

# CUYAHOGA COUNTY BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

## *CONTRACT REVIEW COMMITTEE*

### *MINUTES – June 2, 2020*

Meeting called to order by Rick Novickis, Chair of the CRC at 1:30 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on June 2, 2020.

Roll Call: The following members were present: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

Public Comments – N/A.

**APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – May 19, 2020.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2020-61 Environmental Public Health Services submitting an amendment to the contract with TNT Construction Inc. (CRC 2020-23) under the Lead Hazard Control grant to extend the end of the contract period from May 10, 2020 to June 30, 2020. Amount to be paid to TNT Construction Inc. is to remain the same.

CRC 2020-62 Prevention and Wellness Services submitting Memorandum of Understanding (MOU) with Green Umbrella under the USDA Farm to School grant from May 1, 2020 through June 30, 2021 to expand the Feed Our Future Program to the greater Cincinnati area. No exchange of funds.

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ [www.ccbh.net](http://www.ccbh.net)

Terrence M. Allan, R.S., M.P.H. Health Commissioner

It was moved by Judy Wirsching, seconded by Martha Halko, that the consent agenda, including the minutes of the May 19, 2020 CRC meeting be approved.

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

### **CONTRACTS AND AWARDS:**

Tabled Items

None

New Items For Review

Bid/Quote Openings  $\geq$  \$25,000.00

None

Bid/Quote Openings  $<$  \$25,000.00

None

Expenditures: Contracts up to \$25,000.00

It was moved by Rick Novickis, seconded by Judy Wirsching that the contract (CRC 2020-63) with Avantia Inc. from June 1, 2020 through May 31, 2021 in an amount not to exceed \$24,500.00 be approved.

Presented by: Jana Rush

Purpose: To provide informatics support to CCBH as needed.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

It was moved by Jana Rush, seconded by Martha Halko that the contract (CRC 2020-64) with Pisanick Partners, LLC from June 1, 2020 through December 31, 2020 in an amount not to exceed \$5,000.00 be approved.

Presented by: Martha Halko

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ [www.ccbh.net](http://www.ccbh.net)

Terrence M. Allan, R.S., M.P.H. Health Commissioner

Purpose: To provide concept and development for local lunch grab and go meal concepts.

Funding Source: 100% funded through CCBH General Revenue.

It was moved by Judy Wirsching, seconded by Rick Novickis that the contracts (CRC 2020-65) with the following agencies under the HRSA Ryan White Part A Program grant from March 1, 2020 through February 28, 2021 be approved:

	Amount to be paid not to exceed:
Family Planning Services of Lorain County	\$20,618.00
Far West Side	\$ 2,880.00

Presented by: Martha Halko

Purpose: To provide services to low-income, uninsured and underinsured HIV positive persons.

Funding Source: 100% reimbursable through the FY2020 HRSA Ryan White grant.

It was moved by Martha Halko, seconded by Rick Novickis that the addendums (CRC 2020-66) to the contracts (CRC 2020-51) with the following agencies under the Ryan White Part A Program grant from March 1, 2020 through February 28, 2021 be approved:

	Amount to be paid to not to exceed:	
	<u>From</u>	<u>To</u>
AIDS Healthcare Foundation	\$6,500.00	\$27,742.00
Near West Side	\$6,200.00	\$27,803.00

Presented by: Martha Halko

Purpose: To provide services to low-income, uninsured and underinsured HIV positive persons.

Funding Source: 100% reimbursable through the FY2020 HRSA Ryan White grant.

It was moved by Judy Wirsching, seconded by Jana Rush that the contract (CRC 2020-67) with Johnson Controls from June 1, 2020 through May 31, 2021 in an amount not to exceed \$5,350.00 be approved.

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ [www.ccbh.net](http://www.ccbh.net)

Terrence M. Allan, R.S., M.P.H. Health Commissioner

Presented by: Rebecca Burke

Purpose: To provide software maintenance for the AMAG Security System.

Funding Source: 100% funded through CCBH General Revenue.

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business.

Public Comment – N/A.

Thereupon, it was moved by Judy Wirsching, seconded by Martha Halko, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:05 p.m.

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching



\_\_\_\_\_  
Committee Chair



\_\_\_\_\_  
Clerk

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ [www.ccbh.net](http://www.ccbh.net)

Terrence M. Allan, R.S., M.P.H. Health Commissioner