

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties
Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs



Executive Committee Minutes

Wednesday, September 18, 2019

4: 00 pm to 5:30 pm

Westshore Opportunity Center

9830 Lorain Ave., Cleveland, OH 44102

Start: 4:03 End: 5:26 Facilitating Co-chair: M. Gordon

Moment of Silence

Welcome and Introductions

Approval of Agenda: September 18, 2019

Motion: T. Allan Seconded: C. Barnett

VOTE: In Favor: All Opposed: 0 Abstain: 0

Approval of Minutes: August 21, 2019

Motion: C. Barnett Seconded: K. Dennis

VOTE: In Favor: 8 Opposed: 0 Abstain: 2 - B. Glass and T. Allan

Approval of Planning Council Agenda: September 18, 2019

Motion: C. Barnett Seconded: C. Ritter

VOTE: In Favor: All Opposed: 0 Abstain: 0

Administrative Update

Grantee Report - M. Rodrigo provided the September 2019 update.

- a. ODH reorganized goals in State Integrated Plan. There are four main goals to include: Achieve Viral Suppression, Reduce New Infections, Strengthen Data Coordination and Reduce Disparities. The majority of state committees have been meeting. If you volunteered and have not been included thus far, we can get your information to ODH.
- b. Clinical Quality Management committee continues to meet with the efforts focusing on disparities in viral suppression. The approach is to allow providers more time to work on clinical quality improvement projects. All providers are solidified an aim for an 8 month project and have submitted data sets for the ongoing project to complete during the FY19 grant year. CQM staff complete a project summary for each provider to use internally regarding the project. TCQ Plus trainers completed training in Lorain on April 11th. There were 20 clients in attendance. Two additional PC members have been trained in TCQ Plus programming. The follow-up community training is scheduled for October 23rd at the Signature Health Painesville location at 1:30pm.

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- c. Grantee team received our full award for the FY19 grant. The total award is \$4,769,668.00. This is an increase of \$40,652.00 from FY18. All contracts have been approved. We are working on getting providers to adhere to the invoice date they selected in the contract to ensure PC has an accurate picture of expenditures for the grant year.
- d. ODH sponsored needs assessment update. They are working on the survey strategy. The survey strategy has been sent to the Quality Co-Chairs. OU is requesting input regarding targeting specific populations based on ODH EPI. Resulting in the project taking a few months longer due to getting additional data sets based on ODH EPI. OU completed the demo survey at the Consumer Liaison Committee. There was great feedback provided to OU from the committee. Vino sent a summary to OU contact with the detailed notes.
- e. Grantee completed version three of the newsletter. Feedback welcome.
- f. Preparation for FY2019 included: Completed Domestic Violence training with an HIV focus on July 29th and a combination JFS, OHDAP and Part A overview on August 21st. Upcoming trainings are Trauma Informed Care training September 23rd. The trainings were scheduled based on community feedback. Currently working on the financial training for the non-medical case managers for the Planning Council directive.
- g. The grantee is incorporating U=U language into standard of care requirements for OAHS and MCM.
- h. Data to Care discussions continue with ODH and community partners. Meeting was conducted March 11th to obtain provide input about direction of the project. Providers are interested. CCBH commented on state guidelines. CCBH received an approval for a data sharing consultation from Johns Hopkins and the Network for Public Health Law. ODH requires CCBH to get an MOU with CDPH to implement D2C for the region. MOU was passed at the September 17th CCBH Contract Review Committee. Upon receipt from administration it will be sent to CDPH and ODH. CCBH is sending an email to medical providers for Data Sharing Agreements.
- i. Grantee completed FY18 reports as well as FY19 initial reports. Project Officer approved all before her transition. New HRSA PO assigned.
- j. CCBH continues to work with sub-recipients in regards to data completeness and productivity for the FY19 grant.
- k. CCBH lead the May 28th EIIHA meeting for the region. Part A team member created an agenda focusing on the epidemiological profile with various service areas identify current players, gaps and next steps to improve EIIHA services. CCBH conducted a meeting to address issues in the outlying counties regarding roles and responsibilities

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in conjunction with service providers DIS/Linkage and Care. A follow-up meeting was conducted with all parties. Awaiting new CDPH staff for continued efforts. The regular scheduled EIIHA meeting is October 21st at CCBH.

l. The grantee is writing the annual FY2020 grant application.

m. Ending the Epidemic update:

ODH organized an event for the state in conjunction with the CDC Director on August 1st. Local representatives were present. The state submitted an Ending the Epidemic planning grant to obtain a contractor to write a plan for the three counties identified in the state. Part A provided feedback on the application. This was a small response period for the state to respond and only a few days for us to provide feedback. There will be funding opportunities forthcoming for the community. NOFO for Part A was released for Cuyahoga County. The application is due in roughly 6 weeks. There designated Part A's are grouped with potential funding allocations. The floor is \$750,000 and max is \$2,000,000. The eligibility is lifted with no split requirements. CCBH conducted two listening sessions for the County to gauge community input for potential projects. Peer support programs will be one of the projects as suggested by PC. The application is in process a data request was sent to ODH. CCBH has been participating on calls with Columbus, Hamilton County and ODH for coordination efforts.

FY2019 Utilization Update – M. Rodrigo reviewed the monthly expenditure chart with PC Executive Committee. M. Rodrigo reminded all members reallocations will be presented in October. There were budget meetings with the providers to determine expenditures for the remaining grant year. The next meeting is Strategy and Finance on October 1st.

Planning Council Business

- a. Monthly Progress Report from HRSA Project Officer – No meeting this month due to the 2 HRSA applications being due within the next seven weeks.
- b. Progress Report - Ohio EtHE Proposal & Potential Implication for PC – Completed with M Rodrigo's grantee report.
- c. Review and Vote on Candidates for Appointment & Re-Appointment - To Planning Council – Membership Committee completed interviews of over thirteen new applicants requiring an average of 45 minutes for each applicant. S.Harris, PC support contractor stressed the significant time commitment required from the MRM members and thanked them for their commitment.

The Executive Committee members reviewed the qualification statements for each applicant and marked the ballot for each applicant. Members were required to vote Yes in favor of the applicant's appointment or No, against the applicant.

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Executive Committee Votes were as follows:

PC New Applicants:

- J. Patterson – 11-yes; 0-No
- S. Washington – 9-yes; 2-No
- E. McCray – 11-yes; 0-No -
- C. Levertte 5-Yes; 6-No
- N. Carter – 11-yes; 0-No
- J. Mazo – 11-yes; 0-No
- T. Johnson – 7-yes; 4-No
- W. Simpson – 10-yes; 1-No
- B. Gayheart – 11-yes; 0-No
- D. Houston – 11-Yes; 0-No
- L. Lovett – 9-yes; 1-No; 1-No Vote
- F. Ross – 11-yes; 0-No

PC Reappointments:

- K. Dennis - 11-yes; 0-No
- B. Jones - 4-yes; 7-No

Committee Reports

II.

- a. CLC - O'Neal reported out great feedback to from the CLC to OU in regards to the survey the majority of the time was spent on the survey. There was a brief discussion of peer lead models.
- b. S&F – Barnett reported members spent a lot of time on reflecting on PSRA moving forward focused on finding a better way to present the data. Discussed report out from committees to ensure reports are timely and detailed. Talked about a flyer and a report out for the high preparation months leading up to PSRA. Make sure all members are aware of the meeting agendas as well as minutes details.
- c. MRM – Ritter reported MRM focused on membership. MRM would like to do a recognition of members in November plus a little time to socialize. Members agreed the thought was a great idea. Ritter motioned for an abbreviated meeting in November of 2019 Barnett 2nd all in favor of the abbreviated Planning Council meeting. All voted yes.
There was discussion stemming from the PSRA feedback in regards to a trust building training. Sharron going to look into finding a training. This came from the PSRA process having to go back and discuss so many details that were reviewed in previous months and in committee.
- d. QI – McMinn reported out that QI was looking at housing since housing keeps coming up as a need trying to dig deep into housing. The PC made a directive to get feedback from the housing case managers funded by Part A. They worked on developing the questions and the QI co-chairs agreed to come up with the final request and report back to the QI committee in October.

Other Business - None

Announcements - None

Adjournment

Motion: J. Stevenson Seconded: C. Barnett



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	Executive Committee	Jan	Feb	Mar	Apr	May	June	Aug	Sep	Oct	Nov
1	Kimberlin Dennis – Co-Chair	10	10	10	10	10	10	10	10		
2	Terry Allan – Co-Chair	10	10	10	10	0	10	0	10		
3	Merle Gordon – Co-Chair	10	10	10	10	0	0	10	10		
4	Naimah O'Neal	10	10	10	10	10	0	10	10		
5	James Stevenson	10	10	10	10	10	0	10	10		
6	Clinton Droster	10	10	0	10	0	0	10	10		
7	Brenda Glass	10	10	0	10	0	0	0	10		
8	Chris Ritter	10	0	0	0	0	0	10	10		
9	Jason McMinn	10	10	10	10	10	0	10	10		
10	Robert Watkins	10	10	10	10	10	0	10	10		
11	Clifford Barnett			10	10	10	0	10	10		
	Total in Attendance	10	9	8	10	6	2	9	11		

PC Members: M. Deighan, B. Gripshover, M. Robinson-Statler, R. Rolling, L. Yarbrough-Franklin

Staff: S. Harris, Z. Levar, M. Rodrigo, C. Boettler

Guests: J. Mazo, D. Warren, K. Daniels, J. Patterson