

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – October 24, 2019

Meeting called to order by Ms. Debbie L. Moss, President of the Board at 9:08 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on October 24, 2019.

Roll Call: The following members were present: Ms. Debbie Moss, Mr. James T. Gatt, Dr. Gregory L. Hall, Mr. Douglas Wang.

It was moved by Ms. Moss, seconded by Mr. Wang, that the following Motion be adopted:

BE IT RESOLVED to excuse Dr. Sherrie Williams from this meeting due to work responsibilities at the time of this meeting.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

The reading of the minutes of the September 25, 2019, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Gatt, seconded by Dr. Hall, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Mr. Wang, seconded by Mr. Gatt, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates – Tobacco 21

Rick Novickis updated the Board that the state-wide Tobacco 21 legislation became effective on October 17, 2019 making it illegal to sell tobacco products to anyone under the age of 21 in the state of Ohio.

Committee Reports – N/A

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following RESOLUTION (2019-105) be adopted:

BE IT RESOLVED to renew the 2019/2020 Centers for Disease Control and Prevention (CDC) Racial and Ethnic Approaches to Community Health (REACH) grant from September 30, 2019 through September 29, 2020. Amount to be received is not to exceed \$792,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Ms. Moss, that the following RESOLUTION (2019-106) be adopted:

BE IT RESOLVED to accept additional funding in the 2019/2020 Health Resources and Services Administration (HRSA) Ryan White Part A Program (Resolution 2019-8) grant from March 1, 2019 through February 29, 2020. Increase the amount to be received from \$4,769,668.00 to \$4,915,663.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2019-107) be adopted:

BE IT RESOLVED to contract with the following agencies under the 2019/2020 Centers for Disease Control and Prevention (CDC) Overdose Data to Action (OD2A) grant from September 1, 2019 through August 31, 2020:

	Amount to be paid <u>not to exceed:</u>
ADAMHS Board	\$ 97,064.00
Beech Brook	\$ 160,335.00
The Center for Health Affairs	\$ 334,528.00
Circle Health Services	\$ 120,519.00
Cleveland State University	\$ 190,338.00
The MetroHealth System	\$1,026,451.00
PAXIS Institute	\$ 72,500.00
St. Vincent Charity Hospital	\$ 202,578.00
Thrive Behavioral Health Center	\$ 174,624.00

The Woodrow Project

\$ 105,700.00

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following RESOLUTION (2019-108) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with CB Mullins Construction under the HUD Lead Hazard Control grant for lead remediation at 1761-1763 Collamer Ave., East Cleveland, Ohio 44112 (CRC 2019-181). Amount to be paid to CB Mullins Construction is not to exceed \$44,200.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2019-109) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into agreement(s) to provide employees of the Board with major medical and prescription coverage; dental coverage; a flexible spending account; and COBRA administration services with insurance carriers deemed appropriate by the Health Commissioner at the best available rates.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Mr. Wang, seconded by Mr. Gatt, that the following RESOLUTION (2019-110) be adopted:

BE IT RESOLVED to honor Christopher Kippes for 19 years of dedicated public health service to the Cuyahoga County Board of Health.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

BOARD ORDERS, RULES, FEES OR REGULATIONS

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2019-111) be adopted:

BE IT RESOLVED to grant a variance from Section 3701-29-12 (P)(2) of the Ohio Administrative Code for the material utilized as a building sewer for the residence at 33955 Old Kinsman Road in Hunting Valley (PPN: 882-19-002) (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

FIRST READING:

RESOLUTION (2019-112) To amend the Cuyahoga County Board of Health Food Protection Program Fees pursuant to the Ohio Revised Code Sections 3717.25 and 3717.45 effective December 30, 2019 (ref. enclosed) (First Reading-October 24, 2019).

SECOND READING:

None

THIRD READING:

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2019-90) be adopted:

BE IT RESOLVED to amend the Cuyahoga County Board of Health Sewage Treatment System Operation and Management Fees pursuant to Ohio Revised Code Sections 3709.09 and 3718.06 and Ohio Administrative Code Section 3701-29-05 effective November 4, 2019 (ref. enclosed) (First Reading-August 28, 2019, Second Reading-September 25, 2019, Third Reading-October 24, 2019).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION (2019-91) be adopted:

BE IT RESOLVED to adopt a Cuyahoga County Board of Health Sewage Treatment System Site Review Consultation Fee pursuant to Ohio Revised Code Sections 3709.09 and 3718.06 and Ohio Administrative Code Section 3701-29-05 effective November 4, 2019 (First Reading-August 28, 2019, Second Reading-September 25, 2019, Third Reading-October 24, 2019).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2019-113) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Break - 10:22 a.m. – 10:31 a.m.

Health Commissioner's Report – 10:31 a.m. -10:36 a.m.
(1) 2019 MBO Mid-Year Update

Public and Staff Comments (three minute maximum) – N/A.

It was moved by Mr. Gatt, seconded by Mr. Wang, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss personnel issues.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Executive Session began at 10:40 a.m.

Executive Session ended at 11:30 a.m.

Miscellaneous Business –

Thereupon, it was also moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2019-114) be adopted:

BE IT RESOLVED to accept an addendum to the WageWorks Premium Only Plan for health benefit premiums (major medical/prescription coverage, dental, vision, life insurance, and FSA) from January 1, 2020 through December 31, 2020 for \$200.00 per year.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 11:33 a.m.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the 2019/2020 Centers for Disease Control and Prevention (CDC) Racial and Ethnic Approaches to Community Health (REACH) grant in the amount of \$792,000.00 (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2019/2020 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant to increase the budget by \$145,995.00 (ref. enclosed).
- B. Budget revision in the 2018/2019 Newborn Home Visiting Program to increase the budget by \$66,923.04 (ref. enclosed).
- C. Budget revision in the 2019/2020 Reproductive Health and Wellness (RHW) grant to redistribute \$8,227.85 (ref. enclosed).
- D. Budget revision in the 2018/2019 Prevent Premature Fatherhood (PPF) to redistribute \$4,393.56 (ref. enclosed).
- E. Budget revision in the 2019 Creating Health Communities (CHC) grant to redistribute \$193.99 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Lateral Appointment(s):

- A. Rebecca Karns, Grant Program Manager, Grade E, \$67,517.58.

Auto Promotion(s):

- A. Sheena Killings, from PHN 1 to PHN 2, \$48,950.00 annually, effective September 18, 2019.
- B. Jacqueline Malik, from PHN 1 to PHN 2, \$48,950.00 annually, effective September 18, 2019.
- C. Loretta Quirino, from PHN 1 to PHN 2, \$48,950.00 annually, effective October 2, 2019.

Resignation(s):

- A. Christopher Kippes, Director of Epidemiology, Surveillance & Informatics, effective November 8, 2019.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Terry Allan to The Ohio State University Urban Universities + Thriving Communities Summit January 28, 2020 – Columbus.

Environmental Public Health

- a. EPH Staff to Cuyahoga County Bed Bug Task Force Fall Bed Bug Educational Conference November 1, 2019 – Middleburg Hts. – registration fee \$15.00 each.

Epidemiology, Surveillance and Informatics

- a. Becky Karns to the annual ACEs meeting October 29, 2019 – Findlay.
- b. Stacey Koltas to Cuyahoga County Bed Bug Task Force Fall Bed Bug Educational Conference November 1, 2019 – Middleburg Hts. – registration fee \$15.00.
- c. Staff to attend HealthComp meetings September 1, 2019 through December 31, 2019 – various locations in Ohio.
- d. Becky Karns to Ohio Injury Prevention Partnership Prescription Drug Abuse Action Group Community Nalxone Distribution Conference Project DAWN and Beyond September 13, 2019 – Columbus – registration fee \$60.00.
- e. Stacey Koltas to the Ohio Community Wildlife Cooperative Conference November 14, 2019 – Columbus – registration fee \$35.00.

Prevention and Wellness

- a. Alison Patrick to Ohio Early Childhood Health Network meeting October 3, 2019 – Columbus.
- b. Lorrie Considine to FIMR Ohio Statewide Technical Assistance meeting October 9-10, 2019 – Pickerington.
- c. CMH staff to Children with Medical Handicaps PHN Sharing Days October 11, 2019 – Medina.
- d. Theresa Henderson to Implicit Bias Training October 28, 2019 – Akron.
- e. Martha Halko to Innovation & Design Thinking Workshop October 29, 2019 – Columbus.

- f. Brittani Flory and Erika Smith to Ohio STD Update meeting November 14, 2019 – Pickerington.
- g. Martha Halko to Capitol Hill Congressional Briefing – November 18, 2019 – Washington, D.C.
- h. Maurice Cole to 2020 Creating Change Conference January 15-19, 2020 – Dallas, TX – registration fee \$550.00.
- i. Staff and PHN's* to Cuyahoga County Bed Bug Task Force Fall Bed Bug Educational Conference November 1, 2019 – Middleburg Heights – registration fee \$15.00 each.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. October 1, 2019 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2019-179: Amendment - University of Pittsburgh of the Commonwealth System of Higher Education - to extend period through June 30, 2020

CRC 2019-180: MOU - Pathology Laboratories, Inc.

Contract Recommendations for Board Approval

CRC 2019-181: C.B. Mullins Construction, Co. - \$44,200.00

2. October 15, 2019 Meeting (ref. enclosed):

Contract Authorizations

CRC 2019-182: C.B. Mullins Construction, Co. - \$13,575.00

CRC 2019-183: C.B. Mullins Construction, Co. - \$6,925.00

CRC 2019-184: C.B. Mullins Construction, Co. - \$9,665.00

Contract Approvals

CRC 2019-185: Addendum - Heidi Harris, MSN, CNP - increase the amount from \$6,000.00 to \$9,000.00

CRC 2019-186: Agreement - Johnson Controls - \$10,097.00

Revenue Generating Agreements up to \$25,000.00

CRC 2019-187: License Agreement - Young & Kenady Inc. DBA Descon - \$4,000.00

B. Other Contracts

None

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH



Terry Allan, Secretary



Ms. Debbie L. Moss, President