

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – June 4, 2019

Meeting called to order by Rick Novickis, Chair of the CRC at 1:34 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on June 4, 2019.

Roll Call: The following members were present: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – May 21, 2019.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2019-103 Environmental Public Health Services submitting an amendment to the contract with C.B. Mullins Construction Co. (CRC 2019-19) under the Lead Hazard Control grant to extend the end of the contract period from June 8, 2019 to July 8, 2019. Amount to be paid to C.B. Mullins Construction Co is to remain the same.

CRC 2019-104 Environmental Public Health Services submitting the following contract award authorization for lead remediation to be rescinded due to home owner requirement not being met:

<u>CRC#</u>	<u>Contractor</u>	<u>Address</u>	<u>Award</u>
2019-29	American Builders & Applicators	1621-1623 Pontiac, East Cleveland	\$22,010.00

CRC 2019-105 Environmental Public Health Services submitting a Memorandum of Understanding (MOU) with the Village of Valley View to provide Phase II Stormwater services as part of the NEORS Regional Stormwater Management Program (RSMP) from January 2, 2019 through December 31, 2021. No exchange of funds.

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

It was moved by Claire Boettler, seconded by Chris Kippes, that the consent agenda, including the minutes of the May 21, 2019 CRC meetings be approved.

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

CRC 2018-100
7208 Broadview Rd.
Parma, Ohio 44134

No Action at this time.

CRC 2018-123
7454 Bronson Rd.
Olmsted Township, Ohio 44138

No Action at this time.

CRC 2019-106
17405 S. Woodland Road
Shaker Heights, Ohio 44120

Tabled to be re-bid due to receipt of inconsistent/incomplete bids for the project.

It was moved by Claire Boettler, seconded by Judy Wirsching that the agreement (CRC 2019-101) with A Vision of Change, Inc. (AVOC) from June 1, 2019 through May 31, 2020 in the amount of \$13,200.00 be approved.

Purpose: To deploy community health workers in the cities of Cleveland and East Cleveland to engage residents in the completion of adult and youth surveys as part of the 2019 shared community health needs assessment.

Funding Source: 100% reimbursable by FY2019 HealthComp Foundation grant.

Presented by: Chris Kippes

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

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New Items For Review

Bid/Quote Openings ≥ \$25,000.00

None

Bid/Quote Openings < \$25,000.00

None

Expenditures: Contracts up to \$25,000.00

None

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business

None

Public Comment – N/A.

Thereupon, it was moved by Judy Wirsching, seconded by Claire Boettler, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:44 p.m.

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Committee Chair

Clerk

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