

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – December 3, 2019

Meeting called to order by Claire Boettler, Chair of the CRC at 1:36 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on December 3, 2019.

Roll Call: The following members were present: Claire Boettler, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – November 19, 2019.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2019-206 Environmental Public Health Services submitting an amendment to the contract with MCM Home Services (CRC 2019-153) under the Lead Hazard Control grant to extend the end of the contract period from November 25, 2019 to December 9, 2019. Amount to be paid to MCM Home Services is to remain the same.

CRC 2019-207 Prevention and Wellness Services submitting an addendum to the contract with the Mt. Sinai Healthcare Foundation 2017/2020 Early Ages Healthy Stages (EAHS) grant to extend the end of the contract term from March 6, 2020 to June 24, 2020. Amount to be paid is to remain the same.

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It was moved by Judy Wirsching, seconded by Rick Novickis, that the consent agenda, including the minutes of the November 19, 2019 CRC meetings be approved.

The Secretary called the roll:

Ayes: Claire Boettler, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

Lead Program Bid Openings presented by: Morgan Hammonds

It was moved by Rick Novickis, seconded by Claire Boettler that the following quote (CRC 2019-208) for 12420 Darlington Ave., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and a contract be awarded to Green Home Solutions in the amount of \$12,080.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Claire Boettler, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rick Novickis that the following quote (CRC 2019-209) for 20100 Beachview Dr., Euclid, Ohio 44117 be accepted as the lowest and best, and a contract be awarded to C.B. Mullins Construction, Co. in the amount of \$9,300.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Claire Boettler, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Rick Novickis, seconded by Judy Wirsching that the addendum (CRC 2019-210) to the contract with Cleveland Rape Crisis Center (CRC 2018-49 & 2018-73

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& 2018-166 & 201-22) under the 2018/2019 Prevent Premature Fatherhood (PPF) grant to increase the amount to be paid to Cleveland Rape Crisis Center from \$22,300.00 to \$22,400.00 be approved.

Presented by: Brandy Eaton

Purpose: To provide additional youth group sessions on the topics of healthy relationships, consent and role of gender.

Funding Source: 100% reimbursable through the FY2019 PPF grant.

The Secretary called the roll:

Ayes: Claire Boettler, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rick Novickis that the addendums (CRC 2019-211) to the following contracts (2019-42) under the 2019/2020 HRSA Ryan White Part A Program grant from March 1, 2019 through February 29, 2020 be approved:

	Amount to be paid not to exceed:	
	<u>From</u>	<u>To</u>
Far West Side (CRC 2019-72)	\$ 3,200.00	\$ 2,000.00
University Hospitals of Cleveland (2019-42)	\$936,170.00	\$931,663.00

Presented by: Claire Boettler

Purpose: To provide services to low-income, uninsured and underinsured HIV positive persons.

Funding Source: 100% reimbursable through the FY2019 HRSA Ryan White grant.

The Secretary called the roll:

Ayes: Claire Boettler, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business.

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Public Comment – N/A.

Thereupon, it was moved by Rick Novickis, seconded by Judy Wirsching, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:43 p.m.

The Secretary called the roll:

Ayes: Claire Boettler, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Amanda Avant
Address: 12420 Darlington Ave.
City, State, Zip: Garfield Heights, Ohio 44125
CRC No: CRC 2019-208

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders	\$13,025	\$6,875	\$6,150	\$500
CB Mullins	\$13,105	\$7,105	\$6,000	\$500
GHS	\$12,080	\$7,700	\$4,380	\$500
ESTIMATE:	\$10,700.00	\$ 6,650.00	\$ 4,050.00	

Recommended award: Green Home Solutions

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QUOTE RESULTS

Project Address

Name: Tina Lusane-Carter
Address: 20100 Beachview
City, State, Zip: Euclid, Ohio 44117
CRC No: CRC 2019-209

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders	\$9,700	\$5,700	\$4,000	\$0
CB Mullins	\$9,300	\$6,100	\$3,200	\$0
ESTIMATE:	\$8,640.00	\$ 6,535.00	\$ 2,105.00	

Recommended award: Mullins Construction