

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

AGENDA – July 2, 2019

1. Call to Order.
2. Roll Call.
3. Public Comments – Agenda items only (3 minutes maximum).
4. **APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.
 - A. Approval of the Minutes of Prior Meetings: Regular Meeting – June 18, 2019.
 - B. Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):
 1. CRC 2019-115 Environmental Public Health Services submitting a Memorandum of Understanding (MOU) with the Village of Cuyahoga Heights to provide Phase II Stormwater services as part of the NEORS Regional Stormwater Management Program (RSMP) from January 2, 2019 through December 31, 2021. No exchange of funds.
 2. CRC 2019-116 Environmental Public Health Services submitting a Memorandum of Understanding (MOU) with the Cuyahoga County Court of Common Pleas to distribute Take Charge Ohio pamphlets and air PSA's on their short circuit televisions in the waiting rooms from July 1, 2019 through August 31, 2020. No exchange of funds.
 3. CRC 2019-117 Environmental Public Health Services submitting a Memorandum of Understanding (MOU) with Copper Stone Catering & Event Center to use event space to host the Food Education Annual Conference to be held on August 8, 2019. No exchange of funds.

5550 Venture Drive ♦ Parma, Ohio 44130

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4. CRC 2019-118 Environmental Public Health Services submitting the following contract award authorization for the Water Pollution Control Loan Fund (WPCLF) Program to be rescinded due to contractor withdrawing their bid:

<u>CRC#</u>	<u>Contractor</u>	<u>Address</u>	<u>Award</u>
2018-115	Mayes & Sons Plumbing	12712 Janette, Strongsville	\$4,300.00

5. CRC 2019-119 Administration Services submitting an Agreement with the Village of Moreland Hills for the implementation of Chapter 707 of the codified ordinances of the Village of Moreland Hills pertaining to the sales of tobacco products to persons under the age of 21. No exchange of funds.

5. CONTRACTS AND AWARDS:

A. Tabled Items

None

B. New Items For Review

1. Bid/Quote Openings \geq \$25,000.00

Lead Program:

- a. CRC 2019-120
1523-1525 Sherbrook
South Euclid, Ohio 44121

2. Bid/Quote Openings $<$ \$25,000.00

Lead Program:

- a. CRC 2019-121
1844 Farmington Rd.
East Cleveland, Ohio 44112
- b. CRC 2019-122
23104 Felch St.
Warrensville Heights, Ohio 44128
- c. CRC 2019-123
1640 Maywood Rd.
South Euclid, Ohio 44121

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- d. CRC 2019-124
1840-1842 Marloes
East Cleveland, Ohio 44112
- e. CRC 2019-125
19122 Kings Highway
Warrensville Heights, Ohio 44122
- f. CRC 2019-126
2227 Northview Rd.
Rocky River, Ohio 44116

3. Expenditures: Contracts < \$25,000.00

- a. CRC 2019-127 Environmental Public Health Services submitting an addendum to the contract with American Builders and Applicators (CRC 2019-52) under the Lead Hazard Control grant to increase the amount to be paid to American Builders & Applicators from \$20,805.00 to \$21,620.00.

Purpose: To complete additional work found during project completion.

Funding Source: 100% reimbursable through the Lead Hazard Control Program.

- b. CRC 2019-128 Prevention and Wellness Services submitting a contract with Heidi Harris, MSN, CNP from September 1, 2019 through December 31, 2019. Amount to be paid to Heidi Harris, MSN, CNP is not to exceed \$6,000.00.

Purpose: To serve as PRN Nurse Practitioner for the CCBH Family Planning Clinic as needed.

Funding Source: 100% reimbursable through the FY2018 RHW grant.

- c. CRC 2019-129 Prevention and Wellness Services submitting an addendum to the contract (CRC 2019-46 & CRC 2019-90) with Alyssa Sherer to change the end of the contract period from March 31, 2021 to December 31, 2019 and increase the amount paid to Alyssa Sherer from \$10,000.00 to \$24,000.00.

Purpose: To serve as Nurse Practitioner in the CCBH Family Planning Clinic.

Funding Source: 100% reimbursable through the FY2018 Reproductive Health and Wellness grant.

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- d. CRC 2019-130 Prevention and Wellness Services submitting a contract with Radio One under the Early Ages Health Stages grant from July 8, 2019 through July 29, 2019. Amount to be paid to Radio One is not to exceed \$5,000.00.

Purpose: To provide advertising for a community event for the EAHS program.

Funding Source: 100% reimbursable through the FY2018 EAHS grant.

- e. CRC 2019-131 Administration Services submitting a lease agreement with MailFinance, Inc./Neopost USA, Inc. for the IN-700 mailing system for a 60 month period beginning on the date of installation. Amount to be paid to MailFinance, Inc. /Neopost USA, Inc. is not to exceed \$21,625.80.

Purpose: To provide the equipment, maintenance and service for the agency postage system.

Funding Source: 100% funded through CCBH General Revenue.

4. Revenue Generating Agreements < \$25,000.00

- a. CRC 2019-132 Environmental Public Health Services submitting a Phase II Stormwater Services Agreement with the City of Rocky River to provide Phase II Stormwater services from January 2, 2019 through December 31, 2021. Amount to be received is not to exceed \$7,836.00.

Purpose: Implementation of Minimum Control Measure (MCM) #3: Illicit Discharge Detection and Elimination (IDDE) programming.

C. Contract Rescissions

None

6. Other Business.

- a. CRC 2019-54 - 9701 Sladden, Garfield Heights, Ohio 44125

7. Public Comment (3 minute maximum).

8. Motion to adjourn the meeting.