

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – April 20, 2021

Meeting called to order by Martha Halko, Chair of the CRC at 1:35 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on April 20, 2021.

Roll Call: The following members were present: Martha Halko, Jana Rush, Wallace Chambers and Wedad Alhamwi

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – April 6, 2021.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2021-35 Prevention and Wellness Services submitting an addendum to the contract with The MetroHealth System (2020-058, 2020-109, 2020-150) under the Ryan White Part A COVID Response grant to extend the end of the contract term from February 28, 2021 to May 1, 2021. No exchange of funds.

CRC 2021-36 Administration Services submitting a Memorandum of Understanding (MOU) with the Cuyahoga County Department of Health and Human Services (CCHHS) and Asian Services in Action, Inc. (ASIA, Inc.) for collaboration on the Advancing Health Literacy to Enhance Equitable Community Responses to COVID-19 Action Grant from

July 1, 2021 through July 1, 2023 contingent upon grant funds being awarded to CCHHS. No exchange of funds.

It was moved by Wedad Alhamwi, seconded by Wallace Chambers, that the consent agenda, including the minutes of the April 6, 2021 CRC meeting be approved.

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Wallace Chambers and Wedad Alhamwi

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

None

Expenditures: Contracts up to \$25,000.00

It was moved by Wallace Chambers, seconded by Martha Halko that the contracts (CRC 2021-37) contracts with the following agencies under the 2021 Creating Healthy Communities (CHC) grant from January 1, 2021 through December 31, 2021 be approved:

<u>Agency</u>	<u>Amount to be paid to not to exceed:</u>
Northeast Ohio Alliance for Hope (NOAH)	\$20,000.00
RID-ALL Foundation	\$20,000.00

Presented by: Roger Sikes

Purpose:

NOAH will coordinate supermarket access work, support planning and build resident leadership.

Rid-All Green Partnership will expand access to healthy and affordable food and educate residents on healthy eating strategies.

Funding Source: 100% reimbursable through FY2021 CHC grant.

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Wallace Chambers and Wedad Alhamwi

It was moved by Jana Rush, seconded by Wallace Chambers that the agreement (CRC 2021-38) with iVideo Technologies for equipment purchase and installation in the amount of \$4,821.00 be approved.

Presented by: Rebecca Burke

Purpose: For the purchase and installation of cameras in the TEH Conference Room to support video conferencing capabilities.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Wallace Chambers and Wedad Alhamwi

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business.

Public Comment – N/A.

Thereupon, it was moved by Jana Rush, seconded by Martha Halko, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:49 p.m.

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Wallace Chambers and Wedad Alhamwi

Committee Chair

Clerk

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