

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – January 22, 2020

Meeting called to order by Ms. Debbie L. Moss, President of the Board at 9:08 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on January 22, 2020.

Roll Call: The following members were present: Ms. Debbie Moss, Dr. Gregory L. Hall, Dr. Sherrie Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following Motion be adopted:

BE IT RESOLVED to excuse Mr. Douglas Wang from this meeting due to being out of town at the time of this meeting and Mr. James T. Gatt due to illness.

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Dr. Williams.

The reading of the minutes of the December 18, 2019, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Dr. Hall, seconded by Dr. Williams, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Dr. Williams.

It was moved by Dr. Williams, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Dr. Williams.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates – N/A

Committee Reports – N/A

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2020-1) be adopted:

BE IT RESOLVED that the Cuyahoga County Board of Health confirms its compliance with Title II of the Americans with Disabilities Act of 1990.

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2020-2) be adopted:

BE IT RESOLVED that the Cuyahoga County Board of Health continues to be in compliance with Title VI and VII of the Civil Rights Act of 1964.

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Dr. Williams.

It was moved by Dr. Williams, seconded by Dr. Hall, that the following RESOLUTION (2020-3) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to accept and enter into an Ohio Environmental Protection Agency Water Pollution Control Loan Fund Agreement on behalf of the Cuyahoga County Board of Health.

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2020-4) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into an agreement with the Cuyahoga County Department of Sustainability.

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2020-5) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute a contract with the Summit County Combined General Health District.

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2020-6) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to accept HIV/STI Prevention grant funding from the Ohio Department of Health.

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Dr. Williams.

It was moved by Dr. Williams, seconded by Dr. Hall, that the following RESOLUTION (2020-7) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute contracts with Case Western Reserve University and Neighborhood Family Practice.

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2020-8) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute contracts with Canton City Public Health and OhioGuidestone.

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2020-9) be adopted:

BE IT RESOLVED to authorize a Hearing Officer to hear any cause which may come before the Cuyahoga County Board of Health.

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Dr. Williams.

It was moved by Dr. Williams, seconded by Dr. Hall, that the following RESOLUTION (2020-10) be adopted:

BE IT RESOLVED to approve the revised CCBH Position Complement effective February 1, 2020 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Dr. Williams.

BOARD ORDERS, RULES, FEES OR REGULATIONS

It was moved by Ms. Moss, seconded by Dr. Williams, that the following RESOLUTION (2020-11) be adopted:

BE IT RESOLVED to grant a variance from Ohio Administrative Code Section 3701-29-12 (P)(2) for the sewage treatment system servicing the residence at 150 North Strawberry Lane in Moreland Hills, Ohio (PPN# 912-11-008) (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Dr. Williams.

FIRST READING:

None

SECOND READING:

None

THIRD READING:

None

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2020-12) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

- Schedule A Appropriation Measures.
- Schedule B Cash Transfers.
- Schedule C Routine Personnel Actions.
- Schedule D Employee Training and Travel Expenses.
- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Dr. Williams.

Break – 10:08 a.m. – 10:18 a.m.

Health Commissioner’s Report – 10:18 a.m. – 10:38 a.m.

(1) East China Restaurant Update (10:18 a.m. – 10:35 a.m.)

(2) AOHC State Budget Planning Committee (10:35 a.m. – 10:38 a.m.)

Public and Staff Comments (three minute maximum) –

Amy Wanchisn invited the members of the Board to participate in the American Red Cross CCBH Blood Drive being held on January 30, 2020. Rebecca Burke will forward the details to the Board via email following the meeting.

Miscellaneous Business – N/A.

Thereupon, it was moved by Dr. Williams, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 10:42 a.m.

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Dr. Williams.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the 2019/2020 Safe Routes to School Maple Hts. grant in the amount of \$12,340.00 (ref. enclosed).
- B. Establish a budget for the 2020 Dental Sealant grant in the amount of \$74,904.65 (ref. enclosed).
- C. Establish a budget for the 2020 Prevent Premature Fatherhood (PPF) grant in the amount of \$70,000.00 (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2018/2019 Cribs for Kids grant to reduce the budget by \$2,600.00 (ref. enclosed).
- B. Budget revision in the 2018/2019 Maternal and Child Health grant to reduce the budget by \$1,499.96 (ref. enclosed).
- C. Budget revision in the 2019/2020 Ohio Equity Institute grant to redistribute \$10,000.00 (ref. enclosed).
- D. Budget revision in the 2018/2020 Racial and Ethnic Approaches to Community Health (REACH) grant to redistribute \$4,551.00 (ref. enclosed).
- E. Budget revision in the 2019/2020 Reproductive Health and Wellness (RHW) grant to redistribute \$3,000.00 (ref. enclosed).
- F. Budget revision in the 2019/2020 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant to redistribute \$12,715.05 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment(s):

- A. Lauren Bottoms, Data Analyst, Grade E, \$53,968.00 annually, effective January 6, 2020.

Promotion(s):

- A. Bryan Lynch, Sanitarian, Grade D, \$46,991.00 annually, effective January 20, 2020.

Resignation(s):

- A. Erika Smith, PHN Program Manager, effective January 10, 2020.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Terry Allan to PHAB Accreditation Improvement Committee Meeting February 12-14, 2020 - Alexandria, VA.

Environmental Public Health

- a. Megan Conklin and Mike Sekerak to NESOWEA Industrial Waste Seminar February 20, 2020 Akron.
- b. Domenica McClintock and Megan Symanski to ESRI Midwest User Conference February 24 – 27, 2020 Chicago, IL.
- c. Vince Caraffi, Becky Karns, and April Vince to Overdose Data to Action Recipient Meeting March 24 – 27, 2020 Atlanta, GA.
- d. Annie Bartosh and Ashley Ruminski to Conference for Food Protection 2020 Biennial Meeting March 29 – April 4, 2020 Denver, CO.

Epidemiology, Surveillance and Informatics

- a. Staff to OEI Technical Assistance meetings January 1, 2020 - December 31, 2020 – various locations in Ohio.
- b. Staff to Ohio Infant Mortality Collaborative meetings from January 1, 2020 through December 31, 2020 – Columbus.
- c. Staff to Ohio Partners for Cancer Control (OPCC) meetings from January 1, 2020 through December 31, 2020 – Columbus.

Prevention and Wellness

- a. Roger Sikes to Creating Health Communities (CHC) All-Project meetings for 2020 – Columbus.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. December 17, 2019 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2019-212: Amendment - CB Mullins Construction Co - to extend the end of the contract period from November 25, 2019 to January 10, 2020

CRC 2019-213: Amendment - MCM Hom Services - to extend the end of the contract period from December 9, 2019 to January 3, 2020

CRC 2019-214: Amendment - 2018/2019 National Network of Public Health Institutes (NNPHI) Adverse Childhood Experiences (ACEs) grant - to agree to modify the original agreement Article I – Scope of Work and Attachment 1 deliverable deadlines, Article II Period of Performance to extend the end of the contract period from September 30, 2019 to September 29, 2020

CRC 2019-215: Program Provider Agreement - Ohio Department of Health (ODH)

Contract Authorizations

CRC 2019-216: American Builders & Applicators - \$9,975.00

CRC 2019-217: Green Home Solutions - \$5,300.00

CRC 2019-218: C.B. Mullins Construction, Co. - \$12,935.00

CRC 2019-219: Schneider Labs Global, Inc. - \$22,212.50

Contract Approvals

CRC 2019-220: Radio One - \$8,000.00

CRC 2019-221: Traci Gallagher-Bonvenuto - \$8,000.00

CRC 2019-222: Heidi Harris, MSN, CNP - \$8,800.00

CRC 2019-223: Alyssa Sherer, RN, MSN, CNP, DNP - \$20,000.00

CRC 2019-224: Arlene Elizabeth Dent, M.D. - \$20,000.00

CRC 2019-225: Conceptual Geniuses - \$15,000.00

CRC 2019-226: Addendum - Department of Senior and Adult Services - to increase the amount from \$56,760.00 to \$70,760.00

CRC 2019-227: ZED Digital Contract Addendum – removed from Agenda to be submitted to the Board for approval

CRC 2019-228: USI Insurance Services - \$23,500.00

CRC 2019-229: Richardson Compensation Consulting, LLC - \$15,000.00

Revenue Generating Agreements up to \$25,000.00

CRC 2019-230: The Metrohealth System, d.b.a. Skyway CCBH as a network/participating provider agreement - Amount to be received shall be consistent with approved Metrohealth System, d.b.a. Skyway reimbursement rates.

2. January 7, 2020 Meeting (ref. enclosed):

Tabled Items

CRC 2020-1: Ryan White Part A Program – Direct Services – RFP# 2019-01

Contract Authorizations

CRC 2020-2: Paragon CMS - \$15,425.00

CRC 2020-3: American Builders & Applicators - \$10,150.00

Contract Approvals

CRC 2020-4: Addendum - KMU Trucking - to increase the amount to be paid from \$7,500.00 to \$9,000.00

CRC 2020-5: Addendum - MCM HomeServices Inc. - to increase the amount to be paid from \$21,025.00 to \$21,345.00

CRC 2020-6: Heidi Gullet, MD - \$1,200.00

CRC 2020-7: Addendum - A.J. Boggs - to increase the amount from \$19,410.98 to \$22,635.98

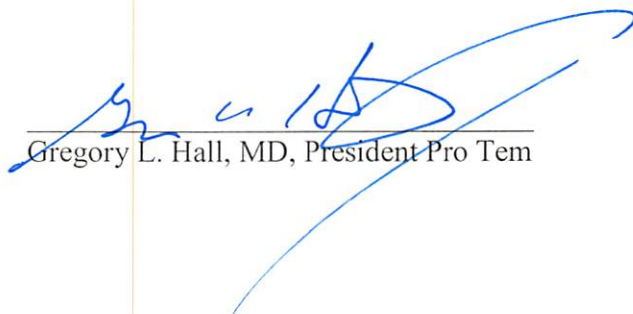
B. Other Contracts

None

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH



Terry Allan, Secretary



Gregory L. Hall, MD, President Pro Tem