

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – January 5, 2021

Meeting called to order by Terry Allan, Chair of the CRC at 1:36 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on January 5, 2021.

Roll Call: The following members were present: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – December 15, 2020.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2021-1 Environmental Public Health Services submitting addendums to the following contracts under the 2018/2019 National Network of Public Health Institutes (NNPHI) Adverse Childhood Experiences (ACEs) grant to extend the end of the contract from August 31, 2020 to August 31, 2021. Amounts to be paid are to remain the same.

ADAMHS Board (CRC 2019-188)
Berea City School District (CRC 2020-58)

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

CRC 2021-2 Environmental Public Health Services submitting an addendum to the contract (CRC 2020-31) with the ADAMHS Board under the 2019/2020 National Network of Public Health Institutes (NNPHI) Adverse Childhood Experiences (ACEs) grant to extend the end of the contract from August 31, 2020 to August 31, 2021. Amount to be paid to the ADAMHS Board is to remain the same.

It was moved by Judy Wirsching, seconded by Rick Novickis, that the consent agenda, including the minutes of the December 15, 2020 CRC meeting be approved.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

None

Expenditures: Contracts up to \$25,000.00

It was moved by Martha Halko, seconded by Judy Wirsching that the addendum (CRC 2021-3) to the contract with American Builders and Applicators (CRC 2020-106) under the Lead Hazard Control grant to increase the amount to be paid to Paragon CMS from \$14,915.00 to \$15,280.00 be approved.

Presented by: Rick Novickis

Purpose: To complete additional work found during the project completion.

Funding Source: 100% reimbursable through the Lead Hazard Control grant.

It was moved by Terry Allan, seconded by Rick Novickis that the contract (CRC 2021-4) with Conceptual Geniuses under the ODH Coronavirus Response grant from November 1, 2020 through March 15, 2021 in an amount not to exceed \$10,000.00 be approved.

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Presented by: Martha Halko

Purpose: To create messaging and graphics for the COVID media campaign.

Funding Source: 100% reimbursable through FY2020 Coronavirus Response grant.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Martha Halko that the contract with Heidi Harris, MSN, CNP under the Reproductive Health and Wellness (RHW) grant from January 1, 2021 through December 31, 2021 in an amount not to exceed \$11,800.00 be approved.

Presented by: Andrew Heffron

Purpose: To serve as PRN Nurse Practitioner for the CCBH Family Planning Clinic as needed.

Funding Source: 100% reimbursable through the FY2020 RHW grant.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Judy Wirsching that the contract (CRC 2021-6) with Pathology Laboratories, Inc. from September 1, 2020 through August 31, 2023 be approved. Amount to be paid to Pathology Laboratories, Inc. is based on the fee schedule attached in Exhibit A.

Presented by: Andrew Heffron

Purpose: To provide lab testing services for the CCBH Family Planning Clinic.

Funding Source: 100% reimbursable through the RHW grant.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

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None

Other Business.

Public Comment – N/A.

Thereupon, it was moved by Rick Novickis, seconded by Martha Halko, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:46 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching



Committee Chair



Clerk