

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties
Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs



Planning Council Minutes

Wednesday, October 16, 2019

5:30 pm to 7:00 pm

Westshore Opportunity Center

9830 Lorain Ave., Cleveland

Start: 5:45 pm

End: 7:01 pm

Facilitating Co-chair: T. Allan

Moment of Silence

Welcome and Introductions

Public Comment Opportunity (agenda items only) 5 minutes

Approval of Agenda: October 16, 2019

Motion: C. Barnett Seconded: R. Rolling

VOTE: In Favor: *No Quorum*; Oppose: Abstain:

Motion: **To table Item 8-A to next month's PC meeting.**

Motion: **C. Barnett Seconded: R. Rolling**

Vote: *No Quorum present*

Approval of Meeting Minutes: September 18, 2019

Motion: N. O'Neal Seconded: M. Robinson-Statler

VOTE: In Favor: *No Quorum present*

Ryan White Part B Update – Tabled.

No current representative available to provide update.

Medicaid Update – Tabled.

No current representative available to provide update.

Grantee Report – M. Rodrigo

Grantee Report - October 2019– Planning Council

1. Grantee Report

- a. ODH reorganized goals in State Integrated Plan. There are four main goals to include: Achieve Viral Suppression, Reduce New Infections, Strengthen Data Coordination and Reduce Disparities. The majority of state committees have been meeting. If you volunteered and have not been included thus far, we can get your information to ODH.
- b. Clinical Quality Management committee continues to meet with the efforts focusing on disparities in viral suppression. The approach is to allow providers more time to work on clinical quality improvement projects. All providers are solidified an aim for

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an 8-month project and have submitted data sets for the ongoing project to complete during the FY19 grant year. CQM staff complete a project summary for each provider to use internally regarding the project. TCQ Plus trainers completed training in Lorain on April 11th. There were 20 clients in attendance. Two additional PC members have been trained in TCQ Plus programming. The follow-up community training is scheduled for October 23rd at the Signature Health Painesville location at 1:30pm.

- c. Grantee team received our full award for the FY19 grant. The total award is \$4,769,668.00. This is an increase of \$40,652.00 from FY18. All contracts have been approved. We are working on getting providers to adhere to the invoice date they selected in the contract to ensure PC has an accurate picture of expenditures for the grant year.
- d. ODH sponsored needs assessment update. They are working on the survey strategy. The survey strategy has been sent to the Quality Co-Chairs. OU is requesting input regarding targeting specific populations based on ODH EPI. Resulting in the project taking a few months longer due to getting additional data sets based on ODH EPI. OU completed the demo survey at the Consumer Liaison Committee. There was great feedback provided to OU from the committee. Vito sent a summary to OU contact with the detailed notes. The final survey should be going to IRB approval early October. Once the approval is obtained, the survey will go live electronically or pen/paper with a cover process completed by OU so clients have an understanding of the reason and incentive for completing the process.
- e. Grantee completed version three of the newsletter. Feedback welcome.
- f. Preparation for FY2019 included: Completed Domestic Violence training with an HIV focus on July 29th and a combination JFS, OHDAP and Part A overview on August 21st. Trauma Informed Care training September 23rd by Sue Marasco from the May Dugan Center. The trainings were scheduled based on community feedback. The Financial Management training is being scheduled in conjunction with the Cleveland Housing Network- Kate Carden, Director of Financial Mobility Programs. The training will be conducted in early November. This is to address the Planning Council Directive for the non-medical case managers/housing case managers in the community.
- g. The grantee is incorporating U=U language into standard of care requirements for OAHS and MCM.
- h. Data to Care discussions continue with ODH and community partners. Meeting was conducted March 11th to obtain provider input about direction of the project. Providers are interested. CCBH commented on state guidelines. CCBH received an approval for a data sharing consultation from Johns Hopkins and the Network for

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Public Health Law. ODH requires CCBH to get an MOU with CDPH to implement D2C for the region. MOU was passed at the September 17th by the CCBH Contract Review Committee. Upon receipt from administration it will be sent to CDPH and ODH. CCBH is sending an email to medical providers for Data Sharing Agreements.

- i. Grantee completed FY18 reports as well as FY19 initial reports. Project Officer approved all before her transition. New HRSA PO assigned.
- j. CCBH continues to work with sub-recipients in regard to data completeness and productivity for the FY19 grant.
- k. CCBH lead the May 28th EIIHA meeting for the region. Part A team member created an agenda focusing on the epidemiological profile with various service areas identify current players, gaps and next steps to improve EIIHA services. CCBH conducted a meeting to address issues in the outlying counties regarding roles and responsibilities in conjunction with service providers DIS/Linkage and Care. A follow-up meeting was conducted with all parties. Awaiting new CDPH staff for continued efforts. The regular scheduled EIIHA meeting is October 21st at CCBH. There is a pre-meeting with DIS, Linkage and EIS providers in outlying counties to ensure services are seamless.
- l. The FY2020 grant application was submitted.
- m. Ending the Epidemic update:

ODH organized an event for the state in conjunction with the CDC Director on August 1st. Local representatives were present. The state submitted an Ending the Epidemic planning grant to obtain a contractor to write a plan for the three counties identified in the state. Part A provided feedback on the application. This was a small response period for the state to respond and only a few days for us to provide feedback. There will be funding opportunities forth coming for the community. NOFO for Part A was released for Cuyahoga County. The application is due October 15th. There designated Part A's are grouped with potential funding allocations. The floor is \$750,000 and max is \$2,000,000. The eligibility is lifted with no split requirements. CCBH conducted two listening sessions for the County to gauge community input for potential projects. Peer support programs will be one of the projects as suggested by PC. A data requested was sent and processed by ODH. CCBH has been participating on calls with Columbus, Hamilton County and ODH for coordination efforts.
- 2) The FY2019 grant. Current split is 77.76% Core and 22.24% Support. Total spent is 46.18% should be at 50%. All requests for fund are able to be met with Part A and HOPWA helping with Foodbank. The carryover funds were received.
- 3) Green = underutilization, White = on target, Red = Over utilization

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Administrative Update

- Clinical quality mgmt. committee wrapping up 9-month project, they will present findings to committee.
- Ongoing trainings underway with Part-A providers
- Currently working on data to care, getting clients out of care back into care, next meeting on Oct 21st.
- The second bi-annual meeting with City of Cleveland is Monday, Oct 21st to bring early intervention services and providers together.
- Two major grants submitted: the HRSA grant and Ending the Epidemic grant, maximum allowable amounts requested for both.

Re-allocation Vote: Due to the lack of a quorum, a vote on the reallocation cannot be conducted. To address the re-allocation vote issue, it was recommended to consider a special, in-person meeting (*quorum*) that would provide feedback & a Vote on Nov 6th that could go into the Nov. 20th report. At least 50% of current members + 1-additional vote would be needed to establish a quorum.

T. Allan suggested he would also speak to the CCBH Board for additional consideration to expediate contracting pending Planning Council vote on the re-allocation.

FY 2019 Utilization Update – Expenditure handout provided

Spent 48.6 should be at 50%

Planning Council Business

Review and Vote on Candidates for Appointment & Re-Appointment to Planning Council

Tabled.

Cultural Humility Training - Tabled.

Equity, Diversity, and Inclusion (EDI) Training – Martha Halko

Deputy Director of Cuyahoga County Board of Health, Martha Halko gave a presentation on equity, diversity, and inclusion at the request of the planning council committee.

Highlights of the training:

Why / how do the three components Equity, diversity, and inclusion fit together?

- Diversity – a mixture of characteristics that make people unique.
- Inclusion – the level of which people feel a sense of belonging and an ability to contribute to decision-making.
- Equity – providing all people with fair opportunities to reach their full potential.
- Inequity – differences in well-being between and within communities; that are systematic, patterned, unfair, and can be changed.

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What perpetuates inequity are unconscious bias and prejudice, give power to and influence behaviors which, in turn, create “isms” (sexism, racism) that perpetuate privilege and oppression.

*Perspective Transformation – the ability of people to change point of view then act differently, and to recognize allies, supporters, on-lookers, as well as non-supporters.

Summary – The simplest characteristics to achieve are diversity and inclusion; and although equity is complex and involves more effort, it can still be attainable.

Committee Reports

Community Liaison Committee

CLC is working to engage more peer to peer involvement activity. Committee encourages anyone with ideas on how to proceed in this venture, to present the at the next CLC meeting.

Committee will also revisit the voting issue regarding the removal of a member.

Strategy & Finance

C. Barnett thanked EDI presenter for the quality delivery of valuable and useful information she provided at the EDI training.

S&F continue efforts to improve the PSRA scoring system and the criteria to improve its implementation is still ongoing and should be finalized by next meeting.

Membership, Retention & Marketing

R. Rolling thanked MRM co-chairs for the opportunity to chair last week’s MRM meeting.

Quality Improvement - Tabled.

Public Comments - Tabled.

Announcements

R. Watkins presented information on a proposed transitional housing project. The first meeting is scheduled for Saturday, November 2, 2019 at 4042 Bluestone Rd., Cleveland Hts., OH 44121. For anyone interested, please RSVP at rwatkins@recrec.org or call 216-408-6487.

Cleveland Clergy Alliance and its community partners is hosting a free Seniors Night Out with the CAVS event. Limited tickets, for more info call (216) 232-3400.

In November, Bryan Jones will be presenting at the International Conference on Stigma at Howard University in Washington DC.

New member orientation scheduled for Wednesday, November 6, from 2:30-5:00 p.m. at St. Augustine.

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Adjournment

Motion: Ronald Rolling Seconded: Cliff Barnett

Attendance:

	Planning Council	Jan	Feb	Mar	Apr	May	June PSRA	Aug	Sep	Oct	Nov
1	Kimberlin Dennis – Co-Chair	20	20	20	20	20	20	20	20	0	
2	Terry Allan – Co-Chair	20	20	20	20	0	20	0	20	20	
3	Merle Gordon – Co-Chair	0	20	20	20	0	0	20	20	0	
4	Clifford Barnett	20	20	20	20	20	20	20	20	20	
5	Michael Deighan	0	20	20	20	20	20	20	20	20	
6	Clinton Droster	20	20	20	20	0	20	20	20	20	
7	Melissa Federman	20	0	0	0	20	0	0	0	0	
8	Brenda Glass	20	20	0	20	0	20	0	20	20	
9	Barbara Gripshover, MD	20	20	20	0	20	20	20	20	0	
10	David Johnson	0	0	20	0	0	0	0	0	0	
11	Bryan Jones	20	20	0	20	20	20	20	0	20	
12	Tammie Jones	20	20	20	20	0	20	0	0	0	
13	Tim Leonard	20	0	20	20	20	20	20	0	0	
14	Tina Marbury	0	20	20	0	20	0	0	0	0	
15	Jason McMinn	20	20	20	20	20	20	20	20	20	
16	Christy Nicholls	20	20	20	0	20	20	20	0	0	
17	Naimah O'Neal	20	20	20	20	20	20	20	20	20	
18	Chris Ritter	20	0	0	0	0	20	20	20	20	
19	Marlene Robinson-Statler	0	20	0	0	20	20	20	20	20	
20	Ronald Rolling	20	20	20	20	20	20	20	20	20	
21	James Stevenson	20	20	20	20	20	20	20	20	0	
22	Robert Watkins	20	20	20	20	20	20	20	20	20	
23	Leshia Yarbrough- Franklin	0	20	20	20	20	20	20	20	0	
	Total in Attendance	17	19	18	16	16	19	17	16	12	

Staff: C. Boettler, M. Rodrigo, T. Mallory, S. Harris, M. Halko

Guests: J. Patterson, S. Washington, F. Ross, J. Citerman-Krager, K. Rodas, B. Gayheart, C. Kruger, Joye Toombs, L. Lovett, H. Grant, M. Jackson, L. Stiver, F. Alvarez, D. Houston, St. Augustine staff