

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties
Clinton Droster, Clifford Barnett - Co-Chairs



Strategy and Finance Committee Minutes

Wednesday, October 2, 2019

1: 00 pm to 2:30 pm

**St. Augustine Health/Ursuline Piazza Campus
7801 Detroit Avenue, Cleveland, OH 44102**

Start: 1:10 pm End: 2:35 pm Facilitating Co-chair: C. Barnett

Moment of Silence

Welcome and Introductions

Approval of Agenda: October 2, 2019

Motion: R. Rolling Seconded: N. O'Neal

In Favor: All Oppose: 0 Abstain 0

Approval of Minutes: September 4, 2019

Motion: R. Rolling Seconded: N. O'Neal

In Favor: 4 Oppose: 0 Abstain: 1

Grantee Report- M. Rodrigo

Grantee Report – October 2019 Grantee report handed out

Administrative Update

Clinical quality, working with providers, two reps, Jason and Robert

Oct 1 needs assessment phone call, going for IRB approval

Newsletter, next version in December

Improving number of provider trainings

Kate Carden, to do a community housing network training

State still awarded NOA for ending epidemic, ongoing

Question was raised regarding time of TCQ training 10:30 or 1:00 p.m.?

FY2019 Utilization Update

We are 46.18 split, Aug. 50% mark, should be slightly under

Reallocation: Dental most slack, numbers usually remain same, no increase

\$3,322,912 - Core

\$936,648 - Support

78.01%

New/Old Business

Conduct Re-allocation to maximize funding for remainder of Grant Year

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The Committee reviewed and discussed the service categories for potential re-allocation, including reconfirmed the Planning Council's decision to put the Carryover dollars into the Oral Health Service category. (*see October 2019 Reallocation worksheet handout*). The committee agreed that oral health has the greatest flexibility and the best chance to utilize the funding allocated without leaving dollars unspent and that client utilization in this service category has remained consistent.

Motion to approve the final recommended reallocations with the carryover included as discussed.

Motion: R. Rolling Seconded: C. Barnett

Vote: In Favor - 6, Oppose - 0, Abstain – 0.

2020 PSRA Planning

Review PSRA Priority Setting tool for Improvement

Identify the Service Category to rank/score to educate Planning Council members on the Ranking/decision-making process

Review the Scoring System to define criteria that best supports the weight assigned to each number to better inform the committee's decisions when scoring each funded service. Discussion on what criteria to develop to informs the decision to assign weights to each service categories:

- **Payor of Last Resort** – identify criteria that defines payor of last resort and decide how it should be scored:
 - will the number of funding sources determine the score?
 - Are there unique characteristics to the service category that's important to PLWH?
- **Access/Maintenance in Care** – identify criteria that defines access/maintenance in care and decide how it should be scored:
 - Is the service essential to PLWH receiving HIV-related care?
 - Are there unique characteristics to the service category that's important to PLWH?
- **Specific Gaps/Emerging Needs** – identify criteria that defines specific gaps/emerging needs and decide how it should be scored:
 - Determine whether this service category can fund a specific need/gap; or
 - This service category can be used to fund a future need.
- **Consumer Priority** – determine what criteria should be used to decide whether the service is a consumer priority and how it should be scored:
 - Will feedback from the mini-outreach session by CLC be the only source?
 - Will the mini-outreach session feedback receive the highest score?

Committee comments/suggestions included:

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- As it relates to Consumer priority, the results from past presentation indicates consumer input as an important factor.
- Rather than ranking each service across each of the 4-scoring system criteria, consider doing each column all 17, rather than each category, which may show more differences in scoring.
- When doing a specific category, a grid comparing all categories can be shown on how other categories address the same issue.
- Consider using client utilization as a good, objective tool for ranking --- data drives relevancy and relationships, when you have the passion it's important to have the data to back it up, the information received from TCQ trainings and other trainings can be brought back to the S& F committee to help with the ranking process.

S. Harris will send out the PSRA scoring tool evaluation strategy presented at the meeting to members for further review and ongoing discussion.

Standing Business - Agree on S&F Committee work activity (if any) to be reported at Executive & Planning Council meetings - None

Next Steps - Monitor for impact to HIPCSA funding based on Implications of Part B eligibility increase to 500 FPL - Ongoing, providers being tracked for issues, currently being resolved Transitioning taking place, by next year all agencies should be enrolled in state program

Recommendation: C. Droster recommended to take a break from Committee Work Planning until January, but committee members suggested to keep moving forward while focus is clear and continuing to brainstorm.

Announcements – R. Watkins discussed first time new home training program.

Adjournment **Motion:** R. Rolling **Seconded:** N. O'Neal

	S & F Members	Jan	Feb	Mar	Apr	May	June	Aug	Sep	Oct	Nov
1	Clinton Droster Co-chair	20	0	20	0	20	20	20	20	20	
2	Clifford Barnett Co-chair	20	20	20	20	20	20	0	20	20	
3	Michael Deighan	0	0	20	0	20	20	20	0	0	
4	Tammie Jones	20	0	20	20	20	20	20	0	0	
5	Naimah O'Neal	10	10	10	10	10	0	10	10	10	
	Total in Attendance	4	2	5	3	5	4	4	3	3	

PC Members: K. Dennis, R. Rolling

Staff: M. Rodrigo, C. Boettler, T. Mallory, S. Harris

Guests: J. Patterson, F. Ross, J. Mazo