

Cuyahoga Regional HIV / AIDS Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Clinton Droster, Clifford Barnett - Co-Chairs



Strategy & Finance Committee (S&F)

Minutes

Wednesday, October 7, 2020

1:00 pm to 2:30 pm

Start: 1:06 pm

End: 2:27 pm

Facilitating Co-chair: C. Droster

Moment of Silence

Welcome and Introductions

Approval of Agenda: October 7, 2020

Motion: C. Barnett Seconded: N. O'Neal

In Favor: All Opposed: 0 Abstained: 0

Approval of Meeting Minutes for September 2, 2020

Motion: C. Barnett Seconded: K. Dennis

In favor: All Opposed: 0 Abstained: 0

Grantee Report – M. Rodrigo

Grantee Report - October 2020 – Planning Council

1. Grantee Report
 - a. ODH State Integrated Plan no update.
 - b. Clinical Quality Management committee continues to meet with the efforts focusing on disparities in viral suppression. Grantee CQM members met with providers regarding ongoing 2020 projects. The third sessions of meeting have started with the providers. The November meeting will be the annual project and lessons learned meeting for the group.
 - c. Grantee team finalized the closeout report for the FY2019 grant year. The remaining balance for the FY2019 grant year is \$101,950.89. All funds are allowable for carryover as we are below the 5% of the Formula award were requested for the Official FY2019 carryover into FY2020. The funds were received in the FY2020.
 - d. S&F is looking at data for upcoming reallocations in November 2020.
 - e. ODH sponsored needs assessment update. The surveys have been released for completion requesting all parties to distribute widely if possible. The survey closed at the end of June. CCBH will present once data has been received.
 - f. Grantee completed version five of the newsletter and it was sent out on June 1st. Feedback welcome.

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- g. The AETC is presenting at Planning Council in October.
- h. Data to Care - The 3rd cycle is currently being worked on by the medical providers. CCBH received legal feedback from John Hopkins University. The Not-In-Care (NIC) process uses a combined approach integrating data from CCBH and medical providers. This project is a funded Ending the HIV Epidemic initiative.
- i. CCBH continues to work with sub-recipients in regards to data completeness and productivity
- j. CCBH fully migrated to CAREWare 6. The system has many differences when running reports. This has caused CCBH staff to spend many hours creating new reports as well as determining what data is now being pulled.
- k. Ryan White Part A received COVID-19 funding. CCBH and CDPH conducted joint listening sessions with providers. CCBH completed a large order of masks for clients as well as distributed funding to all providers based on Part A eligible clients served. Providers working on invoices and monthly reporting requirements.
- l. The Ending the Epidemic award was received in the amount of \$750,000. The following projects have been moving forward social media campaigns for U=U/stigma reduction for HIV positive clients. Community Health Worker Certification program in coordination with Cleveland State University, Data 2 Care program support, Intensive MCM program support, Medical Transportation program support and Rapid Art program support.
- m. Ending the Epidemic Plan update:
Community Solutions is working through the planning process with the Cuyahoga County EtHE plan. There have been preparation meetings. An EtHE advisory committee meeting was conducted. Community Solutions completed a community engagement meeting virtually. The plan was granted an extension now due end of the year. The situational analysis has been completed and presented to the local advisory committee. The advisory group is meeting weekly to meet the target completion date for the plan. Stay tuned for open input into the plan.
- n. Prevention funded CTR sites have been invited to PC as PC prepares to review its bylaws to integrate prevention and care planning efforts.
The FY2020 grant - The allocations split is 79.19% core 20.81% Support the expenses are at 38.07% for six months which is underutilized. Six months should be 50.00% there are a few providers behind schedule. I would anticipate a major reallocation on November.

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Administrative Update

The Clinical quality mgmt. committee showing progress as the third quarter meetings started earlier this week. The meetings show fantastic outcomes and we are excited for November meeting. We submitted the carryover and received the carryover funds for the 2020 year. Typically, those funds go to Oral Health services, so there will be discussion on how to move forward with those dollars. As for the Needs Assessment, we will get Report later this year for our Region 3. The AETC Training center will present their mission and services at the October 21st full PC meeting. Data to Care is moving forward, we are working to get it out to providers, Covid work is still ongoing with providers, and reports are going in monthly. We are working hard to get the EtHE (End the HIV/AIDS Epidemic) projects up and running, particularly with the social media project, with Gloria Agosto taking the lead on this. We have a new vendor, "Better World Advertising." They are currently working on a project with New York and were highly recommended for leveraging EtHE and Prevention dollars, with our focus on Prep and U=U. The CSU Community Health Care Worker certification project of 15 cohorts, is underway. The overall goal is for these certified community health workers is to serve as peer support specialist at our provider agencies. Also, an e-mail request is forthcoming requesting a one-word video presentation for getting the word out on Ending the HIV/A Epidemic (EtHE).

*Comment: R. Rolling – Regarding the dental funds, there has currently been issues connecting with providers, due to Covid and there has been a lot of rescheduling.

*Response: Grantee – We were informed that both large providers are open, operating on schedule, and currently serving patients. We will follow up on that information.

FY 2020 Utilization Update

The Grantee provided an overview of the Strategy & Finance Fiscal report. The reports provide specific details on expenditures, what the Planning Council needs to look at, and how to plan. The two main things the committee should focus on are: Reallocations and Carryovers. They both have big impacts on the funding of services, particularly carryovers which 5% is allowed to be carried over from the prior grant year. Carryovers, that must be requested by the end of the year, Dec 31st, to allow the use of any unspent funds, or those funds will not be granted and available for the next year.

New/Old Business

PSRA Planning – Exercise (applying Criteria for Prioritizing Services)

The facilitator asked to table this until next meeting in order to complete the exercise and present it so the committee can refine the numbers for the criteria. An overview of the last decisions from the minutes of last meeting was provided.

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Standing Business

Assist with Planning Council re-allocation strategy/process, review expenditure report

The reports were provided by the grantee. The relocation will be continued next month along with carryover training and the PSRA planning criteria numbering exercise.

**Question:* C. Barnett - Are any major health care changes upcoming?

**Response:* Grantee - Only Oral Health, we will be way lower than budgeted. So there will be serious reallocations there and it will be a delicate balance between that area and others that may be in need.

**Question:* C. Droster – Also, we have to look at if we fund another mental health service, will we be able to sustain funding for them in the future, after Covid?

**Response:* S. Harris - We will have to start a work plan very soon, possibly shifting priorities and maybe having special meetings. This year we will do the ranking after reviewing the data.

The committee reviewed the 2020 S&F Committee Work Plan. As there were no additions, the committee agreed to go forward with the current plan so it can be voted on and approved next month.

The 2020 Priority Setting & Resource Allocations Work Plan

The committee will decide what to provide to the grantee. There are some categories that do not change, so they may start with those. It will be challenging, however, due to lack of data. The facilitator and S&F Co-chairs will look at how to proceed, see what can be done realistically in making changes, and what needs to be done. That input will be brought back to the committee with a plan.

Parking Lot

C. Droster extended kudos to fellow Strategy & Finance Co-Chair, Clifford Barnett, on his new position as an HIV Prevention Specialist, with the Northern Ohio Recovery Association (NORA).

M. Rodrigo – The Grantee’s office submitted the 2020-21 RW grant application last Friday. Also, an e-mail is being circulated requesting your participation in a one-word video project for Ending the HIV Epidemic (EtHE), about what it means to you. The hope is to make the video clips into a collage.

Announcements

M. Rodrigo - There are currently four Disease Intervention Specialist (DIS) positions available at the County Board of Health (CCBH). Please spread the word if you know of someone who may be interested. The postings can be found on our website at: <http://www.ccbh.net/jobs/>.

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J. Patterson – A e-mail was sent out recently regarding Transforming Care Conference scholarships available for Cuyahoga County residents to attend the Transforming Care: Conference on LGBTQ+ and HIV Health Equity , sponsored by the AIDS Funding Collaborative. Further details can be found at www.transformingcareconference.com.

Adjournment: Motion: N. O’Neal Seconded: R. Watkins

	S & F Members	Jan	Feb	Mar	Apr	May	June PSRA	Aug	Sep	Oct	Nov
1	Clinton Droster, Co-chair	20	20	20	20	20	20	20	20	20	
2	Clifford Barnett, Co-chair	20	20	20	20	20	20	20	20	20	
3	Michael Deighan	20	0	0	20	0	0	0	0	0	
4	Naimah O'Neal	10	10	0	10	10	10	10	10	10	
5	Julie Patterson	0	20	20	20	20	20	0	0	20	
6	Jeff Mazo	0	20	20	20	0	20	0	0	0	
	Total in Attendance	4	5	4	6	4	5	3	3	4	

PC Members: K. Dennis, J. McMinn, M. Robinson-Statler, R. Rolling, R. Watkins, J. Citerman-Kraeger, B. Gayheart, L. Lovett, F. Ross
Attendees: L. Clayton
Staff: M. Rodrigo, S. Harris, G. Agosto, T. Mallory