

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – February 26, 2020

Meeting called to order by Dr. Gregory L. Hall, President Pro Tem of the Board at 9:02 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on February 26, 2020.

Roll Call: The following members were present: Mr. James T. Gatt, Dr. Gregory L. Hall, Mr. Douglas Wang, Dr. Sherrie Williams.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following Motion be adopted:

BE IT RESOLVED to excuse Ms. Debbie Moss from this meeting due to being out of town at the time of this meeting.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Williams, that RESOLUTION (2020-25) under Board Orders, Rules, Fees or Regulations in the matter of East China Restaurant be taken up out of the regular order of the agenda.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Public Statements regarding the matter of East China Restaurant.

It was moved by Mr. Wang, seconded by Mr. Gatt, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22 the Board Adjourn to Executive Session for deliberations.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Executive Session began at 9:08 a.m.

Executive Session ended at 9:50 a.m.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2020-25) be adopted:

BE IT RESOLVED to accept and adopt the recommendations of the Hearing Officer in the matter of the proposed suspension of the food operation license of East China Restaurant.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

The reading of the minutes of the January 22, 2020, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Wang, seconded by Mr. Gatt, that the minutes be approved.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates – N/A

Committee Reports – N/A

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2020-13) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to accept the Ryan White Part A grant funding from the Health and Human Services Administration (HRSA).

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2020-14) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute a contract with the National Network of Public Health Institutes (NNPHI) to administer the Adverse Childhood Experiences (ACEs) program.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2020-15) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute a contract with Ohio Guidestone under the Adverse Childhood Experiences (ACEs) grant.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2020-16) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute a contract with the Cleveland Department of Public Health (CDPH) to administer the Title X Reproductive Health Program.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Mr. Gatt, that the following RESOLUTION (2020-17) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute a contract with American Builders and Applicators for lead hazard remediation work.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2020-18) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute contracts with AIDS Taskforce of Greater Cleveland, Circle Health Services, Cleveland Treatment Center, Lorain County Public Health and Signature Health, Inc. under the HIV/STI Prevention grant.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Williams, seconded by Mr. Wang, that the following RESOLUTION (2020-19) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute an addendum to the contract with Signature Health.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2020-20) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute an addendum to the contract with ZED Digital.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2020-21) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute a contract with Compass Consulting Services.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2020-22) be adopted:

BE IT RESOLVED to approve the Disease Intervention Specialist job description effective February 26, 2020 (ref. enclosed).

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2020-23) be adopted:

BE IT RESOLVED to approve the revised CCBH Position Complement and Pay Structure

effective February 26, 2020 (ref. enclosed).

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

BOARD ORDERS, RULES, FEES OR REGULATIONS

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2020-24) be adopted:

BE IT RESOLVED to grant a variance to Bradley Hiros (DBA Wiemels – Hiros Plumbing Co.) from Section 3701-29-03 (C)(5) of the Ohio Administrative Code.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

FIRST READING:

None

SECOND READING:

None

THIRD READING:

None

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2020-26) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

- Schedule A Appropriation Measures.
- Schedule B Cash Transfers.
- Schedule C Routine Personnel Actions.
- Schedule D Employee Training and Travel Expenses.
- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Break – 10:52 a.m. – 11:02 a.m.

Health Commissioner's Report – 11:02 a.m. – 11:52 a.m.

- (1) Novel Coronavirus Update (11:02 a.m. – 11:20 a.m.)
- (2) Solid Waste Program Update (11:20 a.m. – 11:52 a.m.)

Public and Staff Comments (three minute maximum) – N/A.

It was moved by Mr. Wang, seconded by Mr. Gatt, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss personnel issues.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Executive Session began at 11:55 a.m.

Executive Session ended at 12:20 p.m.

Miscellaneous Business –

Thereupon, it was also moved by Dr. Williams, and seconded by Mr. Gatt, that the following RESOLUTION (2020-27) be adopted to approve the following personnel items:

Appointment:

Jana Rush, Director, Grade H, \$90,681.46 annually.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 12:21 p.m.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the 2020/2021 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant in the amount of \$989,270.00 (ref. enclosed).
- B. Establish a budget for the 2020 NNPHI ACEs grant in the amount of \$90,000.00 (ref. enclosed).
- C. Establish a budget for the 2020 HIV Prevention grant in the amount of \$1,100,000.00 (ref. enclosed).
- D. Establish a budget for the 2020 STI Prevention grant in the amount of \$201,431.00 (ref. enclosed).
- E. Establish a budget for the 2020/2021 Child Fatality Review (CFR) grant in the amount of \$250,000.00 (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2019/2020 Child Obesity grant to redistribute \$33.25 (ref. enclosed).
- B. Budget revision in the 2019/2020 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant to redistribute \$2,931.87 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Appointment(s):

- A. Hunter T. Blessing, Sanitarian in Training, Grade C, \$41,149.00 annually, effective March 2, 2020.
- B. Megan Mementowski, Sanitarian in Training, Grade C, \$41,149.00 annually, effective March 02, 2020.

Lateral Appointment(s):

- A. Eileen Nageotte-Wilk, Public Health Nurse 3, \$59,397.00 annually, effective March 2, 2020.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Terry Allan to The Ohio State University Public Health Panel on Community Relationships January 28, 2020 – Columbus.
- b. CCBH staff to Coronavirus related meetings and coordination of lab activities in 2020 – various locations in Ohio.

Environmental Public Health

- a. Mike Sekerak to the 2020 Ohio Water Well Association Annual Conference March 12, 2020 - Columbus.
- b. Matt Johnson and Rick Novickis to ODH Tobacco 21 Program Training March 16, 2020 – North Canton.
- c. John Sobolewski to Environmental Law Institute Workshop March 19-22, 2020 – Washington, DC.
- d. Megan Conklin, Nate McConoughey and Mike Sekerak to the Annual Midwest Workshop March 25-26, 2020 - Columbus.
- e. Tom Fink, Jeff Hanchar, Stephanie McConoughey, Denise Romano, John Sobolewski and Scott Zele to Ohio Public Health Lead Investigator’s Meeting April 7, 2020 – Westerville.
- f. Jeff Hanchar, Morgan Hammonds, Stephanie McConoughey, Pam Ditlevson to HUD Program Managers School and the National Healthy Homes Conference June 29 – July 2, 2020 – Scottsdale, AZ.

Epidemiology, Surveillance and Informatics

- a. Data Analysts to Ohio Injury Prevention Partnership meetings from February 1, 2020 through December 31, 2020 – various locations in Ohio.
- b. Lauren Bottoms and Samantha Smith to Overdose Data to Action Recipient Meeting March 24 – 27, 2020 - Atlanta, GA.
- c. Sarah Szabo to Conduent HCI Regional Client Meeting April 22-24, 2020 – Richmond, VA.

Prevention and Wellness

- a. Alison Patrick to COMPACT Learning Collaborative workshop February 26-28, 2020 – Boston, MA.
- b. Brittani Flory and Andrew Heffron to 2020 Reproductive Health and Wellness Project Director’s meeting April 23, 2020 – Reynoldsburg.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. January 21, 2020 Meeting (ref. enclosed):

Tabled Items

CRC 2020-1

Ryan White Part A Program – Direct Services - RFP 2019-01

No action today.

Contract Approvals

CRC 2020-8: Addendum - American Builders & Applicators - to increase the amount to be paid from \$25,340.00 to \$25,665.00

CRC 2020-9: Contract - United Way of Greater Cleveland - \$12,237.00

2. February 4, 2020 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2020-10: Public health experience agreement - Case Western Reserve University

Tabled Items

CRC 2020-1: Recommendation to award a contract to the following agencies and submit to the CRC and/or Board for approval pending budget negotiations:

- AIDS Taskforce of Greater Cleveland
- Circle Health Services
- Cleveland Clinic Foundation
- Dept. of Senior and Adult Services (DSAS)
- Family Planning Services of Lorain County
- Far West Center
- May Dugan
- MercyHealth
- MetroHealth Medical Center
- Neighborhood Family Practice
- Nueva Luz URC
- Signature Health
- University Hospitals of Cleveland

CRC 2020-11: Silver Oak Landfill Closure – RFP# 2020-01 – removed from agenda due to no bids being received

CRC 2020-12: RFP 2020-02 HIV Prevention Program

CRC 2020-12 Sealed bids were received from the following contractors by the deadline outlined in the Request For Proposal (RFP) HIV Prevention Program – RFP# 2020-02 (ref. enclosed):

Contract Recommendations For Board Approval

CRC 2020-13: American Builders & Applicators - \$26,375.00

Contract Authorizations

CRC 2020-14: Paragon CMS - \$7,455.00

CRC 2020-15: Green Home Solutions - \$16,800.00

Contract Approvals

CRC 2020-16: Northeast Ohio Alliance for Hope - \$22,000.00

CRC 2020-17: Addendums -
Circle Health Services - from \$168,188.00 to \$152,788.00
Mercy Health - from \$280,481.00 to \$293,481.00

CRC 2020-18: A.J. Boggs & IXN dba IXN - \$18,306.09

CRC 2020-19: Addendum - TRAIT Brand Partners - to increase the amount paid from \$5,500.00 to \$12,125.00

CRC 2020-20: Michael A. Dolan - \$10,000.00

Revenue Generating Agreements up to \$25,000.00

CRC 2020-21: City of Lakewood - \$7,736.00

3. February 18, 2020 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2020-22: Public health experience agreement - Miami University

Tabled Items

CRC 2020-12: Recommendation to award a contract to the following agencies and submit to the CRC and/or Board for approval:

<u>Agency</u>	<u>Award Amount</u>
Care Alliance	\$ 40,000.00
Cleveland Treatment Center, Inc.	\$ 70,000.00
Aids Taskforce of Greater Cleveland	\$130,000.00
Lorain County Public Health	\$130,000.00
Medina County Health Department	\$ 20,000.00
Circle Health	\$ 95,000.00
Signature Health	\$115,000.00

Contract Authorizations

CRC 2020-23: TNT Construction - \$8,500.00

Contract Approvals

CRC 2020-24: Donald Bohning & Associates - \$10,000.00

<u>CRC 2020-25: Addendums -</u>	<u>From</u>	<u>To</u>
AIDS Taskforce of Greater Cleveland (2019-42 & 2019-203)	\$193,225.00	\$201,325.00
Cleveland Clinic Foundation (2019-54 & 2019-119)	\$153,811.00	\$129,085.00
Far West Center (2019-72 & 2019-211)	\$ 2,000.00	\$ 2,750.00
Nueva Luz (2019-42 & 2019-119)	\$551,259.00	\$530,542.00
Tech Logix Systems (2019-42 & 2019-194)	\$ 62,550.00	\$ 65,050.00
University Hospitals of Cleveland (2019-42 & 2019-211)	\$931,663.00	\$947,063.00

CRC 2020-26: Cleveland Rape Crisis Center - \$9,100.00

CRC 2020-27: Addendum - City of Cleveland - to decrease the amount from \$172,479.00 to \$170,407.00 and decrease the in-kind match requirement from \$13,281.00 to \$13,121.00

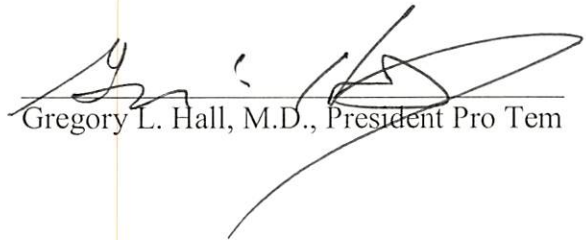
B. Other Contracts

None

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH



Terry Allan, Secretary



Gregory L. Hall, M.D., President Pro Tem