

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – June 26, 2019

Meeting called to order by Ms. Debbie L. Moss, President of the Board at 9:03 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on June 26, 2019.

Roll Call: The following members were present: Ms. Debbie Moss, Mr. James T. Gatt, Dr. Gregory L. Hall, Mr. Douglas Wang, Dr. Sherrie Williams.

The reading of the minutes of the May 22, 2019, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Dr. Hall, seconded by Dr. Williams, that the minutes be approved.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams; Ms. Moss abstained due to her absence from the May 22, 2019 meeting.

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates – N/A

Committee Reports – N/A

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2019-62) be adopted:

BE IT RESOLVED to renew the 2019/2020 ODH Breast and Cervical Cancer Project (BCCP) grant from June 30, 2019 through June 29, 2020. Amount to be received is not to exceed \$320,100.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2019-63) be adopted:

BE IT RESOLVED to contract with Brooklyn City Schools District for school health services from August 1, 2019 through June 30, 2020. Amount to be received from Brooklyn City School District is not to exceed \$59,500.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Dr. Hall, that the following RESOLUTION (2019-64) be adopted:

BE IT RESOLVED to accept additional funding in the 2018/2019 Cribs For Kids grant (Resolution 2018-104) from October 1, 2018 through September 30, 2019 and increase the amount to be received from \$58,600.00 to \$73,600.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2019-65) be adopted:

BE IT RESOLVED to accept additional funding in the 2017/2020 Personal Responsibility and Education Program (PREP) (Resolution 2017-55) grant to extend the end of the term from July 31, 2019 to July 31, 2020 and increase the amount to be received from \$348,000.00 to \$522,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2019-66) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a Lead Delegated Authority Agreement with the Ohio Department of Health (ODH) to act as the authorized agent in the jurisdiction established by ODH to conduct public health lead investigations, public health lead risk assessments and case follow-up upon referral by ODH from July 1, 2019 through June 30, 2021.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2019-67) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with C.B. Mullins Construction Co. under the HUD Lead Hazard Control grant for lead remediation at 4417 Alpha Avenue

Up & Down, Newburg Heights, Ohio 44105 (CRC 2019-95). Amount to be paid to C.B. Mullins Construction Co. is not to exceed \$34,950.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2019-68) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with C.B. Mullins Construction Co. under the HUD Lead Hazard Control grant for lead remediation at 1240 Melbourne Road, East Cleveland, Ohio 44112 (CRC 2019-96). Amount to be paid to C.B. Mullins Construction Co. is not to exceed \$30,520.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2019-69) be adopted:

BE IT RESOLVED to approve the re-appointment of Dan B. Brown to serve as the Health Commissioner's appointment to the Sewage Treatment Systems Appeals Board pursuant to the requirements of §3718.11 of the Ohio Revised Code from July 1, 2019 through June 30, 2021. No exchange of funds (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

RESOLUTION (2019-70) To approve the Performance & Quality Administrator job description effective July 1, 2019 (ref. enclosed) (Tabled-June 26, 2019).

RESOLUTION (2019-71) To approve the revised CCBH base pay structure to include the Performance & Quality Administrator position effective July 1, 2019 (ref. enclosed) (Tabled-June 26, 2019).

BOARD ORDERS, RULES, FEES OR REGULATIONS

It was moved by Dr. Hall, seconded by Mr. Wang, to withdraw RESOLUTION (2019-21) to grant a variance from Section 3701-29-12 (P)(2) of the Ohio Administrative Code for the material utilized as a building sewer for the residence at 60 South Lane in Moreland Hills, Ohio (PPN: 913-04-013) (Tabled-February 27, 2019) from the agenda.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2019-23) be adopted:

BE IT RESOLVED to grant a variance from Section 3701-29-12 (P)(2) of the Ohio Administrative Code for the material utilized as a building sewer for the residence at 3482 Roundwood Lane, Hunting Valley, Ohio (PPN: 882-20-003) (ref. enclosed) (Tabled-February 27, 2019).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Ms. Moss, seconded by Mr. Wang, that the following RESOLUTION (2019-57) be adopted:

BE IT RESOLVED to approve the Board’s Findings and Orders granting the application of Boyas Excavating, Inc. for transfer of the C&DD license for operation of a C&DD Landfill at 11311 Rockside Road, Valley View, Cuyahoga County, Ohio (CID54264) to P&P Valley View Holdings, Inc. (ref. enclosed) (Tabled-May 22, 2019).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Mr. Gatt, that the following RESOLUTION (2019-72) be adopted:

BE IT RESOLVED to grant a variance from Sections 3701-29-12(P)(1), 3701-29-12(P)(2) and 3701-29-12(R) of the Ohio Administrative Code for the purpose of allowing the continued use of a section of an existing building sewer for the residence at 4 Valley Ridge Farm Drive, Hunting Valley, Ohio (PPN: 881-05-006) (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

FIRST READING:

It was moved by Dr. Hall, seconded by Mr. Wang, to waive the three reading requirement and declare an emergency for RESOLUTION (2019-73) to approve an increase to the Clinic Change Funds by \$150.00:

	<u>From:</u>	<u>To:</u>
Lakewood Clinic	\$50.00	\$100.00
St. John Westshore Clinic	\$50.00	\$100.00
Warrensville Heights Clinic	\$50.00	\$100.00

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2019-73) be adopted:

BE IT RESOLVED to approve an increase to the Clinic Change Funds by \$150.00:

	<u>From:</u>	<u>To:</u>
Lakewood Clinic	\$50.00	\$100.00
St. John Westshore Clinic	\$50.00	\$100.00
Warrensville Heights Clinic	\$50.00	\$100.00

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

SECOND READING:

None

THIRD READING:

None

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2019-74) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Health Commissioner's Report – (10:34 a.m. – 11:45 a.m.)

(1) Flu Update (10:34 a.m. – 11:03 a.m.)

Break 11:03 a.m. – 11:15 a.m.

(2) PHAB Accreditation Update (11:15 a.m. – 11:45 a.m.)

Public and Staff Comments (three minute maximum) – N/A.

Miscellaneous Business – N/A

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 11:51 a.m.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the 2019/2020 ODH Breast and Cervical Cancer Project (BCCP) grant in the amount of \$529,048.00 (ref. enclosed).
- B. Establish a budget for the 2019/2020 Personal Responsibility and Education Program (PREP) grant in the amount of \$174,000.00 (ref. enclosed).
- C. Establish a budget for the 2019/2020 Water Pollution Control Loan Fund (WPCLF) in the amount of \$150,000.00. (ref. enclosed).
- D. Establish a budget for the 2019/2021 ODH Beach Monitoring contract in the amount of \$70,967.00. (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2018/2019 Cribs For Kids grant to increase the budget by \$15,000.00 (ref. enclosed).
- B. Budget revision in the 2018/2019 Public Health Emergency Preparedness (PHEP) grant to redistribute \$11,306.66 (ref. enclosed).
- C. Budget revision in the 2019/2021 Health Comp Foundation grant to increase the budget by \$140,000.00 (ref. enclosed).
- D. Budget revision in the 2017/2019 Personal Responsibility Education Program (PREP) to redistribute \$6,141.93 (ref. enclosed).
- E. Budget revision in the 2018/2019 Get Vaccinated grant to redistribute \$22,170.00 (ref. enclosed).
- F. Budget revision in the 2018/2019 ODH Breast and Cervical Cancer Project (BCCP) grant to redistribute \$480.00 (ref. enclosed).
- G. Budget revision in the 2018/2019 Teen Wellness Initiative (TWI) to redistribute \$1,435.70 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

A. Operating transfer from the General Revenue Fund to the 2018/2019 Public Health Emergency Preparedness (PHEP) grant in the amount of \$23,543.34 (ref. enclosed).

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

None

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Terry Allan to Culture of Health Leaders National Advisory Committee meeting June 4-5, 2019 – Washington D.C. (National Collaboration for Health Equity to pay all expenses).
- b. Terry Allan to 2019 NACCHO Annual Conference: Improving the Nation's Health through Public and Private Partnerships July 8–11, 2019 - Orlando, FL – registration fee \$600.00.
- c. Marciea Stewart to 2019 ODH Sealant Sharing Day August 6, 2019 – Reynoldsburg.

Epidemiology, Surveillance and Informatics

- a. Staff to Association for Professionals in Infection Control (APIC) meetings from July 1, 2019 through June 30, 2020– Northeast Ohio Region (Ashtabula, Geauga, Lake, and Lorain counties), and Northeast Ohio Central Region (Medina and Summit counties) – registration fee not to exceed \$40.00 per meeting.
- b. Staff to bioterrorism education, training, and exercises July 1, 2019 through June 30, 2020– Northeast Ohio Region.
- c. Staff to quarterly State Public Health Emergency Preparedness Epidemiologists meetings from July 1, 2019 through June 30, 2020– Columbus.
- d. Staff to combined Regional Public Health, Regional Public Information Officers (PIO) and Regional Epi meetings from July 1, 2019 through June 30, 2020– Northeast Ohio Region.
- e. Staff to Regional Steering Committee meetings from July 1, 2019 through June 30, 2020– Northeast Ohio Region.
- f. Staff to Regional Infection Control Coordinators (RICC) meetings from July 1, 2019 through June 30, 2020– Northeast Ohio Region.
- g. Staff to Northeast Ohio Metropolitan Medical Response System (NEOMMRS) meetings from July 1, 2019 through June 30, 2020– Northeast Ohio Region.
- h. Staff to Strategic National Stockpile (SNS) meetings from July 1, 2019 through June 30, 2020– Northeast Ohio Region.
- i. Staff to State Coordinators meetings from July 1, 2019 through June 30, 2020– Columbus.
- j. Staff to regional drill planning meetings from July 1, 2019 through June 30, 2020– Northeast Ohio Region.
- k. Staff to provide assistance in the Northeast Ohio Region while serving as the Public Health Regional Coordinator from July 1, 2019 through June 30, 2020– Northeast Ohio Region.

- l. Staff to Epi Work Group meetings July 1, 2019 through June 30, 2020– Columbus.
- m. Staff to various meetings to support the Cleveland Metropolitan Statistical Area from July 1, 2019 through June 30, 2020 – Cleveland MSA (Defined by the US Census Bureau as Cuyahoga, Geauga, Lake, Lorain and Medina Counties).
- n. Staff to Public Health Emergency Preparedness Standards Workgroup meetings from July 1, 2019 through June 30, 2020– various locations in Ohio.

Prevention and Wellness

- a. Tahir Arif to HRSA Ryan White Training of Consumers on Quality Program – May 28-31, 2019 – Cincinnati.
- b. Andrew Heffron and Erika Smith to Title X Project Director’s meeting June 5, 2019 – Reynoldsburg.
- c. Maurice Cole to Hope 4 The Wounded conference June 16-18, 2019 – Columbus – registration fee \$399.00.
- d. Maurice Cole to 2019 Adolescent Pregnancy Prevention Grantee conference June 25-28, 2019 – New Orleans, LA.
- e. Debbie Busdiecker and Mary Poremba to 2019 ODH Sealant Sharing Day August 6, 2019 – Reynoldsburg.
- f. Breast and Cervical Cancer Project (BCCP) staff to various program meetings and screenings from June 30, 2019 through June 29, 2020 – Ashtabula, Carroll, Columbiana, Geauga, Harrison, Holmes, Jefferson, Lake, Lorain, Mahoning, Medina, Portage, Stark, Summit, Trumbull, Tuscarawas and Wayne counties.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. May 21, 2019 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2019-91: Amendment - C.B. Mullins Construction Co. - to extend the end of the contract period from May 25, 2019 to June 25, 2019

CRC 2019-92: Mutual Aid Agreement - Northeast Ohio Region

CRC 2019-93: Data Use Agreement - Kent State University

CRC 2019-94: Educational Program Host Agreement - Alzheimer's Association

Tabled Items

CRC 2018-100
7208 Broadview Rd.
Parma, Ohio 44134

No Action at this time.

CRC 2018-123
7454 Bronson Rd.
Olmsted Township, Ohio 44138

No Action at this time.

CRC 2019-101: A Vision of Change, Inc. (AVOC) - \$13,200.00

Contract Recommendations for Board Approval

CRC 2019-95: C.B. Mullins Construction Co. - \$34,950.00

CRC 2019-96: C.B. Mullins Construction Co. - \$30,520.00

Contract Authorizations

CRC 2019-97: American Builders & Applicators - \$3,250.00

CRC 2019-98: American Builders & Applicators - \$11,300.00

CRC 2019-99: Green Home Solutions - \$16,420.00

CRC 2019-100: C.B. Mullins Construction Co. - \$5,930.00

Contract Approvals

CRC 2019-102: Ohio Bureau of Criminal Identification and Investigation (BCI) - Fees to be paid to BCI are set by the Superintendent of BCI.

2. June 4, 2019 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2019-103: Amendment - C.B. Mullins Construction Co. - to extend the end of the contract period from June 8, 2019 to July 8, 2019

CRC 2019-104: Contract award authorization to be rescinded due to home owner requirement not being met:

CRC#	Contractor	Address	Award
2019-29	American Builders & Applicators	1621-1623 Pontiac, East Cleveland	\$22,010.00

CRC 2019-105: MOU - Village of Valley View - to provide Phase II Stormwater services

Tabled Items

CRC 2018-100
7208 Broadview Rd.
Parma, Ohio 44134

No Action at this time.

CRC 2018-123
7454 Bronson Rd.
Olmsted Township, Ohio 44138

No Action at this time.

CRC 2019-106
17405 S. Woodland Road
Shaker Heights, Ohio 44120

Tabled to be re-bid due to receipt of inconsistent/incomplete bids for the project.

Contract Approvals

CRC 2019-101: A Vision of Change, Inc. (AVOC) - \$13,200.00

3. June 18, 2019 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2019-107: Agreement - Ohio Department of Health (ODH) - Family Planning Clinic STI testing

CRC 2019-108: MOUs -

Cuyahoga County Medical Examiner's Office	7/1/19 – 8/31/20
MetroHealth Project DAWN	7/1/19 – 9/30/19
The Greater Cleveland Hospital Association	7/1/19 – 9/30/19
The Court of Common Pleas	7/1/19 – 9/30/19
The Department of Child and Family Services (DCFS)	7/1/19 – 9/30/19

CRC 2019-109: Participation Agreement for the Overdose Detection Mapping Application Program (ODMAP)

Contract Recommendations for Board Approval

CRC 2019-110: C.B. Mullins Construction Co. - \$27,055.00

Contract Authorizations

CRC 2019-111: Green Home Solutions - \$2,850.00

Contract Approvals

CRC 2019-112: Addendum - Green Home Solutions - to increase the amount from \$4,950.00 to \$5,100.00

CRC 2019-113: Addendum - Green Home Solutions - to increase the amount from \$11,900.00 to \$12,150.00

Revenue Generating Agreements up to \$25,000.00

CRC 2019-114: ODH Smoke-Free Workplace Program - Amount to be received shall be at a rate of \$125.00 per completed investigation and the anticipated total amount to be received each year is not to exceed \$20,000.00.

B. Other Contracts

None

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

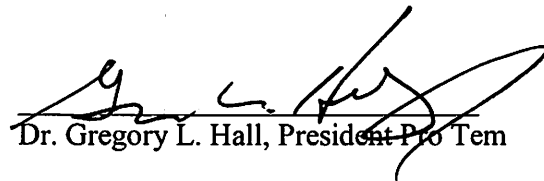
Terry Allan, Secretary

Ms. Debbie L. Moss, President

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH



Terry Allan, Secretary



Dr. Gregory L. Hall, President Pro Tem