

**CUYAHOGA COUNTY BOARD OF HEALTH**  
**MINUTES OF THE MEETING – December 16, 2020**

The Board meeting of the Cuyahoga County Board of Health was held virtually by audio/video conference and called to order by Dr. Gregory L. Hall, President of the Board at 9:11 a.m. on December 16, 2020. Members of the public were invited to attend via audio/video conference.

Roll Call: The following members were present: Dr. Gregory L. Hall, Ms. Debbie L. Moss Mr. James T. Gatt, Mr. Douglas Wang.

It was moved by Mr. Wang, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED to excuse Dr. Sherrie Williams from this meeting due to work conflicts at the time of this meeting.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang.

The reading of the minutes of the November 18, 2020, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Wang, seconded by Ms. Moss, that the minutes be approved.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang.

The reading of the minutes of the December 4, 2020, special Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Ms. Moss, seconded by Mr. Gatt, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang; Dr. Hall abstained due to his absence from the December 4, 2020 meeting.

It was moved by Ms. Moss, seconded by Mr. Wang, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang.

Public Comments on Agenda Resolutions Only (three-minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates – N/A

Committee Reports – N/A

Approval of Resolutions/Motions:

**REGULAR ACTIONS OF THE BOARD:**

It was moved by Ms. Moss, seconded by Mr. Wang, that the following RESOLUTION (2020-146) be adopted:

BE IT RESOLVED to approve a new addendum to the contract with Cuyahoga County for the 2021 Prevent Premature Fatherhood (PPF) grant to extend the terms of the contract through March 31, 2021 and increase the amount to be received from \$210,000.00 to \$227,500.00 and repealing Resolution 2020-84.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2020-147) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute a contract with Green Umbrella for CCBH to provide Feed Our Future program expansion services from October 1, 2020 through September 30, 2022 in the amount of \$10,000.00.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang.

It was moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION (2020-148) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute a contract with Alyssa Sherer, RN, MSN, CNP, DNP under the Reproductive Health and Wellness (RHW) grant from January 1, 2021 through December 31, 2021 in an amount not to exceed \$43,000.00.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang.

It was moved by Ms. Moss, seconded by Mr. Wang, that the following RESOLUTION (2020-149) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute a contract with the following agencies under the 2020/2021 Centers for Disease Control and Prevention (CDC) Racial and Ethnic Approaches to Community Health (REACH) grant from September 30, 2020 through September 29, 2021:

	Amount to be paid <u>not to exceed:</u>
A Vision of Change, LLC	\$ 30,212.00
Bike Cleveland	\$143,054.00
Fairhill Partners	\$ 25,912.00

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang.

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2020-150) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute an addendum to the following contracts under the 2020/2021 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2020 through February 28, 2021 (Resolution 2020-58 & 2020-109):

	Amount to be paid not to exceed:	
	<u>From</u>	<u>To</u>
MetroHealth System	\$1,598,797.00	\$1,817,435.00
Signature Health, Inc.	\$ 364,560.00	\$ 319,669.00
University Hospitals of Cleveland	\$ 992,899.00	\$ 951,399.00

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang.

It was moved by Ms. Moss, seconded by Mr. Wang, that the following RESOLUTION (2020-151) be adopted:

BE IT RESOLVED to approve a contract with Patricia Conti to serve as General Counsel for the Board.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang.

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2020-152) be adopted:

BE IT RESOLVED to authorize a then and now certificate for the purchase orders related to the purchases with the following agencies:

<u>PO Number</u>	<u>Agency</u>	<u>Amount</u>	<u>Purpose</u>
20618	Pathology Laboratories	\$ 3,682.55	Family Planning Clinic lab services
20623	Bluechip Broadcasting	\$30,000.00	COVID-19 communications campaign
20632	LexisNexis	\$ 4,980.00	Law Writer

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang.

It was moved by Ms. Moss, seconded by Mr. Gatt, that the following RESOLUTION (2020-153) be adopted:

BE IT RESOLVED to approve for Winter/Spring 2020 tuition for the following employees and amount approved on December 2, 2020 by the Tuition Assistance Review Committee:

Annie Bartosh, Sanitarian, MPH	\$4,000.00
Romona Brazile, Co-Acting Director, MSN	\$1,608.00 +
	books/fees
Wallace Chambers, Deputy Director, MAS	\$4,000.00
Megan Conklin, Sanitarian Program Manager, Certificate of Soil Science	\$2,675.00
Erik Hamilton, Administrative Services Supervisor, MBA	\$2,520.00
Layla Lahoud, Grant Coordinator, MS	\$2,502.00
Imani Tunson, Sanitarian in Training, MPH	\$4,000.00

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang.

It was moved by Mr. Wang, seconded by Mr. Gatt, that the following RESOLUTION (2020-154) be adopted:

BE IT RESOLVED to approve to revise the CCBH Position Complement effective January 1, 2021 (ref. enclosed).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang.

It was moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION (2020-155) be adopted:

BE IT RESOLVED to approve of the 2021 Operating Budget as submitted.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang.

It was moved by Ms. Moss, seconded by Dr. Hall, that the following RESOLUTION (2020-156) be adopted:

BE IT RESOLVED to extend the COVID-19 Stay-At-Home Health Advisory to January 15, 2021.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang.

It was moved by Ms. Moss, seconded by Mr. Gatt, that the following RESOLUTION (2020-157) be adopted:

BE IT RESOLVED to honor Thomas O'Donnell for his dedicated public health service to the Cuyahoga County Board of Health.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang.

## **BOARD ORDERS, RULES, FEES OR REGULATIONS**

### **FIRST READING:**

RESOLUTION (2020-158) To establish the Cuyahoga County Board of Health's Sanitary Sewer Accessibility and Connection Regulations (ref. enclosed) (First Reading-December 16, 2020).

### **SECOND READING:**

None

### **THIRD READING:**

It was moved by Mr. Gatt, seconded by Dr. Hall, that the following RESOLUTION (2020-131) be adopted:

BE IT RESOLVED to amend the Cuyahoga County Board of Health Food Protection Program Fees pursuant to Ohio Revised Code Sections 3717.25 and 3717.45 effective January 4, 2021 (ref. enclosed) (First Reading-October 26, 2020, Second Reading-November 18, 2020).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2020-159) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

- Schedule A Appropriation Measures.
- Schedule B Cash Transfers.
- Schedule C Routine Personnel Actions.
- Schedule D Employee Training and Travel Expenses.
- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang.

Break – 11:04 a.m. – 11:10 a.m.

Health Commissioner’s Report – (11:12 a.m. – 11:59 a.m.)

(1) COVID-19 Response Update (11:12 a.m. – 11:55 a.m.)

(2) EDI Update (11:51 a.m. – 11:51 a.m.)

(3) Special Meeting Tentative Date (11:55 a.m. – 11:59 a.m.)

Public and Staff Comments (three-minute maximum) – N/A.

Miscellaneous Business –

(1) 2021 Board Meeting Schedule (ref. enclosed)

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 12:00 p.m.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Gatt, Mr. Wang.

**SCHEDULE A**  
**APPROPRIATION MEASURES**

1. Establish Budgets

None

2. Budget Revisions

- A. Budget revision in the 2020 NACCHO Grant to redistribute \$4,036.98 (ref. enclosed).
- B. Budget revision in the 2020/2021 Health Resources and Services Administration (HRSA) Ryan White Part A grant to increase the budget by \$101,950.00 (ref. enclosed).
- C. Budget revision in the 2020/2021 Reproductive Health and Wellness grant to redistribute \$10,058.49 (ref. enclosed).
- D. Budget revision in the 2020 COVID-19 Contact Tracing grant to redistribute \$714,472.81 (ref. enclosed).
- E. Budget revision in the 2020 COVID-19 Care Resource Coordination Support grant to redistribute \$100,000.00 (ref. enclosed).
- F. Budget revision in the 2020 COVID-19 Supplemental grant to redistribute \$282,055.25 (ref. enclosed).

**SCHEDULE B**  
**CASH TRANSFERS**

1. Operating Transfers

- A. Operating transfer from the General Revenue Fund to the 2018/2021 Lead Hazard Control grant in the amount of \$20,582.06 (ref. enclosed).
- B. Operating transfer from the General Revenue Fund to the 2019/2021 Farm to School grant in the amount of \$6,661.04 (ref. enclosed).
- C. Operating transfer from the General Revenue Fund to the 2019/2020 Breast & Cervical Cancer Project (BCCP) grant in the amount of \$145,164.30 (ref. enclosed).

2. Residual Equity Transfers

None



**SCHEDULE C**  
**ROUTINE PERSONNEL ACTIONS**

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment(s):

- A. Clarence Williams, Disease Intervention Specialist, Grade D, \$46,991.00 annually, effective December 7, 2020.
- B. La'Juanna White, Disease Intervention Specialist, Grade D, \$46,991.00 annually, effective December 7, 2020.
- C. Lindsey Akpo-Esambe, Disease Intervention Specialist, Grade D, \$46,991.00 annually, effective December 7, 2020.

Appointment(s):

- A. TBD, Administrative Assistant, Grade B, \$35,170.00 annually.
- B. TBD, Grant Program Manager, Grade E, \$53,968.00 annually.
- C. TBD, Sanitarian in Training, Grade C, \$41,149.00 annually.

Retirement(s):

- A. Sharon Verhotz, Public Health Nurse Supervisor, effective December 4, 2020.

**SCHEDULE D**  
**EMPLOYEE TRAINING AND TRAVEL EXPENSES**

Administration

None

Environmental Public Health

- a. Authorization to pay routine out-of-county district travel expenses in the same manner as in district policy for 2021 to Ohio Department of Health (ODH) Offices; Summit, Geauga, and Portage Counties; City of North Ridgeville; and the Ohio Environmental Protection Agency (EPA) office – Twinsburg.
- b. Environmental Public Health staff to Smoke Free Ohio Enforcement related activities for 2021 – various locations in Northeast Ohio.
- c. Environmental Public Health staff to Water Quality (Beaches, Stormwater, Sewage Treatment, Private Water and Watershed) program related meetings and field activities for communities for 2021 – various locations in Northeast Ohio.

Epidemiology, Surveillance and Informatics

None

Prevention and Wellness

None

\*Professional education under ONA contract.

**SCHEDULE F**  
**CRC REPORT AND OTHER CONTRACTS**

A. CRC Report

1. November 17, 2020 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2020-123: Addendum - PAXIS Institute - to extend the end of the contract period from September 30, 2020 to December 31, 2020

CRC 2020-124: Public Health Experience Agreement - Case Western Reserve University Frances Payne Bolton School of Nursing

Contract Authorizations

CRC 2020-125: Paragon CMS - \$30,338.00

CRC 2020-126: Paragon CMS - \$17,183.00

CRC 2020-127: Paragon CMS - \$23,223.00

CRC 2020-128: TNT Construction - \$20,000.00

Contract Approvals

CRC 2020-129: The Baldwin Group, Inc. - \$1,166.84

CRC 2020-130: Spokeo - \$599.40

CRC 2020-131: Radio One - \$6,200.00

2. December 1, 2020 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2020-132: Addendum - Paragon CMS - to extend the end of the contract period from December 20, 2020 to March 20, 2021

CRC 2020-133: Addendum - Education Services of Northeast Ohio Institute - to extend the end of the contract period from September 30, 2020 to December 31, 2020

Contract Approvals

CRC 2020-134: Addendums-	<u>From</u>	<u>To</u>
Far West Side (CRC 2020-65)	\$ 2,880.00	\$ 6,290.00
Near West Side (CRC 2020-51 & 2020-66)	\$27,803.00	\$29,303.00

## B. Other Contracts

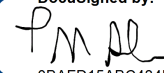
1. Contracts executed under Resolution 2020-02D, authorizing the Health Commissioner to enter and execute contracts with additional medical personnel to assist with the public health emergency response, approved on March 14, 2020:

<u>Contractor</u>	<u>Term</u>		<u>Amount to be paid not to exceed:</u>	
	<u>From</u>	<u>To</u>	<u>From</u>	<u>To</u>
Andrea Szabo	March 16, 2020	September 11, 2020	\$40,038.14	
Amina Egwiekhor	July 1, 2020	September 30, 2020	\$40,040.00	
Case Western Reserve University	July 1, 2020	December 31, 2020	\$17,600.00	

2. Contract addendums executed under Resolution 2020-02D, authorizing the Health Commissioner to enter and execute contracts with additional medical personnel to assist with the public health emergency response, approved on March 14, 2020:

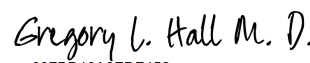
<u>Contractor</u>	<u>Term Extension</u>		<u>Amount to be paid not to exceed:</u>	
	<u>From</u>	<u>To</u>	<u>From</u>	<u>To</u>
Prakash Ganesh	June 30, 2020	December 30, 2020	\$ 80,960.00	\$ 86,335.00
Rachel Pope	June 30, 2020	December 30, 2020	\$ 16,940.00	\$ 40,260.00
Maxim Healthcare Staffing Services	December 30, 2020	March 31, 2021	\$600,000.00	\$1,300,000.00

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

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Terry Allan, Secretary

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Dr. Gregory L. Hall, President