

Cuyahoga Regional HIV / AIDS Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Jason McMinn, Robert Watkins – Co-Chairs



Quality Improvement Committee Minutes

Wednesday, September 16, 2020

3:00 pm to 4:00 pm

Start: 3:01 pm **End:** 3:53 p.m. **Facilitating Co-chair:** R. Watkins

Moment of Silence

Co-Chair, R. Watkins, asked to make a change to the Moment of Silence portion. He suggested that rather than focusing on silence, which has no voice, we should reflect on life and the freedom of voice, which allows us to speak the things we want to do to bring about change in our lives and in the world.

Welcome and Introductions

Approval of Agenda: September 16, 2020

Motion: M. Robinson-Statler Seconded: C. Barnett

VOTE: In Favor: All Opposed: 0 Abstained: 0

Approval of Minutes for August 19, 2020

Motion: C. Barnett Seconded: M. Robinson-Statler

VOTE: In Favor: 10 Opposed: 0 Abstained: 1-J. McMinn

New Business

Housing Issues Next Steps

The discussion was led by QI Co-Chair; Robert Watkins on how to determine what housing issues should be reported to the committee each month by the new HOPWHA representative, L. Clayton. He stated that, for the QI committee, the housing reports will provide insight on what is available through HOPWHA so that we can improve gaps in housing services for PLWH/A, using housing dollars. What is important to him is the money trail and how people can afford to pay for any type of housing, along with a confusing voucher system. There is also the issue of how that voucher system works, what agencies distribute them, the wait times after applications are filed, the total number of vouchers per agency annually, the types of vouchers, and other payment vouchers that are available versus vouchers that are already in the system. Overall, the reports are to help show us how HOPWHA fits into all this.

***Question: N. O’Neal** – The CLC is currently planning to survey PLWH/A to see what the gaps are. Are we going forth with the QI role in housing, or using this as a starting point?

***Response: S. Harris** -The committee needs to decide what guidance it wants to give to the grantee to implement the 2020-2021 housing directives.

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The GY 2020-2021 directives in question state:

1. To require Housing Staff funded by Part A to provide in person quarterly Reports of service delivery base on specific Planning Council guidance.
2. Direct Grantee to request yearly Positive Action Housing Alliance (PAHA) meeting schedule.

The committee needs to decide in general how you want to proceed?

***Comment: J. McMinn** – Yes, like for Medicaid and Part B reports, they provide us with feedback from them on what we want to hear, so we can improve what we do.

***Question: C. Barnett** – What are some of the issues you see now with HOPWHA?

***Response: L. Clayton** – That has yet to be determined; just having got here and in the process of reviewing housing info and analysis left from the previous person that held the position. It does, however, appear that the housing stock issue seems to be paramount, although there hasn't been much PLWH/A feedback received. It is the hope to get more feedback and suggestions on how to make things better. There will also be a more prepared discussion provided today at the full PC meeting.

There was several housing questions/items presented on screen for the committee members to consider, keeping in line with the set directives. Co-Chair, J. McMinn, stated these things could help as a guideline for the HOPWHA representative to use in constructing the housing presentations. For now, the plan is that CLC will do their survey to get consumer feedback, restart monthly housing reports for full PC, and after the results come back from the survey, the committee will decide what next steps to take and move on from there.

Part A Service Category Review. Next Steps

This committee discussion was on how to approach which service categories should be reviewed, based on the current utilization and spending of the lowest ranking categories that recently took place.

The four lowest ranked categories from this year's PSRA were: Medical Nutrition (the lowest), Foodbank Home Delivered Meals, Home Health Care, and Home & Community-Based Health Care.

The lowest utilization and spending categories for the Grant year ending Feb. 2019 were: Emergency Financial Assistance (the lowest-43 served), Home & Community based care (44 served), and Home Health Care (46 served).

The committee must decide what criteria to use to decision which services to review, will you use the lowest PSRA ranked categories, or the actual lowest utilization and spending from the prior year?

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***Comment: J. McMinn** -We tried to trim the four lowest, but we need to review the services, see if want to do more in depth analysis, and then make recommendations, rather than deciding whether or not to cut services.

***Comment: M. Robinson-** We still need to look at other providers of these services and maybe remove the word cutting, and decide if we are moving or categorizing, so that we just get clarity on what we are doing.

***Question: Dr. B. Gripshover** – Why are we picking providers at the bottom, what are we looking to decide? It seems the questions were designed when we were cutting services, but now for improving quality, maybe we should have different measures.

***Response: Grantee** - Yes, it is best to just look at improvement. It is up to the committee where to start, but improving the quality is the focus at this time.

***Comment: J. McMinn** – One particular category where requests have been made is for dental services. The committee can begin the process with this area, as the others can be addressed one at a time, not all at once.

Motion: To discuss one service category at a time and the next one would be Oral Health.

Motion: J. McMinn Seconded: Dr. Gripshover

In Favor: All Opposed: 0 Abstained: 0

Motion Carried.

Represent the TGA in Statewide Integrated Plan

Grantee: Our focus has been on EtHE, since that what funds are for, so there are no updates at this point.

***Question: R. Watkins** – Will we hear anything?

***Response: S. DiCocco** – We have no updates, just that we've heard from HRSA which is that it's on pause because they're focusing on the statewide integration plans, and that we will be provided with more updates as they become available.

Represent the TGA in the OH Needs Assessment Process–V. Panakkal, S. DiCocco

V. Panakkal - We touched based with Ohio University, the survey is closed and a draft has been sent to the State. A request will go in for a report that is specific to our region. As a reminder, the needs assessment results will be available for your use in discussions.

S. DiCocco - It was also confirmed that we will be getting a specific Cleveland TGA report, which will come after the State report. A streamline of the report dates include: a Regional report draft to be sent by November, 2020, we will get feedback towards end of November, edits will be made by the first of December, and all the reports should be finalized by January 2021. Also, once we have the statewide and regional reports, there was talk about doing one-page snapshot reports. Those discussions just started so that would be going into 2020-21.

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Standing Business

Agree on QI Committee work activity (if any) to be reported at Executive & Planning Council meetings:

- The Cleveland TGA will get a regional report of the Statewide Needs Assessment findings for our region.
- The committee voted to review dental services for quality
- Committee discussed housing information to be presented at PC meetings

Determine formal CAREWare Data Request (if any) -Tabled for next month.

Parking Lot Items - None.

Next Steps - The next Quality Improvement meeting will be held, virtually, on Wednesday, October 21, 2020 @ 3:00 p.m.

Announcements

C. Barnett – In my new position with NORA (Northern Ohio Recovery Association), in the Building to Bridges Recovery program, I will be personally working with young African Americans, between the ages of 13 through 24. If you know or hear of any referrals, please reach out to me at my NORA e-mail: cbarnett@norainc.org.

R. Watkins – As a reminder, the 2020 census still needs to be done. The money that results from the census surveys goes to many needed services here in Cuyahoga County. If you still need to complete your form, please contact the Census Bureau at www.2020census.gov, and pass this along to others.

Adjournment

Motion: J. McMinn

Seconded: M. Robinson-Statler

	QI Committee	Jan	Feb	Mar	Apr	May	June PSRA	Aug	Sep	Oct	Nov
1	Jason McMinn Co-chair	20	20					0	20		
2	Robert Watkins Co-chair	20	20					20	20		
3	Barb Gripshover	20	20					20	20		
4	Christy Nicholls	0	20					20	20		
5	Marlene Robinson-Statler	0	20					20	20		
6	Leshia Yarbrough-Franklin	20	20					0	0		
7	Billy Gayheart	20	20					20	20		
8	Jeannie Citerman-Kraeger							20	20		
9	Faith Ross	20	20					20	20		
	Total in Attendance	6	8					7	8		

PC Members: K. Dennis, C. Barnett, N. O’Neal, F. Ross, S. DiCocco, L. Clayton

Attendees: K. Burnett-Brickman

Staff: M. Rodrigo, V. Panakkal, S. Harris, T. Mallory