

# **Cuyahoga Regional HIV / AIDS Health Services Planning Council**

*Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties*

**Jason McMinn, Robert Watkins – Co Chairs**



## **Quality Improvement Committee Minutes**

Wednesday, January 22, 2020

3:00 pm to 4:00 pm

Westshore Opportunity Center

9830 Lorain Ave., Cleveland

**Start: 3:03 pm**

**End: 4:05pm**

**Facilitating Co-chair: J. McMinn**

### **Moment of Silence**

### **Welcome and Introductions**

#### **Approval of Agenda: January 22, 2020**

Motion: R. Rolling      Seconded: J. Mazo

**VOTE:** In Favor: All      Opposed: 0      Abstained: 0

#### **Approval of Minutes: November 20, 2019**

Motion: R. Rolling      Seconded: R. Watkins

**VOTE:** In Favor: 11      Opposed: 0      Abstained: 2

### **New Business**

#### **Presentation on the Housing Report from Part A Funded Housing Staff-Determine Next Steps-**

J.McMinn

Committee is currently awaiting responses from housing surveys.

The PLWH survey feedback will help provide a sense of what housing services are being delivered, and what additional efforts planning council can do with Part A funds to improve housing services.

Currently the biggest housing referrals are for HEAP (Home Energy Assistance Program) and the Cleveland Housing Network (a nonprofit affordable housing developer and housing service provider). More work is needed to find other housing options.

The Nov 20<sup>th</sup> planning council meeting emphasized several housing barriers for PLWH/A (People Living with HIV/AIDS) such as lack of affordable, temporary, and permanent housing, rent voucher assistance, and slow turnaround time due to landlord issues.

*\*Questions:* Are clients aware of and are they utilizing all HOPWHA services, and since affordability is a critical issue, is there a way or resources to assist clients with housing subsidies, so they don't fall through the cracks and face eviction or other issues with landlords, due to the lack of ability to pay? Some PLWH have to decide whether to pay bill, etc. of pay rent.

*\*Response:* Not sure Part A can address those issues. The issue of rent subsidies may be more of a HOPWHA issue to address. Eligible individuals are encouraged to meet with a housing Case Manager to determine whether they might be able to get assistance. The J. McMinn, QI co-chair indicated the

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matter will be taken into consideration and the committee will encourage housing experts to volunteer on the QI committee to lend their expertise to this ongoing matter.

*\*Comment:* HOPWHA dollars can be utilized through housing case managers such as those at Nueva Luz that provide assistance with rent deposits. However, Nueva Luz does not supplement rent payments or pay rent directly.

*\*Suggestion:* Consider speaking with Nueva Luz or the Taskforce of Greater Cleveland, because they receive HOPWHA dollars for supplemental services, as well as EDEN (Emerald Development & Economic Network), which currently has openings for Section 8 housing.

### **Summary:**

Continue to look for ways to offset rent dollars, in general.

Consider the barriers regarding how the federal government will allow utilization of Part A dollars.

Find out if there are federal or other powers in place that can actually address this.

Keep in mind other entities are competing for housing dollars.

Invite individuals with housing expertise to attend PC meetings and lend their expertise to the housing discussion. PC non-member volunteer applications are available for those interested in limited PC participation.

### **Represent the TGA in Statewide Integrated Plan** - V. Panakkal

Overall, the Statewide Integrated Plan meeting went well. Each group gave updates.

The Ohio Department of Health (ODH) team is working hard on developing work groups. They are moving away from base camp to another form of information sharing, a new platform, "*Microsoft Teams*," is under discussion as the new platform to share information but final decision has not been made.

They are always looking for individuals to join work groups. If interested, contact J. McMinn or grantee. Four goals highlighted: 1). Reduce viral suppression, 2). Reduce new infections, 3). Strengthen Data Coordination, and 4). Reduce disparities, and from these sub goals will be established.

Each committee chair provided updates.

Strategic plan goes from years 2016-2021, with new guidance for the next plan scheduled for years 2022-2027.

New guidance will determine new goals for the next five years.

The committee working to "*reduce new infections*" tended to be meet via telephone.

ODH is looking for more participation at meetings and they were somewhat disappointed, particularly in the low consumer involvement.

Columbus location considered to be a barrier, will look into ways to help reduce that barrier.

C. Elrod will update committee members after new calendar is given.

Overall, it was good to hear the updates which were brief, informative, and presented by ODH staff.

### **Represent TGA in Ohio Needs Assessment Process** - V. Panakkal

The Year Two survey is being developed and is almost done. The State hired a third party to translate the survey into additional languages, (*Spanish & Swahili*) and once everything is complete, the Ohio University survey will go live. Survey links will be sent out for completing the survey. The Ohio Department of Health (ODH) had to get clearance on some things first, and updates will be provided

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once they are received. There will be incentives for participants at the end of survey. A link will be given to participants asking how they want to receive a gift card. In order to reduce duplicates and maintain fairness, there will only be one gift card issued per survey link/per person. There may also be a separate link for Case Managers providing assistance to their clients taking the surveys. Ohio University will monitor whether the gift cards are being sent multiple times to one person, but they are hoping everyone will remain fair and honest. The grantee office will look into whether multiple links can be provide to a single computer for PLWH's that allow friends and colleagues to use their computer to take the survey.

The CCPPG, will conduct their next meeting on February 12, 2020 in Columbus, OH. The agenda will focus on Mental Health. This is another government planning alliance, which has been in existence for over ten years.

### **Review 2019 Committee Work Plan for Compliance – S. Harris**

Integrated plan to move forward same for 2019.

Updates provided in presentation.

Regarding Directive #3 – the QI committee has to present proposed directives by May 6th to the S&F Committee for discussion. QI co-chair requested written letter from SF committee co-chairs.

*\*Questions:* Will QI be looking at other service categories? Can suggestions for improving service delivery be included?

*\*Response:* The number of services the Cleveland TGA provides is much more than other TGAs of similar size and funding levels. The QI committee go through a very comprehensive review effort to determine whether Part A can discontinue funding a service, if that service is provided in the TGA by another reliable provider. However, most categories are kept, but the goal is to reduce the number of services funded by Part A services. In addition, the committee decides what services are needed and how they should be delivered.

### **Create Committee 2020 Work Plan**

The committee discussed, finalized and voted on its 2020 Work Plan.

**Motion:** To approve the Quality Improvement Committee 2020 work plan as agreed

**Motion:** L. Yarbrough    Seconded: R. Rolling

**VOTE:** In Favor: 12    Abstained: 1    Opposed: 0

*Motion passes.*

### **Standing Business**

**Agree on QI Committee work activity (if any) to be reported at Executive & Planning Council meetings**

Agreed.

**Determine formal CAREWare Data Request** - Tabled.

### **Parking Lot Items**

**Determine whether to review more funded services** - Tabled.

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**Next Steps** - Tabled.

**Announcements** None.

### **Adjournment**

Motion: R. Rolling

Seconded: R. Watkins

	<b>QI Committee</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June PSRA</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>
1	<b>Jason McMinn Co-chair</b>	<b>20</b>									
2	<b>Robert Watkins Co-chair</b>	<b>20</b>									
3	Barb Gripshover	<b>20</b>									
4	Christy Nicholls	<b>0</b>									
5	Marlene Robinson-Statler	<b>0</b>									
6	Leshia Yarbrough-Franklin	<b>20</b>									
	<b>Total in Attendance</b>	<b>4</b>									

**PC Members:** C. Droster, N. O’Neal, R. Rolling, K. Dennis

B. Gayheart, F. Ross, S. Washington, C. Elrod, J. Mazo

**Staff:** V. Panakkal, Z. Lavar, P. Byrne, T. Mallory, S. Harris

**Guests:** K. Rodas, A. Stahl, J. Luc. K., J. Citerman-Kraeger, K. Burnett-Brickman, Z. Reau