

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – October 28, 2020

The Board meeting of the Cuyahoga County Board of Health was held in person and called to order by Mr. Douglas Wang, President Pro Tem of the Board at 9:01 a.m. on October 28, 2020 in the office of the Board, 5550 Venture Drive, Parma, Ohio.

Roll Call: The following members were present in person: Mr. Douglas Wang, Mr. James T. Gatt and Dr. Sherrie Williams. The following member(s) were present by audio/video conference Dr. Gregory L. Hall, Ms. Debbie L. Moss.

The reading of the minutes of the September 23, 2020, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Dr. Williams, seconded by Mr. Wang, that the minutes be approved.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

Public Comments on Agenda Resolutions Only (three-minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates – N/A

Committee Reports – Finance Committee

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Dr. Williams, seconded by Mr. Wang, that the following RESOLUTION (2020-118) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to accept additional 2020/2021 Ryan White Part A Program grant funding from the Health Resources and Services Administration (HRSA) in the amount \$101,950.00 (Resolution 2020-13 & 2020-57).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2020-119) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute a contract with Tufts University to provide services under the Catalyzing Communities to Prevent Obesity Project from October 1, 2020 through February 28, 2021 in the amount of \$3,000.00.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2020-120) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute a contract with Paragon CMS in an amount not to exceed \$27,399.00 for lead remediation at 14808 Elm Avenue, East Cleveland, Ohio 44112 (CRC 2020-108).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Mr. Gatt, that the following RESOLUTION (2020-121) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute contracts with the following agencies under the 2020/2021 Overdose Data to Action grant from September 1, 2020 through August 31, 2021:

	Amount to be paid <u>not to exceed:</u>
ADAMHS Board	\$ 85,225.00
Case Western Reserve University	\$ 671,136.00
The Center for Health Affairs	\$ 207,436.00
Circle Health Services	\$ 156,505.00
Cleveland State University	\$ 234,043.00
The MetroHealth System	\$1,250,383.00
St. Vincent Charity Hospital	\$ 210,394.00
Thrive Behavioral Health Center	\$ 260,539.00
The Woodrow Project	\$ 115,950.00

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang; Dr. Williams abstained due to her employment at The MetroHealth System.

It was moved by Dr. Williams, seconded by Mr. Gatt, that the following RESOLUTION (2020-122) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute a contract with Birthing Beautiful Communities under the 2020/2021 Maternal and Child Health grant from October 1, 2020 through September 30, 2021 in an amount not to exceed \$66,000.00.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2020-123) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute a contract with Neighborhood Leadership Institute under the 2020/2021 Ohio Equity Institute grant from October 1, 2020 through September 30, 2021 in an amount not to exceed \$332,400.00.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Dr. Williams, seconded by Dr. Hall, that the following RESOLUTION (2020-124) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute a contract with Better World Advertising under the 2020/2021 Ending the HIV Epidemic and 2020 ODH HIV Prevention grants from October 1, 2020 through February 28, 2021 in an amount not to exceed \$204,000.00.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2020-125) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute contracts with the following agencies under the 2020 COVID-19 Care Resource Coordination grant from August 1, 2020 through December 30, 2020:

	Amount to be paid <u>not to exceed:</u>
Educational Services Center of Northeast Ohio	\$260,000.00
MyCom-Famicos Foundation	\$510,000.00

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2020-126) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute an addendum to the contract with Hott Associates to extend the terms of the contract through December 31, 2021 at the current rates of not to exceed \$3,005.00 per month for housekeeping and \$1,045.00 per month for facility maintenance/management (parts and materials not included) (Resolution 2018-138).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2020-127) be adopted:

BE IT RESOLVED to authorize a then and now certificate for the purchase orders related to purchases with the following contractors for medical services under the COVID-19 Response:

<u>PO Number</u>	<u>Contractor</u>	<u>Amount</u>
20558	University Hospitals Cleveland Medical Center	\$133,050.00
20559	Amina Egwiekhor	\$40,040.00
20560	Andrea Szabo	\$40,038.14
20561	Case Western Reserve University	\$17,600.00

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2020-128) be adopted:

BE IT RESOLVED to honor the life of Billie A. Osborne-Fears and her years of dedicated service to the residents of Cuyahoga County.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

BOARD ORDERS, RULES, FEES OR REGULATIONS

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2020-129) be adopted:

BE IT RESOLVED to grant a variance from Section 3701-29-12 (P)(2) from Ohio Administrative Code for the sewage treatment system servicing the residence at 37840 Jackson Rd in Moreland Hills, OH (PPN: 913-08-014) (ref. enclosed).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2020-130) be adopted:

BE IT RESOLVED to grant a variance from Section 3701-29-12 (P)(2) of the Ohio Administrative Code for the sewage treatment system servicing the residence at 38905 Chagrin Blvd in Moreland Hills, OH (PPN: 912-25-008) (ref. enclosed).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

FIRST READING:

RESOLUTION (2020-131) To amend the Cuyahoga County Board of Health Food Protection Program Fees pursuant to Ohio Revised Code Sections 3717.25 and 3717.45 effective January 4, 2021 (ref. enclosed) (First Reading-October 26, 2020).

SECOND READING:

None

THIRD READING:

None

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2020-132) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

- Schedule A Appropriation Measures.
- Schedule B Cash Transfers.
- Schedule C Routine Personnel Actions.
- Schedule D Employee Training and Travel Expenses.
- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

Health Commissioner's Report – (10:33 a.m. – 11:25 a.m.)

COVID-19 Response Update (10:33 a.m. – 11:25 a.m.)

Dr. Hall left the meeting at 10:55 a.m.

Public and Staff Comments (three-minute maximum) – N/A.

It was moved by Mr. Gatt, seconded by Dr. Williams, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss personnel issues.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

Executive Session began at 11:25 a.m.

Executive Session ended at 12:15 p.m.

Miscellaneous Business –

Thereupon, it was also moved by Dr. Williams, seconded by Mr. Gatt, that the following RESOLUTION (2020-133) be adopted:

BE IT RESOLVED to accept the rates for Major Medical and Prescription Coverage with the Cigna from January 1, 2021 through December 31, 2021. Single coverage rate is \$632.47 per employee/month and family coverage is \$1,739.28 per employee/month (ref enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

Thereupon, it was also moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2020-134) be adopted:

BE IT RESOLVED to accept the contract with Lincoln Financial Group for dental insurance coverage from January 1, 2021 through December 31, 2022. Single coverage rate is \$20.82 per employee/month and family coverage rate is \$68.26 per employee/month (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

Thereupon, it was also moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2020-135) be adopted:

BE IT RESOLVED to accept the contract with Northwest Group Services, Inc. (NWGS) for the administration of the Board of Health's Flexible Spending Account (FSA) program and COBRA services from January 1, 2021 through December 31, 2021. The amount to be paid to NWGS is \$6.00 per participating employee per month.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

Thereupon, it was also moved by Dr. Williams, seconded by Mr. Wang, that the following RESOLUTION (2020-136) be adopted:

BE IT RESOLVED to accept the contract with EyeMed for a voluntary vision program from January 1, 2021 through December 31, 2021. Amount to be paid by each employee monthly for 2021:

Employee	\$ 6.18
Employee + Spouse	\$11.73
Employee + Children	\$12.35
Employee + Family	\$18.16

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Williams, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 12:18 p.m.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

A. Establish a budget for the 2020/2021 Water Pollution Control Loan Fund (WPCLF) in the amount of \$150,000.00. (ref. enclosed).

2. Budget Revisions

A. Budget revision in the 2020/2021 PHEP grant to redistribute \$5,278.00 (ref. enclosed).

B. Budget revision in the 2020/2021 Ending the Ending the HIV Epidemic (EtHE) A Plan grant to redistribute \$82,837.00 (ref. enclosed).

C. Budget revision in the 2019/2020 Racial and Ethnic Approaches to Community Health (REACH) grant to redistribute \$485.06 (ref. enclosed).

D. Budget revision in the 2020 HIV Prevention grant to redistribute \$123,388.65 (ref. enclosed) (pending ODH approval).

E. Budget revision in the 2020 COVID-19 Care Resource Coordination grant to redistribute \$90,000.00 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Appointment(s):

- A. TBD, Disease Intervention Specialist, Grade D, \$46,991.00 annually.
- B. TBD, Disease Intervention Specialist, Grade D, \$46,991.00 annually.
- C. TBD, Disease Intervention Specialist, Grade D, \$46,991.00 annually.
- D. TBD, Disease Intervention Specialist, Grade D, \$46,991.00 annually.
- E. TBD, Human Resources Generalist, Grade D, \$46,991.00 annually.
- F. TBD, Human Resources Generalist, Grade D, \$46,991.00 annually.
- G. TBD, Grant Supervisor, Grade F, \$61,959.00 annually.
- H. TBD, Sanitarian Supervisor, Grade F, \$61,959.00 annually.

Change in Appointment Status:

- A. Jacqueline Blowes, from Licensed Practical Nurse, Grade B, 45 hours bi-weekly, \$30,154.80 annually to Substitute Licensed Practical Nurse, Grade B, \$19.33 per hour, effective November 9, 2020.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

None

Environmental Public Health

None

Epidemiology, Surveillance and Informatics

None

Prevention and Wellness

- a. Alison Patrick to Ohio Apple Crunch COVID-19 event October 8, 2020 – Berlin Heights.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. October 6, 2020 Meeting (ref. enclosed):

Contract Authorizations

CRC 2020-111: Paragon CMS - \$18,995.00

Contract Approvals

CRC 2020-112: Addendum - AIDS Healthcare Foundation - to increase the amount to be from \$27,742.00 to \$49,842.00

2. October 20, 2020 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2020-113: Amendment - 2018/2019 National Network of Public Health Institutes (NNPHI) Adverse Childhood Experiences (ACEs) grant - to modify the Article I – Scope of Work, Attachment 1 deliverable deadlines and Article II Period of Performance to extend the end of the contract period from September 29, 2020 to August 31, 2021

CRC 2020-114: Amendment - 2019/2020 National Network of Public Health Institutes (NNPHI) Adverse Childhood Experiences (ACEs) grant - to modify the Article I – Scope of Work, Attachment 1 deliverable deadlines and Article II Period of Performance to extend the end of the contract period from September 29, 2020 to August 31, 2021

CRC 2020-115: Agreement - The MetroHealth System - to allow the CCBH to remotely access portions of patient electronic health records

Contract Authorizations

CRC 2020-116: American Builders and Applicators - \$12,850.00

Contract Approvals

CRC 2020-117: Addendum - Heidi Harris - to increase the amount paid from \$8,800.00 to \$11,800.00

CRC 2020-118: Addendum - Alyssa Sherer - to increase the amount paid from \$39,000.00 to \$43,000.00

B. Other Contracts

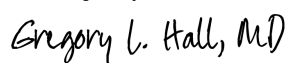
1. Contract addendums executed under Resolution 2020-02D, authorizing the Health Commissioner to enter and execute contracts with additional medical personnel to assist with the public health emergency response, approved on March 14, 2020:
 - a. Cuyahoga County COVID-19 Response Testing grant award - \$5,000,000.00 - revised scope, no change in funding (Resolution 2020-65)
 - b. The MetroHealth System contract for County COVID-19 Response Testing - \$5,000,000.00 - revised scope, no change in funding (May 2020, Schedule F)

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

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Terry Allan, Secretary

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Dr. Gregory L. Hall, President