

**CUYAHOGA COUNTY BOARD OF HEALTH**  
**MINUTES OF THE MEETING – July 24, 2019**

Meeting called to order by Ms. Debbie L. Moss, President of the Board at 9:05 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on July 24, 2019.

Roll Call: The following members were present: Ms. Debbie Moss, Mr. James T. Gatt, Dr. Gregory L. Hall, Mr. Douglas Wang, Dr. Sherrie Williams.

The reading of the minutes of the June 26, 2019, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Dr. Hall, seconded by Mr. Wang, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates –

Terry Allan provided an update on the State Biennial Budget and reviewed the following summary of issue outcomes that AOHC was following in the bill.

State Biennial Budget Finally Passes!

After the continuing resolution to extend the previous budget, the conference committee finally came to agreement and sent a final bill to the Governor, who signed the bill yesterday. Here is a brief listing of the outcome for the issues AOHC was following:

<u>CompDoc #</u>	<u>Description</u>	<u>Version Adopted</u>
AGRCD 14	H2Ohio	Senate version which allows expanded uses, inc. Educ.
GOVCD2	PH emergency declaration	House, removed from bill
DOHCD1	fetal infant mortality board	Senate, reinstates board
DOHCD2	Pregnancy related mortality review	Senate, board is in
DOHCD29	Drug overdose board	House, board removed from bill
DOHCD35	PH priorities fund	House, fund remains, amended to add \$2M to fund
DOHCD39	Comm. on Infant Mortality	Senate, just clarifies who appoints and serves on commission
DOHCD63	BCCP	Senate, expands eligibility to 300% of poverty,

		amended to add \$350K
DOHCD3	Body Art program	House, all provisions removed
DOHCD27	SIT provisions	House, all provisions removed
DOHCD17	Subsidy	House, same as introduced
DOHCD60	Harm reduction	Senate, program is created and funded at \$50,000
DOHCD61	PHF legislative committee	Senate, committee is created
TAXCD27	T21	Senate, same as House and includes e-products
TOSCD8	Pay for success program	Senate, creates program with technical amendments

Committee Reports – N/A

Approval of Resolutions/Motions:

**REGULAR ACTIONS OF THE BOARD:**

RESOLUTION (2019-70) To approve the Performance & Quality Administrator job description effective July 1, 2019 (Tabled-June 26, 2019).

RESOLUTION (2019-71) To approve the revised CCBH base pay structure to include the Performance & Quality Administrator position effective July 1, 2019 (Tabled-June 26, 2019).

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2019-75) be adopted:

BE IT RESOLVED to renew the 2019/2020 Teen Wellness Initiative (TWI) grant from July 1, 2019 through June 30, 2020. Amount to be received is not to exceed \$858,658.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2019-76) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with C.B. Mullins Construction Co., Inc. under the HUD Lead Hazard Control grant for lead remediation at 17405 S. Woodland Rd., Shaker Heights, Ohio 44120 (CRC 2019-106). Amount to be paid to C.B. Mullins Construction Co., Inc. is not to exceed \$46,105.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2019-77) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with C.B. Mullins Construction Co., Inc. under the HUD Lead Hazard Control grant for lead remediation at 1866-1868 Roxford Road, East Cleveland, Ohio 44112 (CRC 2019-110). Amount to be paid to C.B. Mullins Construction Co., Inc. is not to exceed \$27,055.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following RESOLUTION (2019-78) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to accept the 2019/2021 United States Department of Agriculture (USDA) Farm to School grant from July 22, 2019 through June 30, 2021. Amount to be received is not to exceed \$100,000.00. CCBH in-kind support is \$40,033.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

### **BOARD ORDERS, RULES, FEES OR REGULATIONS**

It was moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION (2019-79) be adopted:

BE IT RESOLVED to grant a variance as prescribed in Section 3701-29-18 (C)(6) of the Ohio Administrative Code to allow for the use of the septic tank, aerobic treatment unit and dosing tank of the sewage treatment system installed to service the residence at 37970 Berkeley Avenue in Moreland Hills (PPN: 912-23-043) as temporary holding tanks for a period of time not to exceed ninety days from the date of this variance approval (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

### **FIRST READING:**

RESOLUTION (2019-80) To amend the Cuyahoga County Board of Health Body Art Program Fees pursuant to Ohio Revised Code Sections 3730.03 and 3909.09 effective October 7, 2019 (ref. enclosed).

### **SECOND READING:**

None

### **THIRD READING:**

None

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2019-81) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.

- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Health Commissioner's Report – (10:06 a.m. – 10:12 a.m.)

- (1) Overdose Data to Action Grant Update
- (2) October Board Meeting Schedule

Public and Staff Comments (three minute maximum) – N/A.

Miscellaneous Business –

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED to change the October 23, 2019 Board meeting to October 24, 2019 due to schedule conflicts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 10:14 a.m.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

**SCHEDULE A**  
**APPROPRIATION MEASURES**

1. Establish Budgets
  - A. Establish a budget for the 2019/2020 Teen Wellness Initiative grant in the amount of \$858,658.00 (ref. enclosed).
  
2. Budget Revisions
  - A. Budget revision in the 2019 ODH Injury Prevention grant to redistribute \$24,000.00 (ref. enclosed).
  - B. Budget revision in the 2018/2019 Ohio Equity Institute (OEI) grant to redistribute \$13,215.00 (ref. enclosed).
  - C. Budget revision in the 2018/2019 Maternal and Child Health (MCH) grant to redistribute \$7,963.49 (ref. enclosed).
  - D. Budget revision in the 2018/2019 Centers for Disease Control and Prevention (CDC) Racial and Ethnic Approaches to Community Health (REACH) grant to redistribute \$5,318.00 (ref. enclosed).
  - E. Budget revision in the 2018/2019 Cribs for Kids grant to redistribute \$122.47 (ref. enclosed).
  - F. Budget revision in the 2018/2019 Ryan White Part A Program grant to reduce the budget by \$255,010.65 (ref. enclosed).

**SCHEDULE B**  
**CASH TRANSFERS**

1. Operating Transfers

None

2. Residual Equity Transfers

None

**SCHEDULE C**  
**ROUTINE PERSONNEL ACTIONS**

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Resignation(s):

A. Ann Stahlheber, Grants Program Manager effective July 16, 2019.

**SCHEDULE D**  
**EMPLOYEE TRAINING AND TRAVEL EXPENSES**

Administration

- a. Terry Allan to CDC Stakeholder Roundtable - Ending the HIV Epidemic Initiative August 1, 2019 - Cincinnati.

Environmental Public Health

- a. Nate McConoughey to the ERC Supervisor Training Series July 23, 30, August 6, 13, 20, 2019 Highland Heights – registration fee \$615.00.
- b. Wallace Chambers to Health Policy Institute of Ohio’s Community Conditions Work Team meeting August 14, 2019 – Columbus.

Prevention and Wellness

- a. Erik Hamilton to Signature Health Ryan White meeting June 27, 2019 – Mentor.
- b. Layla Lahoud and Roger Sikes to Ohio Nutrition Incentive Network Stakeholder meeting July 12, 2019 – Columbus.
- c. Michele Benko to Breastfeeding and Early Life Nutrition conference July 29-31, 2019 – Asheville, NC.
- d. Roger Sikes to American Cancer Society Health Equity Community Projects Institute July 30-August 2, 2019. – Atlanta, GA.
- e. Correction to travel from May agenda item f - Alison Patrick to NACCHO Annual meeting July 7-11, 2019 – Orlando, FL – registration fee \$800.00. Return date changed to July 12, 2019.

\*Professional education under ONA contract.



**SCHEDULE F**  
**CRC REPORT AND OTHER CONTRACTS**

A. CRC Report

1. July 2, 2019 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2019-115: MOU - Village of Cuyahoga Heights

CRC 2019-116: MOU - Cuyahoga County Court of Common Pleas

CRC 2019-117: MOU - Copper Stone Catering & Event Center

CRC 2019-118: Contract award authorization for the Water Pollution Control Loan Fund (WPCLF) Program to be rescinded due to contractor withdrawing their bid:

CRC#	Contractor	Address	Award
2018-115	Mayes & Sons Plumbing	12712 Janette, Strongsville	\$4,300.00

CRC 2019-119: Agreement - Village of Moreland Hills

Contract Authorizations

CRC 2019-120: MCM Home Solutions - \$21,025.00

CRC 2019-121: C.B. Mullins Construction Co., Inc. - \$24,300.00

CRC 2019-122: American Builders & Applicators - \$13,400.00

CRC 2019-123: Paragon CMS - \$10,555.00

CRC 2019-124: Paragon CMS - \$16,777.00

CRC 2019-125: American Builders & Applicators - \$16,350.00

CRC 2019-126: C.B. Mullins Construction Co., Inc. - \$4,500.00

Contract Approvals

CRC 2019-127: Addendum - American Builders and Applicators - to increase the amount from \$20,805.00 to \$21,620.00

CRC 2019-128: Contract - Heidi Harris, MSN, CNP - \$6,000.00

CRC 2019-129: Addendum - Alyssa Sherer -to change the end of the contract period from March 31, 2021 to December 31, 2019 and increase the amount from \$10,000.00 to \$24,000.00

CRC 2019-130: Contract - Radio One - \$5,000.00

CRC 2019-131: Agreement - MailFinance, Inc./Neopost USA, Inc. - \$21,625.80

Revenue Generating Agreements up to \$25,000.00

CRC 2019-132: City of Rocky River - \$7,836.00

Other Business

Motion to withdraw the quote acceptance and contract authorization for 9701 Sladden, Garfield Hts., OH 44125 for C.B. Mullins Construction Co., Inc. (CRC 2019-54) in the amount of \$9,575.00 awarded at the April 2, 2019 CRC meeting.

Motion to accept quote and a authorize a contract from Allenbey Construction in the amount of \$10,915.00 for (CRC 2019-54) for 9701 Sladden, Garfield Heights, Ohio 44125.

2. July 16, 2019 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2019-133: Public Health Experience Agreement - Case Western Reserve University

Tabled Items

CRC 2019-134  
1112 Carlyon Rd.  
East Cleveland, Ohio 44112

CRC 2019-134 was tabled due to no bids being received for the project; another request for bids will be issued.

Contract Approvals

CRC 2019-135: Contract - Cleveland Clinic Health System – East Region dba South Pointe Hospital - \$6,120.00

CRC 2019-136: Contract - Radio One - \$5,000.00

CRC 2019-137: Addendum - Arlene Dent, M.D. - increase the amount from \$20,000.00 to \$28,000.00

CRC 2019-138: Addendum - Dynamerican - to increase the amount from \$13,450.00 to \$15,045.00

CRC 2019-139: Addendum - Conduent Healthy Communities Corporation - to decrease the amount from \$99,400.00 to \$84,900.00

Revenue Generating Agreements up to \$25,000.00

CRC 2019-140: License Agreement - Noodle Soup - \$2,000.00

B. Other Contracts

None

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**



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Terry Allan, Secretary



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Ms. Debbie L. Moss, President