

CUYAHOGA COUNTY BOARD OF HEALTH

AGENDA – December 18, 2019

1. Call to Order.
2. Roll Call.
3. Motion to excuse absent Board Members.
4. Approval of the Minutes of the Regular Board Meeting – November 20, 2019.
5. Motion to amend agenda items as highlighted on revised agenda.
6. Public Comments on Agenda Resolutions Only (three minute maximum).
7. Review of the Financial Statements.
8. Legislative Updates – N/A
9. Committee Reports – N/A
10. Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

- A. RESOLUTION (2019-126) Accept the Ohio Department of Transportation (ODOT) 2020 Safe Routes to School Program grant to implement enforcement, encouragement, and education activities that promote walking and biking in the Maple Heights School District from January 1, 2020 through December 31, 2021. Amount to be received is not to exceed \$12,340.00.
- B. RESOLUTION (2019-127) Renew the Ohio Department of Health (ODH) 2020 Creating Healthy Communities (CHC) grant from January 1, 2020 through December 31, 2020. Amount to be received is not to exceed \$100,000.00.
- C. RESOLUTION (2019-128) Renew the 2019/2021 Personal Responsibility Education Program (PREP) grant from November 22, 2019 through October 31, 2021. Amount to be received is not to exceed \$667,000.00.
- D. RESOLUTION (2019-129) Authorize the Health Commissioner to renew, enter and execute an agreement with Cuyahoga County by and through its Office of Early Childhood to administer the Cuyahoga County Invest In Children (IIC) Newborn Home Visiting Program from January 1, 2020 through December 31, 2021. Amount to be received is not to exceed \$1,042,124.00.
- E. RESOLUTION (2019-130) Contract with Robert DeLorenzo to provide plumbing inspections and plan review services while acting on behalf of the Board in the role of “Cuyahoga County

Board of Health Plumbing Inspector” from January 1, 2020 through December 31, 2021. Amount to be paid to Robert DeLorenzo is not to exceed \$28,000.00.

- F. RESOLUTION (2019-131) Accept an addendum to the contract with The MetroHealth System (Resolution 2019-42) under the 2019/2020 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant to increase the amount to be paid to The MetroHealth System from \$1,443,821.00 to \$1,571,635.00.
- G. RESOLUTION (2019-132) Contract with the following agencies under the 2019/2020 Centers for Disease Control and Prevention (CDC) Racial and Ethnic Approaches to Community Health (REACH) grant from September 30, 2019 through September 29, 2020:

	Amount to be paid <u>not to exceed:</u>
A Vision of Change, LLC	\$ 30,212.00
Better Health Partnership	\$ 75,541.00
Bike Cleveland	\$143,054.00
Cleveland State University	\$ 26,000.00
Fairhill Partners	\$ 25,912.00

- H. RESOLUTION (2019-133) Contract with Heidi Gullett, M.D., MPH for medical director services from January 1, 2020 through December 31, 2021. Amount to be paid to Heidi Gullett, M.D., MPH is not to exceed \$45,000.00.
- I. RESOLUTION (2019-134) Approval for Winter/Spring 2020 tuition for the following employees and amounts approved on December 2, 2019 by the Tuition Assistance Review Committee:

Annie Bartosh, Sanitarian, MPH	\$4,000.00
Romona Brazile, Deputy Director, MSN	\$2,000.00
Richard Stacklin, Data Analyst, MPH	\$4,000.00
Erik Hamilton, Administrative Service Supervisor, MBA	\$4,000.00
Wallace L. Chambers Jr, Deputy Director, MAS	\$4,000.00

- J. RESOLUTION (2019-135) Approval to revise the CCBH Position Complement effective January 1, 2020 (ref. enclosed).
- K. RESOLUTION (2019-136) Approval of the 2020 Operating Budget as submitted (ref. enclosed).
- L. RESOLUTION (2019-137) Honoring Karen Divis for 14 years of dedicated public health service to the Cuyahoga County Board of Health.

BOARD ORDERS, RULES, FEES OR REGULATIONS:

- A. RESOLUTION (2019-138) To grant a variance from Section 3701-29-06 (G)(3)(a) and 3701-29-06 (G)(3)(d) of the Ohio Administrative Code related to the proposed horizontal separation

distances of a replacement household sewage treatment system to be installed at 3830 Wiltshire Road in Moreland Hills, OH (PPN: 912-22-005) (ref. enclosed).

FIRST READING:

None

SECOND READING:

None

THIRD READING:

A. RESOLUTION (2019-112) To amend the Cuyahoga County Board of Health Food Protection Program Fees pursuant to the Ohio Revised Code Sections 3717.25 and 3717.45 effective December 30, 2019 (ref. enclosed) (First Reading-October 24, 2019, Second Reading-November 20, 2019).

11. RESOLUTION (2019-139) Approval of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

12. Health Commissioner's Report –
(1) HIV/STI Prevention Grant Update (ref. enclosed)

13. Public and Staff Comments (three minute maximum).

14. Motion to adjourn to Executive Session to discuss personnel issues.

15. Miscellaneous Business - N/A

16. Motion to adjourn the meeting.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets
 - A. Establish a budget for the 2020 Creating Healthy Communities (CHC) grant in the amount of \$100,000.00 (ref. enclosed).
 - B. Establish a budget for the 2019/2021 Personal Responsibility Education Program (PREP) grant in the amount of \$667,000.00 (ref. enclosed).

2. Budget Revisions
 - A. Budget revision in the 2019 Starting Point grant to redistribute \$255.81 (ref. enclosed).
 - B. Budget revision in the 2018/2019 Newborn Home Visiting grant to redistribute \$11,775.44 (ref. enclosed).
 - C. Budget revision in the 2017/2020 Early Ages Healthy Stages grant to redistribute \$2,500.00 (ref. enclosed).
 - D. Budget revision in the 2019/2020 PHEP grant to decrease the budget by \$8,097.00 (ref. enclosed).
 - E. Budget revision in the 2019/2021 Health Comp grant to increase the budget by \$251,854.29 (ref. enclosed).
 - F. Budget revision in the 2002/2003 West Nile Virus Serosurvey project to decrease the budget by \$40,727.95 (ref. enclosed).
 - G. Budget revision in the 2011/2014 East Cleveland Teen Collaborative grant to decrease the budget by \$421.38 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

- A. Operating transfer from the General Revenue Fund to the 2018/2021 Lead Hazard Control grant in the amount of \$35,667.65 (ref. enclosed).
- B. Operating transfer from General Revenue fund to the 2019/2020 Breast and Cervical Cancer Program grant in the amount of \$41,697.49 (ref. enclosed).
- C. Operating transfer from General Revenue fund to the 2019 Dental Sealant grant in the amount of \$17,258.51 (ref. enclosed).
- D. Operating transfer from General Revenue fund to the 2019/2021 USDA Farm to School grant in the amount of \$6,940.13 (ref. enclosed).
- E. Operating transfer from General Revenue Fund to the 2019/2020 PHEP grant in the amount of \$45,629.32 (ref. enclosed).
- F. Operating transfer from General Revenue Fund to the 2019/2021 Health Comp grant in the amount of \$15,000.00 (ref. enclosed).
- G. Operating transfer from the General Revenue Fund to the 2002/2003 West Nile Virus Serosurvey project in the amount of \$55,399.93 (ref. enclosed).
- H. Operating transfer from the General Revenue Fund to the 2011/2014 East Cleveland Teen Collaborative grant in the amount of \$29,369.91 (ref. enclosed).

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Appointment(s):

- A. Sarah E. Bulic, Account Clerk, Grade A, \$30,060.00 annually, effective January 6, 2020.
- B. Renee Raffalli, Performance and Quality Administrator, Grade G, \$71,106.00 annually, effective January 6, 2020.
- C. Lauren Bottoms, Data Analyst, Grade E, \$53,968.00 annually.

Increase in Hours:

- A. Scott Zele, Sanitarian, from 45 hours bi-weekly, \$38,043.72 annually to 52.5 hours bi-weekly, \$44,384.34 annually effective January, 6, 2020.

Resignation(s):

- A. Samika Burton, Human Resources Generalist, effective December 6, 2019.
- B. Natasha Patel, Sanitary in Training, effective December 4, 2019.
- C. Tearris C. Bankhead Lumpkin, Sanitary in Training, effective December 6, 2019.

Retirement(s):

- A. Karen Divis, Administrative Specialist, effective December 31, 2019.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Terry Allan to preparedness meetings and provide testimony at legislative hearings and committee meetings for 2020 - various locations.
- b. Terry Allan to Association of Health Commissioners (AOHC) meetings for 2020 - various locations.
- c. Terry Allan to Ohio Department of Health (ODH) meetings for 2020 - Columbus.

Environmental Public Health

- a. Authorization to pay routine out-of-county district travel expenses in the same manner as in district policy for 2020 to Ohio Department of Health (ODH) Offices; Summit, Geauga, and Portage Counties; City of North Ridgeville; and the Ohio Environmental Protection Agency (EPA) office – Twinsburg.
- b. Nate McConoughey and 8 staff to the Ohio Onsite Wastewater Association Conference January 8 – 9, 2020 Lewis Center, Oh – registration fee \$275.00 each.
- c. Vince Caraffi and staff to the Ohio Injury Prevention Partnership meetings for 2020 – various locations in Ohio.
- d. Vince Caraffi and staff to CDC Overdose to Action Grant collaboration meetings for 2020 – various locations in Ohio.
- e. Vince Caraffi and staff to ACEs collaboration meetings for 2020 – various locations in Ohio.
- f. Environmental Public Health staff to Ohio Environmental Health Association (OEHA) Board and Committee activities for 2020 – various locations in Ohio.
- g. Environmental Public Health staff to Smoke Free Ohio Enforcement related activities for 2020 – various locations in Northeast Ohio.
- h. Environmental Public Health staff to Water Quality (Beaches, Stormwater, Sewage Treatment, Private Water and Watershed) program related meetings and field activities for communities for 2020 – various locations in Northeast Ohio.
- i. Nate McConoughey and staff to Ohio Onsite Wastewater Association (OOWA) Board meetings for 2020 – various locations in Ohio.
- j. Megan Conklin and Domenica McClintock to Safe Routes to School Program related meetings

- and trainings for 2020 – various locations in Ohio.
- k. Environmental Public Health staff to Northeast Food Safety Round Table meetings for 2020 – various locations in Northeast Ohio.
 - l. Environmental Public Health staff to ODH coordinated Body Art Program meetings for 2020 – various locations in Ohio.
 - m. Environmental Public Health staff to ODH coordinated Swimming Pool Program rule review committee meetings for 2020 – various locations in Ohio.
 - n. Joe Lynch (Treasurer) and staff to Ohio Mosquito Control Association Board meetings for 2020 – various locations in Ohio.
 - o. Dane Tussel and staff to Materials Management/Solid Waste Program activities and meetings for 2020 – various locations in Ohio.
 - p. Rick Novickis and staff to Northeast Ohio Environmental Health Directors Work Group meetings for 2020 – various locations in Ohio.
 - q. Environmental Public Health staff to Food Protection Program training seminars coordinated by Ohio Department of Health and Ohio Department of Agriculture for 2020 – various locations in Ohio.
 - r. Environmental Public Health staff to Retail Food Safety Advisory Council meetings for 2020 – various locations in Ohio.
 - s. Environmental Public Health staff to Ohio Statehouse Public Health laws testimonies to support laws and regulations for 2020 – various locations in Ohio.

Prevention and Wellness

- a. Gloria Agosto Davis to 2020 Creating Change conference January 15-19, 2020 – Dallas, TX – registration fee \$550.00.
- b. Alison Patrick and Theresa Henderson to Ohio Healthy Programs Council meetings for 2020 – Columbus.
- c. Alison Patrick and Theresa Henderson to Ohio Early Childhood Health Network meetings for 2020 – Columbus.
- d. Alison Patrick and Layla Lahoud to Ohio Farm to School Advisory Committee meetings for 2020 – Columbus.
- e. Claire Boettler to OPHA Board and Governing Council meetings for 2020 – Columbus.

- f. Claire Boettler to OPHA PHN Section Quarterly meetings for 2020 – Columbus.
- g. Claire Boettler to Ohio Public Health Partnership Board meetings for 2020 – Columbus.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. November 19, 2019 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2019-196: Contract award authorizations for lead remediation to be rescinded due to home owner requirement not being met:

<u>CRC#</u>	<u>Contractor</u>	<u>Address</u>	<u>Award</u>
2019-95	CB Mullins	4417 Alpha U&D, Newburgh Hts.	\$34,950.00
2019-96	CB Mullins	1240 Melbourne Rd., East Cleveland	\$30,520.00
2019-106	CB Mullins	17405 S. Woodland, Shaker Hts.	\$35,305.00
2019-125	American Builders	19122 Kings Hwy	\$16,350.00

CRC 2019-197: Program Letter of Agreement - University Hospitals Cleveland Medical Center

CRC 2019-198: MOU - Broadview Chiropractic and Health Center

Contract Authorizations

CRC 2019-199: American Builders & Applicators - \$22,025.00

CRC 2019-200: American Builders & Applicators - \$19,125.00

CRC 2019-201: American Builders & Applicators - \$12,410.00

Contract Approvals

CRC 2019-202: Contract - Education Service Center of Northeast Ohio (ESCNEO) - \$17,865.00

CRC 2019-203: Addendums -

	<u>From</u>	<u>To</u>
AIDS Taskforce of Greater Cleveland	\$177,965.00	\$193,225.00
Mercy Regional Medical Center	\$260,024.00	\$280,481.00
Near West Side	\$ 31,268.00	\$ 27,868.00
Signature Health	\$247,217.00	\$262,828.00

CRC 2019-204: Contract - LexisNexis - \$14,940.00

CRC 2019-205: Contract - Cox Business - \$1,799.28

2. December 3, 2019 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2019-206: Amendment - MCM Home Services - to extend the end of the contract period from November 25, 2019 to December 9, 2019

CRC 2019-207: Addendum - Mt. Sinai Healthcare Foundation - to extend the end of the contract term from March 6, 2020 to June 24, 2020

Contract Authorizations

CRC 2019-208: Green Home Solutions - \$12,080.00

CRC 2019-209: C.B. Mullins Construction, Co. - \$9,300.00

Contract Approvals

CRC 2019-210: Addendum - Cleveland Rape Crisis Center - to increase the amount to be paid from \$22,300.00 to \$22,400.00

CRC 2019-211: Addendums -

	<u>From</u>	<u>To</u>
Far West Side (CRC 2019-72)	\$ 3,200.00	\$ 2,000.00
University Hospitals of Cleveland (2019-42)	\$936,170.00	\$931,663.00

B. Other Contracts

None