

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties
Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs



Planning Council Minutes

Wednesday, September 18, 2019

5:30 pm to 7:00 pm

Westshore Opportunity Center

9830 Lorain Ave., Cleveland

Start: 5:31 End: 6:48 Facilitating Co-chair: M. Gordon

Moment of Silence

Welcome and Introductions

Public Comment Opportunity (agenda items only) 5 minutes

Approval of Agenda: September 18, 2019

The was an adjustment to remove the PC vote on the agenda since the prepared documents needed to be updated to reflected the Executive Committee members vote.

Motion: Barnett Seconded: Robinson-Statler

VOTE: In Favor: All Oppose: 0 Abstain: 0

Approval of Meeting Minutes: August 21, 2019

Motion: Rolling Seconded: Stevenson

VOTE: In Favor: 13 Oppose: 0 Abstain: 2 Glass and Allan

Ryan White Part B Update - T. Leonard is no longer at the Ohio Department of Health. L. Rickert communicated to M. Rodrigo they are working on getting a replacement for him to attend the Planning Council meetings.

Medicaid Update - C. Nichols - no report

Grantee Report – M. Rodrigo

Grantee Report - September 2019 – Planning Council

- a. ODH reorganized goals in State Integrated Plan. There are four main goals to include: Achieve Viral Suppression, Reduce New Infections, Strengthen Data Coordination and Reduce Disparities. The majority of state committees have been meeting. If you volunteered and have not been included thus far, we can get your information to ODH.
- b. Clinical Quality Management committee continues to meet with the efforts focusing on disparities in viral suppression. The approach is to allow providers more time to work on clinical quality improvement projects. All providers are solidified an aim for an 8 month project and have submitted data sets for the ongoing project to complete during the FY19 grant year. CQM staff complete a project summary for each provider to use internally regarding the project. TCQ Plus trainers completed training in Lorain on April 11th. There were 20 clients in attendance. Two additional PC members have been trained in TCQ Plus programming. The follow-up community training is scheduled for October 23rd at the Signature Health Painesville location at 1:30pm.

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- c. Grantee team received our full award for the FY19 grant. The total award is \$4,769,668.00. This is an increase of \$40,652.00 from FY18. All contracts have been approved. We are working on getting providers to adhere to the invoice date they selected in the contract to ensure PC has an accurate picture of expenditures for the grant year.
- d. ODH sponsored needs assessment update. They are working on the survey strategy. The survey strategy has been sent to the Quality Co-Chairs. OU is requesting input regarding targeting specific populations based on ODH EPI. Resulting in the project taking a few months longer due to getting additional data sets based on ODH EPI. OU completed the demo survey at the Consumer Liaison Committee. There was great feedback provided to OU from the committee. Vino sent a summary to OU contact with the detailed notes.
- e. Grantee completed version three of the newsletter. Feedback welcome.
- f. Preparation for FY2019 included: Completed Domestic Violence training with an HIV focus on July 29th and a combination JFS, OHDAP and Part A overview on August 21st. Upcoming trainings are Trauma Informed Care training September 23rd. The trainings were scheduled based on community feedback. Currently working on the financial training for the non-medical case managers for the Planning Council directive.
- g. The grantee is incorporating U=U language into standard of care requirements for OAHS and MCM.
- h. Data to Care discussions continue with ODH and community partners. Meeting was conducted March 11th to obtain provide input about direction of the project. Providers are interested. CCBH commented on state guidelines. CCBH received an approval for a data sharing consultation from Johns Hopkins and the Network for Public Health Law. ODH requires CCBH to get an MOU with CDPH to implement D2C for the region. MOU was passed at the September 17th CCBH Contract Review Committee. Upon receipt from administration it will be sent to CDPH and ODH. CCBH is sending an email to medical providers for Data Sharing Agreements.
- i. Grantee completed FY18 reports as well as FY19 initial reports. Project Officer approved all before her transition. New HRSA PO assigned.
- j. CCBH continues to work with sub-recipients in regards to data completeness and productivity for the FY19 grant.
- k. CCBH lead the May 28th EIIHA meeting for the region. Part A team member created an agenda focusing on the epidemiological profile with various service areas identify current players, gaps and next steps to improve EIIHA services. CCBH conducted a meeting to address issues in the outlying counties regarding roles and responsibilities in conjunction with service providers DIS/Linkage and Care. A follow-up meeting was conducted with all parties. Awaiting new CDPH staff for continued efforts. The regular scheduled EIIHA meeting is October 21st at CCBH.
- l. The grantee is writing the annual FY2020 grant application.
- m. Ending the Epidemic update:
ODH organized an event for the state in conjunction with the CDC Director on August 1st. Local representatives were present. The state submitted an Ending the Epidemic planning grant to obtain a contractor to write a plan for the three counties identified in the state. Part A provided feedback on the application. This was a small response period for the state to respond and only a few days for us to provide feedback. There will be funding opportunities forthcoming for the community. NOFO for Part A was released for Cuyahoga County. The application is due in roughly 6 weeks. There designated Part A's are grouped with potential funding allocations. The floor is \$750,000 and max is \$2,000,000. The eligibility is lifted with no split requirements. CCBH conducted two listening sessions for the County to gauge community input for potential projects. Peer support programs will be one

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of the projects as suggested by PC. The application is in process a data request was sent to ODH. CCBH has been participating on calls with Columbus, Hamilton County and ODH for coordination efforts.

FY2019 Utilization Update – M. Rodrigo reviewed the monthly expenditure chart with PC Executive Committee. M. Rodrigo reminded all members reallocations will be presented in October. There were budget meetings with the providers to determine expenditures for the remaining grant year. The next meeting is Strategy and Finance on October 1st.

Planning Council Business

- a. Review and Vote on Candidates for Appointment & Re-Appointments to Planning Council – removed from agenda to update the Ballot resulting form the Executive Committee vote.
- b. 2019 Planning Council annual training on November 6th all new members are required to attend at the St Augustine location. Existing members can attend as well as a refresher training.

Committee Reports

Community Liaison Committee

OU Consumer Survey Pilot Feedback - N O'Neal reported some folks had questions around income levels, questions about race and multiple races should be added to the survey. It was recommended other insurances be expanded on the list what services were covered. It ws suggested to put the gift card on the front of the survey. In addition it was suggested to remove neither as a choice from the survey. The CLC provided good feedback to OU for the statewide needs assessment survey.

Peer Model discussion - There was a peer lead discussion to make sure we have something in place for a safe model. There was discussion about a state certification.

Strategy & Finance

Improvements for 2021 PSRA Process –Barnett reported out

The committee is seeking feedback about how to improve the process to ensure reports are regularly presented back to PC. The group discussed trying to keep everyone's attention during the event to ensure all the work gets completed. The committee discussed how to break a tie if two categories were tied. This would be the service category with the highest client utilization. The committee discussed going through a service category ranking with the entire PC so they would understand what goes into the ranking process with each service category.

Membership, Retention & Marketing – C Ritter reported out.

Plan for *November PC Meeting* – *The committee discussed the recognition ceremony for the November PC meeting. The group talked about a swearing in of new members.*

Attendance Update - The group completed the interview process of new members. The slate of new and existing PC members will be presented to PC in November based off of the Executive Committee vote.

Quality Improvement (5-minutes) R. Watkins reported out.



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Progress Reporting Requirements for Part A funded Housing staff to find out housing needs looking at a draft list of questions to fill gaps moving forward.

Public Comments

R. Watkins attended the US Conference on AIDS. There was a lot of discussion on Ending the Epidemic. J. Mazo stated there is a training on the Advance Management of AIDS. He stated Metro has a navigator program in place. In addition, he mentioned the spirit of motivational interviewing and its importance.

Announcements

Adjournment

Motion: O'Neal Seconded: Rolling

Attendance:

	Planning Council	Jan	Feb	Mar	Apr	May	June PSRA	Aug	Sep	Oct	Nov
1	Kimberlin Dennis – Co-Chair	20	20	20	20	20	20	20	20		
2	Terry Allan – Co-Chair	20	20	20	20	0	20	0	20		
3	Merle Gordon – Co-Chair	0	20	20	20	0	0	20	20		
4	Clifford Barnett	20	20	20	20	20	20	20	20		
5	Michael Deighan	0	20	20	20	20	20	20	20		
6	Clinton Droster	20	20	20	20	0	20	20	20		
7	Melissa Federman	20	0	0	0	20	0	0	0		
8	Brenda Glass	20	20	0	20	0	20	0	20		
9	Barbara Gripshover, MD	20	20	20	0	20	20	20	20		
10	David Johnson	0	0	20	0	0	0	0	0		
11	Bryan Jones	20	20	0	20	20	20	20	0		
12	Tammie Jones	20	20	20	20	0	20	0	0		
13	Tim Leonard	20	0	20	20	20	20	20	0		
14	Tina Marbury	0	20	20	0	20	0	0	0		
15	Jason McMinn	20	20	20	20	20	20	20	20		
16	Christy Nicholls	20	20	20	0	20	20	20	0		
17	Naimah O'Neal	20	20	20	20	20	20	20	20		
18	Chris Ritter	20	0	0	0	0	20	20	20		
19	Marlene Robinson-Statler	0	20	0	0	20	20	20	20		
20	Ronald Rolling	20	20	20	20	20	20	20	20		
21	James Stevenson	20	20	20	20	20	20	20	20		
22	Robert Watkins	20	20	20	20	20	20	20	20		
23	Leshia Yarbrough- Franklin	0	20	20	20	20	20	20	20		
	Total in Attendance	17	19	18	16	16	19	17	16		

Staff: M. Rodrigo, C. Boettler, S. Harris

Guests: J. Mazo, D. Warren, K. Daniels, J. Citerman-Kraeger, F. Ross, M. Jackson-R., J. Patterson