

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – May 22, 2019

Meeting called to order by Dr. Gregory L. Hall, President Pro Tem of the Board at 9:07 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on May 22, 2019.

Roll Call: The following members were present: Mr. James T. Gatt, Dr. Gregory L. Hall, Mr. Douglas Wang, Dr. Sherrie Williams.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following Motion be adopted:

BE IT RESOLVED to excuse Ms. Debbie Moss from this meeting due to being out of town at the time of this meeting.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

The reading of the minutes of the April 24, 2019, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Dr. Williams, seconded by Mr. Wang, that the minutes be approved.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates – N/A

Committee Reports – N/A

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Dr. Williams, seconded by Mr. Wang, that the following RESOLUTION (2019-52) be adopted:

BE IT RESOLVED to approve the repeal of Resolution 2019-38 and authorize the Health Commissioner to enter into a contract with the Ohio Department of Health (ODH) to administer the Bathing Beach Monitoring Project from the date of execution through June 30, 2021. Amount to be received is not to exceed \$70,967.00.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2019-53) be adopted:

BE IT RESOLVED to renew the Ohio Department of Health (ODH) 2019/2020 Public Health Emergency Preparedness (PHEP) grant from July 1, 2019 through June 30, 2020. The amount to be received is not to exceed \$907,433.00. CCBH to provide \$56,592.00 in-kind match.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2019-54) be adopted:

BE IT RESOLVED to contract with the following agencies under the 2019/2020 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2019 through February 29, 2020 (ref. enclosed):

	Amount to be paid <u>not to exceed:</u>
Cleveland Clinic Foundation	\$230,528.00
Department of Senior and Adult Services	\$ 56,760.00

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Mr. Gatt, that the following RESOLUTION (2019-55) be adopted:

BE IT RESOLVED to approve the disposal of excess and/or surplus supplies as indicated on the enclosed list (ref. enclosed).

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION (2019-56) be adopted:

BE IT RESOLVED to approve Summer 2019 tuition for the following employee and amount approved on May 10, 2019 by the Tuition Assistance Review Committee:

Rebecca Karns, Data Analyst,
Social Work/Counseling Program Coursework
(Amount not to exceed \$1,803.00)

\$ 1,723.35 + books/fees

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

BOARD ORDERS, RULES, FEES OR REGULATIONS

RESOLUTION (2019-21) To grant a variance from Section 3701-29-12 (P)(2) of the Ohio Administrative Code for the material utilized as a building sewer for the residence at 60 South Lane in Moreland Hills, Ohio (PPN: 913-04-013) (Tabled-February 27, 2019).

RESOLUTION (2019-23) To grant a variance from Section 3701-29-12 (P)(2) of the Ohio Administrative Code for the material utilized as a building sewer for the residence at 3482 Roundwood Lane, Hunting Valley, Ohio (PPN: 882-20-002) (Tabled-February 27, 2019).

RESOLUTION (2019-57) To approve the Board's Findings and Orders granting the application of Boyas Excavating, Inc. for transfer of the C&DD license for operation of a C&DD Landfill at 11311 Rockside Road, Valley View, Cuyahoga County, Ohio (CID54264) to P&P Valley View Holdings, Inc. (ref. enclosed) (Tabled-May 22, 2019).

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2019-58) be adopted:

BE IT RESOLVED to rename the Cuyahoga County District Board of Health as the Cuyahoga County Board of Health as authorized by R. C. 3709.011 (ref. enclosed).

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

FIRST READING:

None

SECOND READING:

None

THIRD READING:

None

It was moved by Dr. Williams, seconded by Mr. Wang, that the following RESOLUTION (2019-59) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Break 10:03 a.m. – 10:15 a.m.

Health Commissioner's Report – (10:15 a.m. – 11:57 a.m.)

- (1) Climate Change Action Plan Presentation (10:15 a.m. – 11:07 a.m.)
- (2) Ryan White Quality Program Presentation (11:07 a.m. – 11:43 a.m.)
- (3) 2018 MBO Update (ref. enclosed) (11:43 a.m. – 11:57 a.m.)

Public and Staff Comments (three minute maximum) – N/A.

It was moved by Mr. Gatt, seconded by Dr. Williams, that pursuant to Resolution 1993-43 and

O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss personnel issues.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Executive Session began at 12:01 p.m.

Executive Session ended at 12:17 p.m.

Miscellaneous Business –

Thereupon, it was also moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2019-60) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to apply for and accept a grant from the Ohio Department of Health (ODH) for an amount of funding TBD to support Hepatitis A prevention and control activities.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Thereupon, it was also moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2019-61) be adopted:

BE IT RESOLVED to approve the revised Informatician job description effective May 22, 2019 (ref. enclosed).

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 12:18 p.m.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the 2018/2019 Ohio Department of Transportation Safe Routes to School Maple Heights grant in the amount of \$14,429.00. (ref. enclosed).
- B. Establish a budget for the 2019/2020 PHEP grant in the amount of \$964,025.00. (ref. enclosed).
- C. Establish a budget for the 2019/2020 Reproductive Health & Wellness grant in the amount of \$160,000.00 (ref. enclosed).

2. Budget Revisions

None

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment(s):

- A. Gu Ouyang, Informatician, Grade E, \$53,968 annually, effective May 13, 2019.

Promotion(s):

- A. Michael Sekerak, Sanitarian Program Manager, Grade E, at a salary of \$65,891.80 annually with a one-time lump sum payment of 4% (\$2,635.67), effective May 27, 2019.

Ratify Student Appointment(s):

Najeebah Shine, Director of Organizational Development, asking permission from the Board to use the end date of October 31, 2019 for all student appointments.

- A. Rebecca Woods, Student Environment Worker, \$11.00 per hour, effective May 13, 2019.
- B. Claire Enow, Student Environment Worker, \$11.00 per hour, effective May 13, 2019.
- C. Allyson Brahler, Student Environment Worker, \$11.00 per hour, effective May 13, 2019.
- D. Sophia Nanni, Student Environment Worker, \$11.00 per hour, effective May 13, 2019.
- E. Danielle Barsa, Student Environment Worker, \$11.22 per hour, effective May 13, 2019.
- F. Sujatha Gaddamanugu, Student Environment Worker, \$11.00 per hour, effective May 13, 2019.
- G. Noah Militello, Student Environment Worker, \$11.00 per hour, effective May 13, 2019.
- H. Atticus Kenny, Student Environment Worker, \$11.00 per hour, effective May 13, 2019.
- I. Maille Drellishak, Student Environment Worker, \$11.00 per hour, effective May 28, 2019.
- J. Alex Weber, Student Environment Worker, \$11.00 per hour, effective May 28, 2019.
- K. Jennifer Rudin, Student Environment Worker, \$11.00 per hour, effective May 28, 2019.
- L. Jordan Ritchie, Student Environment Worker, \$11.00 per hour, effective May 28, 2019.
- M. Adelaide Goodrich, Student Environment Worker, \$11.22 per hour, effective May 28, 2019.
- N. Emma Rillero, Student Environment Worker, \$11.00 per hour, effective June 10, 2019.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Environmental Public Health

- a. Megan Conklin, Brittanie Evans, Jenni Friedhoff, Daniel Murphy, and Stephanie Sutilla to Active Aeration Drip Seminar May 9, 2019 - Sunbury, Ohio.
- b. Robert Brand to Plastic Reduction Strategies for Coastal Landowners & Business May 23, 2019 – Toledo.
- c. Suzanne Hrusch to 2019 Food Service Guidelines Action Institute June 4-5, 2019 – Washington, D.C.
- d. Vince Caraffi and April Vince to the Opiate and Other Drug Conference June 9 – 11, 2019 Columbus – registration fee \$290.00 each.
- e. Lavone Lee to ServSafe Understanding Unconscious Bias In Restaurants, Manager edition online class – registration fee \$30.00.

Epidemiology, Surveillance and Informatics

- a. Samantha Smith to Virtual Beach modeling refresher May 15, 2019 – Columbus.
- b. Samantha Smith to Supervisory Certificate Series Training I June 4 July 2, 2019 (5 Tuesdays) – Highland Heights – registration fee \$575.00.
- c. Chris Kippes to US Department of Homeland Security (DHS) Countering Weapons of Mass Destruction (CWMD) Concepts of Operations (CONOPS) workshops June 12, 2019 and October 22, 2019 – Indianapolis, IN – time only.
- d. Richard Stacklin to 2019 CityMatCH Maternal and Child Health Leadership Conference September 23-25, 2019 – Providence, RI – registration fee \$320.00.

Prevention and Wellness

- a. Theresa Henderson to Ohio Healthy Programs Council meeting May 15, 2019 – Columbus.
- b. Martha Halko to How to Address Health Equity conference May 17, 2019 – Cleveland – registration fee \$37.00.
- c. Nichelle Shaw to 2019 Food Service Guidelines Action Institute June 4-5, 2019 – Washington, D.C.
- d. Theresa Henderson to ODH Early Childhood Health Programs Planning training June 29, 2019 – Columbus.
- e. Martha Halko to Better Health Partnership-Learning Collaborative June 21, 2019 – Warrenville

Heights – registration fee \$25.00.

- f. Alison Patrick to NACCHO Annual meeting July 7-11, 2019 – Orlando, FL – registration fee \$800.00.
- g. Michelle Rodgers* to Lactation Counselor Training course October 7-11, 2019 – Cleveland – registration fee \$750.00.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. May 7, 2019 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2019-76: MOUs-
City of East Cleveland
Village of Bratenahl

CRC 2019-77: Amendment - American Builders and Applicators - to extend the end of the contract period from May 25, 2019 to June 24, 2019

CRC 2019-78: Stearns Homestead Cabin Rental Agreement with the Parma Area Historical Society for facility use on May 12, 2019

CRC 2019-79: Addendum - Compass Consulting Services, LLC - to extend the end of the contract period from May 31, 2019 to July 31, 2019

Tabled Items

CRC 2018-100
7208 Broadview Rd.
Parma, Ohio 44134

No Action at this time.

CRC 2018-123
7454 Bronson Rd.
Olmsted Township, Ohio 44138

No Action at this time.

Contract Authorizations

CRC 2019-80: Paragon CMS - \$24,908.00

CRC 2019-81: Allenbey Construction - \$24,500.00

CRC 2019-82: Paragon CMS - \$5,457.00

CRC 2019-83: Paragon CMS - \$21,143.00

CRC 2019-84: American Builders and Applicators - \$20,925.00

CRC 2019-85: Paragon CMS - \$14,654.00

CRC 2019-86: C.B. Mullins Construction Co. - \$9,550.00

CRC 2019-87: Clarke Mosquito - \$24,891.90

Contract Approvals

CRC 2019-88: Amendment - Bull Construction Services, LLC - to increase the amount to be paid to Bull Construction from \$5,045.00 to \$6,245.00

CRC 2019-89: Addendum - Heidi Harris, MSN, CNP - to increase the amount paid to Heidi Harris from \$12,000.00 to \$15,000.00

CRC 2019-90: Addendum - Alyssa Sherer - to increase the amount paid to Alyssa Sherer from \$2,000.00 to \$10,000.00

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business

None

B. Other Contracts

None

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

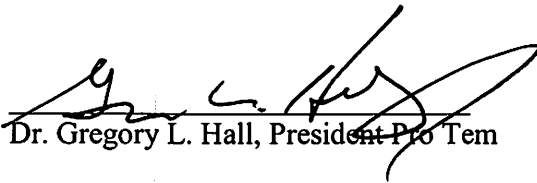
Terry Allan, Secretary

Dr. Gregory L. Hall, President Pro Tem

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH



Terry Allan, Secretary



Dr. Gregory L. Hall, President Pro Tem