

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – November 17, 2020

Meeting called to order by Martha Halko, Chair of the CRC at 1:35 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on November 17, 2020.

Roll Call: The following members were present: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – November 3, 2020.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2020-123 Environmental Public Health Services submitting an addendum to the contract with PAXIS Institute (2019-107 and CRC 2020-94) under the Overdose Data to Action (OD2A) grant to extend the end of the contract period from September 30, 2020 to December 31, 2020. Amount to be paid to remain the same.

CRC 2020-124 Administration Services submitting a women's health experience agreement with Case Western Reserve University Frances Payne Bolton School of Nursing to allow students to have a women's health experience at CCBH from November 1, 2020 through September 30, 2023. No exchange of funds.

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

It was moved by Rick Novickis, seconded by Judy Wirsching, that the consent agenda, including the minutes of the November 3, 2020 CRC meeting be approved.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

Lead Program Bid Openings presented by: Stephanie McConoughey

It was moved by Terry Allan, seconded by Judy Wirsching that the following quote (CRC 2020-125) for 1167 Bender Ave and 12904 Phillips Ave (duplex), East Cleveland, Ohio 44112 accepted as the lowest and best, and a recommendation that a contract be awarded to Paragon CMS in the amount of \$30,338.00 be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

Bid/Quote Openings $<$ \$25,000.00

Lead Program Bid Openings presented by: Stephanie McConoughey

It was moved by Judy Wirsching, seconded by Rick Novickis that the following quote (CRC 2020-126) for 1169 Winston Rd., South Euclid, Ohio 44121 accepted as the lowest and best, and a contract be awarded to Paragon CMS in the amount of \$17,183.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Martha Halko that the following quote (CRC 2020-127) for 2199 Edgerton Rd., University Heights, Ohio 44118 accepted as the lowest and best, and a contract be awarded to Paragon CMS in the amount of \$23,223.00 (ref. enclosed).

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The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

It was moved by Terry Allan, seconded by Rick Novickis that the following quote (CRC 2020-128) for 2040 Clarence Ave., Lakewood, Ohio 44107 accepted as the lowest and best, and a contract be awarded to TNT Construction in the amount of \$20,000.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Judy Wirsching, seconded by Martha Halko that the contract (CRC 2020-129) with The Baldwin Group, Inc. from December 1, 2020 through November 30, 2021 in an amount not to exceed \$1,166.84 be approved.

Presented by: Andrew Heffron

Purpose: To provide HDIS software used for CMH charting and billing and historical resource for Immunization clients.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Terry Allan that the contract (CRC 2020-130) with Spokeo from November 17, 2020 through November 16, 2021 in an amount not to exceed \$599.40 be approved.

Presented by: Brandy Eaton

Purpose: To provide an on-line search engine to locate information for individuals and their partners who have been reported positive for HIV or Syphilis.

Funding Source: 100% funded through HIV/STI Prevention grant.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

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It was moved by Terry Allan, seconded by Jana Rush that the contract (CRC 2020-131) with Radio One under the Child Fatality Review (CFR) grant from December 1, 2020 through December 27, 2020 in an amount not to exceed \$6,200.00 be approved.

Presented by: Martha Halko

Purpose: To educate the community on the impact of tobacco use on asthma and sleep related deaths.

Funding Source: 100% reimbursable through the FY2021 CFR grant.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business.

Public Comment – N/A.

Thereupon, it was moved by Judy Wirsching, seconded by Rick Novickis, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:55 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Larry Williams
Address: 1167 Bender / 12904 Phillips Ave.
City, State, Zip: East Cleveland, OH 44112
CRC No: CRC 2020-125

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Pinnacle	\$41,400	\$31,800	\$9,600	\$11,800
GHS	\$34,850	\$28,850	\$6,000	\$8,850
Paragon CMS	\$30,338	\$23,578	\$6,760	\$3,578
TNT	\$32,205	\$27,475	\$4,730	\$7,475
ESTIMATE:	\$30,552.50	\$ 24,032.50	\$ 6,500.00	

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Melissa Henderson
Address: 1169 Winston
City, State, Zip: South Euclid, Ohio 44121
CRC No: CRC 2020-126

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Pinnacle	\$21,750	\$14,550	\$7,200	\$6,550
GHS	\$19,700	\$16,000	\$3,700	\$8,000
Paragon CMS	\$17,183	\$13,853	\$3,330	\$5,853
TNT	\$19,350	\$14,250	\$5,100	\$6,250
ESTIMATE:	\$16,805.00	\$ 13,330.00	\$ 3,475.00	

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Robert Sluss
Address: 2199 Edgerton Rd.
City, State, Zip: University Hts., OH 44118
CRC No: CRC 2020-127

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
GHS	\$30,650	\$30,100	\$550	\$20,100
Paragon	\$23,223	\$21,918	\$1,305	\$11,918
TNT	\$27,525	\$26,225	\$1,300	\$16,225
ESTIMATE:	\$30,552.50	\$24,032.50	\$6,500.00	

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Jedediah Collins
Address: 2040 Clarence Ave
City,State, Zip: Lakewood, Ohio 44107
CRC No: CRC 2020-128

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Pinnacle	\$25,050	\$23,400	\$1,650	\$13,400
GHS	\$25,150	\$23,650	\$1,500	\$13,650
TNT	\$20,000	\$18,400	\$1,600	\$8,400
ESTIMATE:	\$19,075.00	\$ 17,475.00	\$ 1,600.00	

Recommended award: TNT Construction