

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – September 25, 2019

Meeting called to order by Ms. Debbie L. Moss, President of the Board at 9:42 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on September 25, 2019.

Roll Call: The following members were present: Ms. Debbie Moss, Mr. James T. Gatt, Dr. Sherrie Williams.

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following Motion be adopted:

BE IT RESOLVED to excuse Mr. Douglas Wang from this meeting due to being out of town at the time of this meeting and Dr. Gregory L. Hall due to a schedule conflict.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Williams.

The reading of the minutes of the August 28, 2019, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Gatt, seconded by Ms. Moss, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Williams.

It was moved by Dr. Williams, seconded by Mr. Gatt, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Williams.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Dr. Hall arrived to the meeting at 9:48 a.m.

At the conclusion of the review of the financial statements, Judy Wirsching provided the Board with a status update on the 2019 General Revenue Fund Budget. Mrs. Wirsching reviewed information related to the 2019 General Revenue Fund Budget Revision request that is included on Schedule A of the agenda and provided a summary of the 2020 budgeting process to date.

Legislative Updates – N/A

Committee Reports – N/A

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following RESOLUTION (2019-93) be adopted:

BE IT RESOLVED to renew the ODH 2019/2020 Maternal and Child Health (MCH) grant from October 1, 2019 through September 30, 2020. Amount to be received is not to exceed \$114,375.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2019-94) be adopted:

BE IT RESOLVED to renew the ODH 2019/2020 Ohio Equity Institute (OEI) grant from October 1, 2019 through September 30, 2020. Amount to be received is not to exceed \$531,114.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2019-95) be adopted:

BE IT RESOLVED to renew the ODH 2019/2020 Cribs For Kids (C4K) grant from October 1, 2019 through September 30, 2020. Amount to be received is not to exceed \$81,392.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

It was moved by Mr. Gatt, seconded by Dr. Hall, that the following RESOLUTION (2019-96) be adopted:

BE IT RESOLVED to contract with The Center for Community Solutions under the 2019/2020 Teen Wellness Initiative (TWI) grant from August 1, 2019 through June 30, 2020. Amount to be paid to The Center for Community Solutions is not to exceed \$45,567.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

It was moved by Dr. Williams, seconded by Mr. Gatt, that the following RESOLUTION (2019-97) be adopted:

BE IT RESOLVED to contract with Muse Content Group under the 2019/2021 USDA Farm to School grant from September 25, 2019 through June 30, 2021. Amount to be paid to Muse Content Group is not to exceed \$28,800.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

It was moved by Dr. Hall, seconded by Ms. Moss, that the following RESOLUTION (2019-98) be adopted:

BE IT RESOLVED to renew public liability insurance with Public Entities Pool of Ohio (PEP) from October 1, 2019 through September 30, 2020. Amount to be paid to PEP is not to exceed \$54,361.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2019-99) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with American Builders and Applicators under the HUD Lead Hazard Control grant for lead remediation at 3572-3574 Chelton Rd., Shaker Heights, Ohio 44120 (CRC 2019-156). Amount to be paid to American Builders and Applicators is not to exceed \$25,340.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2019-100) be adopted:

BE IT RESOLVED to honor Maria Morales for 22 years of dedicated public health service to the Cuyahoga County Board of Health.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

BOARD ORDERS, RULES, FEES OR REGULATIONS

It was moved by Mr. Gatt, seconded by Dr. Hall, that the following RESOLUTION (2019-101) be adopted:

BE IT RESOLVED to grant a variance from Section 3701-29-12 (P)(2) of the Ohio Administrative Code for the material utilized as a building sewer for the residence at 3200 Roundwood Road in Hunting Valley (PPN: 882-14-007) (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2019-102) be adopted:

BE IT RESOLVED to grant a variance from Section 3701-29-12 (P)(2) of the Ohio Administrative Code for the material utilized as a building sewer for the residence at 3889 Wiltshire Road in Moreland Hills, OH (PPN: 912-22-031) (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

FIRST READING:

It was moved by Dr. Hall, seconded by Dr. Williams, to waive the three reading requirement for RESOLUTION (2019-103) to revise Resolution 2019-45 delegating authority to the Health Commissioner to issue, revoke and suspend licenses and to issue notices of violation to retail food establishments and food service operations, and declaring an emergency (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, to declare an emergency for RESOLUTION (2019-103) to revise Resolution 2019-45 delegating authority to the Health Commissioner to issue, revoke and suspend licenses and to issue notices of violation to retail food establishments and food service operations, and declaring an emergency (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2019-103) be adopted:

BE IT RESOLVED to revise Resolution 2019-45 delegating authority to the Health Commissioner to issue, revoke and suspend licenses and to issue notices of violation to retail food establishments and food service operations, and declaring an emergency (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

SECOND READING:

RESOLUTION (2019-90) To amend the Cuyahoga County Board of Health Sewage Treatment System Operation and Management Fees pursuant to Ohio Revised Code Sections 3709.09 and 3718.06 and Ohio Administrative Code Section 3701-29-05 effective November 4, 2019 (First Reading-August 28, 2019, Second Reading-September 25, 2019).

RESOLUTION (2019-91) To adopt a Cuyahoga County Board of Health Sewage Treatment System Site Review Consultation Fee pursuant to Ohio Revised Code Sections 3709.09 and 3718.06 and Ohio Administrative Code Section 3701-29-05 effective November 4, 2019 (First Reading-August 28, 2019, Second Reading-September 25, 2019).

THIRD READING:

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following RESOLUTION (2019-80) be adopted:

BE IT RESOLVED to amend the Cuyahoga County Board of Health Body Art Program Fees pursuant to Ohio Revised Code Sections 3730.03 and 3909.09 effective October 7, 2019 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2019-104) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

- Schedule A Appropriation Measures.
- Schedule B Cash Transfers.
- Schedule C Routine Personnel Actions.
- Schedule D Employee Training and Travel Expenses.
- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

Break – 11:13 a.m. – 11:26 a.m.

Health Commissioner’s Report – (11:26 a.m. – 11:54 a.m.)

(1) Legionella Update (11:26 a.m. – 11:48 a.m.)

(2) Strategic Plan Update (11:48 a.m. – 11:54 a.m.)

Public and Staff Comments (three minute maximum) – N/A.

Miscellaneous Business – N/A.

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 11:55 a.m.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the 2019/2020 Maternal and Child Health (MCH) grant in the amount of \$114,375.00 (ref. enclosed).
- B. Establish a budget for the 2019/2020 Ohio Equity Institute (OEI) grant in the amount of \$531,114.00 (ref. enclosed).
- C. Establish a budget for the 2019/2020 Cribs For Kids (C4K) grant in the amount of \$81,392.00 (ref. enclosed).
- D. Establish a budget for the 2019/2021 United States Department of Agriculture (USDA) Farm to School grant in the amount of \$140,033.00 (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2019 Creating Healthy Communities (CHC) grant to redistribute \$1,725.91 (ref. enclosed).
- B. Budget revision in the 2017/2019 Personal Responsibility Education Program (PREP) to redistribute \$2,637.62 (ref. enclosed).
- C. Budget revision in the 2018/2019 Ohio Equity Institute (OEI) grant to redistribute \$1,591.87 (ref. enclosed).
- D. Budget revision in the 2018/2019 Maternal and Child Health (MCH) grant to redistribute \$8.95 (ref. enclosed).
- E. Budget revision in the 2018/2019 Centers for Disease Control and Prevention (CDC) Racial and Ethnic Approaches to Community Health (REACH) grant to redistribute \$1,742.54 (ref. enclosed).
- F. Budget revision in the 2019 Personal Responsibility Education Program (PREP) to redistribute \$38.34 (ref. enclosed).
- G. General Revenue Fund revision of the 2019 Estimated Revenue to decrease Revenue by \$229,865.00 and decrease and redistribute Appropriations (Expenditures) by \$286,657.00 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Appointment(s):

- A. Tatyana Khaled, Data Analyst, Grade E, \$53,968.00 annually, effective September 30, 2019.

Retirement(s):

- A. Maria Morales, LPN, effective October 1, 2019.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Terry Allan to Lead Advisory Committee meetings September 25, 2019 through December 31, 2019 – various locations in Ohio.
- b. Rebecca Burke to 2019 Ohio Public Health Improvement Exchange-Advancing quality and performance practices in population health – November 19-20, 2019 – Columbus - \$80.00 registration fee.

Environmental Public Health

- a. Robert Brand to 2019 Great Lakes Areas of Concern Conference September 11-12, 2019 – Cleveland - registration fee \$35.00.
- b. Barry Grisez and Joe Lynch to Ohio Mosquito and Vector Control Association Meeting October 20 – 22, 2019 Toledo – registration fee \$125.00 each.
- c. Staff to data surveillance, education and other program activities for the Overdose to Action (OD2A) program from September 1, 2019 through August 31, 2020 – various locations in Ohio.
- d. Paul DeSario to 2019 Ohio Public Health Improvement Exchange-Advancing quality and performance practices in population health – November 19-20, 2019 – Columbus - \$80.00 registration fee.

Epidemiology, Surveillance and Informatics

- a. Staff to education, training and program activities for the Ohio Equity Institute program from October 1, 2019 through September 30, 2020 – various locations in Ohio.
- b. Staff to surveillance, education and other program activities for the Overdose to Action (OD2A) program from September 1, 2019 through August 31, 2020 – various locations in Ohio.
- c. IT staff to NACCHO 2019 Local Health IT Virtual Conference September 25, 2019 - \$99.00 registration fee.
- d. Correction to travel from May agenda item – Richard Stacklin to 2019 CityMatCH Maternal and Child Health Leadership Conference September 23-25, 2019 – Providence, RI – registration fee \$320.00 – Event dates changed to September 22-25, 2019.

Prevention and Wellness

- a. Claire Boettler to Public Health Nursing Northeast Ohio Section meeting September 20, 2019 – Chardon.
- b. Erin Dodds to FIMR Ohio Statewide Technical Assistance meeting October 9-10, 2019 – Pickerington.

- c. Theresa Henderson to Ohio Healthy Programs Council meeting November 6, 2019 – Columbus.
- d. Andrew Heffron to 2019 Ohio Public Health Improvement Exchange-Advancing quality and performance practices in population health – November 19-20, 2019 – Columbus - \$80.00 registration fee.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. September 3, 2019 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2019-155: MOU - Ohio EPA

Contract Recommendation for Board Approval

CRC 2019-156: American Builders and Applicators - \$25,340.00

Contract Authorizations

CRC 2019-157: KMU Residential, LLC - \$7,500.00

CRC 2019-158: Dynamerican - \$13,911.00

CRC 2019-159: Dynamerican - \$15,826.00

CRC 2019-160: Dynamerican - \$14,995.00

CRC 2019-161: Dynamerican - \$13,236.00

Contract Approvals

CRC 2019-162: Heidi Gullet, MD - \$1,200.00

CRC 2019-163: TRAIT Brand Partners - \$5,500.00

CRC 2019-164: State Auto Insurance Companies - \$10,425.00

2. September 17, 2019 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2019-165: MOU - Cleveland Department of Public Health

Contract Authorizations

CRC 2019-166: C.B. Mullins Construction Co. - \$11,375.00

CRC 2019-167: American Builders & Applicators - \$14,850.00

CRC 2019-168: American Builders & Applicators - \$18,150.00

CRC 2019-169: C.B. Mullins Construction Co. - \$11,320.00

CRC 2019-170: MCM Home Services - \$9,610.00

CRC 2019-171: Green Home Solutions - \$20,550.00

Contract Approvals

CRC 2019-172: Addendum - American Builders & Applicators - to increase the amount to be paid from \$13,400.00 to \$13,725.00

CRC 2019-173: Addendum - Green Home Solutions - to increase the amount to be paid from \$16,420.00 to \$16,915.00

CRC 2019-174: Addendum - Paragon CMS - to increase the amount to be paid from \$24,908.00 to \$25,403.00

CRC 2019-175: Contract – AOHC - \$5,278.00

CRC 2019-176: Contract - Pomerene Hospital - \$700.00

CRC 2019-177: Contract - ZScape Horticulture, LLC – fee for service reimbursement at the following rates for services (additional services are provided as needed per the prices outlined in the contract):

Plowing - Lot	\$165.00 per occurrence
De-icing – Lot	\$110.00 per occurrence
Plowing – Sidewalks	\$ 35.00 per occurrence
De-icing – Sidewalks	\$ 40.00 per occurrence

CRC 2019-178: PM Agreement - Smith & Oby - \$11,000.00 per year (for 3 years)

B. Other Contracts

None

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH



Terry Allan, Secretary



Ms. Debbie L. Moss, President