

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – January 21, 2020

Meeting called to order by Terry Allan, Chair of the CRC at 1:34 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on January 21, 2020.

Roll Call: The following members were present: Terry Allan, Claire Boettler, Amy Wanchisn, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – January 7, 2020.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

It was moved by Claire Boettler, seconded by Rick Novickis, that the consent agenda, including the minutes of the January 7, 2020 CRC meeting be approved.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Amy Wanchisn, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

5550 Venture Drive ♦ Parma, Ohio 44130

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

CRC 2020-1

Ryan White Part A Program – Direct Services - RFP 2019-01

No action today.

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

None

Expenditures: Contracts up to \$25,000.00

It was moved by Claire Boettler, seconded by Judy Wirsching that the addendum (CRC 2020-8) to the contract with American Builders & Applicators. (CRC 2019-156) under the Lead Hazard Control grant to increase the amount to be paid to American Builders & Applicators from not to exceed \$25,340.00 to \$25,665.00 be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work found during project completion.

Funding Source: 100% reimbursable through the Lead Hazard Control Program.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Amy Wanchisn, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Claire Boettler that the contract (CRC 2020-9) with United Way of Greater Cleveland under the 2019/2020 Racial and Ethnic Approaches to Community Health (REACH) grant from September 30, 2019 through September 29, 2020 in an amount not to exceed \$12,237.00 be approved.

Presented by: Michele Benko

Purpose: To establish a HEAL resources and CDSMP workshop referral system through the 2-1-1 database.

Funding Source: 100% reimbursable through FY2020 REACH Program.

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The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Amy Wanchisn, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business.

Public Comment – N/A.

Thereupon, it was moved by Rick Novickis, seconded by Amy Wanchisn, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:39 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Amy Wanchisn, Rick Novickis and Judy Wirsching



Committee Chair



Clerk