup Svc)
  Nutrition (Sup Svc)
Ohio Means Jobs| Cleveland-Cuyahoga (OMJ|CC)
  Training and Apprenticeships
  Workforce Development

HOPWA Comments, Q&A's
Question: J. Mazo – Just curious about the OMJ process, do they need a high school diploma or GED?
Response: J. Citerman-Kraeger - They do not need a high school diploma. There is also a separate stream that provides training for new careers like data processing and computer programming. Those

interested can contact the Aids Task Force, Nueva Luz, or EDEN and ask them for a referral into the program.

Comment: C. Barnett – Regarding Nueva and ATF offering these programs, now with Covid restrictions can you elaborate on the course of action being taken to see people in-person?
Response: J. Citerman-Kraeger - Yesterday's trainings touched on anxiety and depression issues related to Covid, house-bound restrictions. It was expressed that when going on in-person visits, they could get a better understanding of environmental issues, but porch visits have been a whole different positive dynamic. It depends on client's needs how they will proceed with helping them.

Question: S. Harris - The job incentive program, is that like the old On-The-Job Training *(OJT)* program?
Response: J. Citerman-Kraeger - A portion can be done that way. I provided a brochure on the program will be distributed following this meeting.

Question: M. Rodrigo - Regarding primary care, is there any thought on if HOPWA will collect primary care data?
Response: J. Citerman-Kraeger - No, there is no mechanism to collect that information for reporting and it's not a requirement of HUD for us to validate. We also don't have the capability for that now.

Part A Service Utilization Presentation- S. Harris
A review of the data from 2015-2019 of services planning council approved for HIV/A care and treatment to show expenditure trends. The recommendation is not to reduce funding for categories that tend to remain fairly consistent. Also, for allocating funds for the upcoming grant year, I recommend *against* comparing grant year 2020 spending because of the impact on service utilization caused by the covid-19 pandemic.

- ***Medical Transportation*** – *This is a different year, due to Covid so we will have to factor that impact.*
- ***Emergency Financial Assistance (ETA)*** – *We will probably have to look at 2019 spending as a scale.*
- ***Mental Health Care*** – *As of this reporting, MH is already exceeded the number of clients served from 2019, spending $306,530 and pending December reporting. This will need additional resources and we will have to remain flexible keeping around the $330,000 number.*
- ***Psycho-Social (Support Group) Services*** – *Covid impacted this service category considerably, with no in-person groups but mostly virtual. This should probably stay close to the 2019 number.*
- ***Non-Medical Case Management*** – *This service category is important for housing support and is growing considerably. We should be close to the $370,000 number.*
- ***Home Health Care Services*** – *To remain the same.*

Part B Service Utilization in the Cleveland TGA Presentation – S. DiCocco
For Part B and the ODAP programs, money has been directly received from HRSA for Ryan White service, statewide. The services provided by Part B in the Cleveland area include: Outpatient Ambulatory and Mental Health, Medical Case Management, Non-Medical Case Management and ADAP. There is also the (PPL) Program Public Partnerships LLC, in which we pay for services after the fact. All of these programs are generally provided for clients outside of the TGA that seek services in Cleveland.

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Upcoming 2021 PSRA Activity – Prioritize in the order of importance all Part A services funded in the Cleveland TGA at the April 7th S&F meeting.

Standing Business
S&F Committee Training Opportunities - Tabled

Parking Lot
Next month in April, the committee will prioritize the services that we fund. That information will be formatted to use with the scoring tools for ranking. This should also be announced at the full PC meeting.

Announcements
1. *Prevention Committee meeting* - The link for the March 3rd Prevention meeting will be sent out immediately following this meeting. That meeting will occur beginning this evening at 4:00 pm – 5:30 pm. The meeting will cover the operating procedures for the committee and there will be a presentation of the current prevention program.
2. N. O'Neal – Reminder of an upcoming retreat event, sponsored by We Think 4 A Change, set for this Friday and Saturday, March 5th and 6th for women living with HIV/Aids.

Adjournment
Motion: N. O'Neal   Seconded: J. Mazo

	S & F Members	Jan	Feb	Mar	Apr	May	June PSRA	Aug	Sep	Oct	Nov
1	**Clinton Droster, Co-chair**	**20**	**20**	**20**							
2	**Clifford Barnett, Co-chair**	**20**	**20**	**20**							
3	Michael Deighan	20	20	20							
4	Naimah O'Neal	10	10	10							
5	Julie Patterson	20	20	20							
6	Jeff Mazo	0	20	20							
	Total in Attendance	**5**	**6**	**6**							

PC Members: S. DiCocco, B. Gayheart, K. Dennis, L. Lovett, F. Ross, J. Citerman-Kraeger, R. Watkins
Attendees: none
Staff: M. Rodrigo, M. Halko, Z. Levar, S. Harris, T. Mallory

Strategy & Finance Committee Minutes