

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties
Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs



Planning Council Minutes

Wednesday, May 15, 2019

5:30 pm to 7:00 pm

Westshore Opportunity Center

9830 Lorain Ave., Cleveland

Start: 5:30 pm **End:** 7:00 pm **Facilitating Co-chair:** K. Dennis

Moment of Silence

Welcome and Introductions

Public Comment Opportunity (agenda items only) 5 minutes

Approval of Agenda: May 15, 2019

Motion: J. McMinn Seconded: M. Robinson-Statler

VOTE: In Favor: All Oppose: 0 Abstain: 0

Approval of Meeting Minutes: April 17, 2019

Motion: R. Watkins Seconded: C. Barnett

VOTE: In Favor: 13 Oppose: 0 Abstain: 3

Ryan White Part B Update - T. Leonard

- Providers issues are now resolved, everything up and running
- Upcoming conference June 5th (10-2:30pm) in Columbus for Part B Case Managers.

A Suggestion was made to have Presentations from PC members on what case managers need to know from PLWA perspective.

- Surviving and Thriving event Saturday, June 1, 2019, Location: Quest Conference Center, 8405 Pulsar Pl, Columbus, OH 43240, Time: 10am - 4:30 pm, speaker, Bill McCall, Director of Health Policy, Topics include: U=U and HIV and Aging.

Medicaid Update -C. Nichols

- Case manager backlog continues to be reduced. Currently a reduction in wait time on call centers.
- Long term care forms coming soon.

Grantee Report – M. Rodrigo - May 2019 – Planning Council

1. Grantee Report
 - a. ODH reorganized goals in State Integrated Plan. There are four main goals to include: Achieve Viral Suppression, Reduce New Infections, Strengthen Data Coordination and Reduce Disparities. ODH released a newsletter with updated information. Sent out copy to PC chairs of Quality Improvement.

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- b. Clinical Quality Management committee continues to meet with the efforts focusing on disparities in viral suppression. The grantee is changing meeting structure. The approach is to allow providers more time to work on clinical quality improvement projects. All providers are solidifying an aim for an 8-month project to complete during the FY19 grant year. TCQ Plus trainers completed training in Lorain on April 11th. There were 20 clients in attendance.
- c. Grantee team received our full award for the FY19 grant. The total award is \$4,769,668.00. This is an increase of \$40,652.00 from FY18. There are fiscal meetings occurred with all providers. All contracts but two have been approved due the internal processes at the two agencies.
- d. ODH sponsored needs assessment update. They are working on the survey strategy. The survey strategy has been sent to the Quality Co-Chairs. OU is requesting input regarding targeting specific populations based on ODH EPI. This would request IRB approval to obtain the specific data. Resulting in the project taking a few months longer due to getting additional data sets based on ODH EPI. Version one distributed to Planning Council.
- e. Grantee starting on issue three of the newsletter. Feedback welcome.
- f. Preparation for FY2019 included: the standards of care are being updated, the website is being updated, the FY19 program kickoff was conducted March 19th, and eligibility forms have been updated with provider input. Grantee conducted showcase of services for the FY19 start of grant year. All providers presented at the meeting how their Part A services are conducted.
- g. The grantee is incorporating U=U language into standard of care requirements for OAHS and MCM.
- h. Data to Care discussions continue with ODH and community partners. Meeting was conducted March 11th to obtain provide input about direction of the project. Providers seem interested.
- i. Grantee working on closeouts for FY18 and FY19 initial reports.
- j. Ryan White Services Report (RSR) was submitted March 25th. This is a client-level data reporting requirement that monitors the characteristics of **Ryan White** HIV/AIDS Program Parts recipients, providers, and clients served.
- k. Grantee conducted a meeting with prevention to identify all EIIHA meetings dates for FY19. The goal is to ensure a seamless transition from the prevention region changes with existing Part A funded EIS and Outreach providers. The EIIHS meeting took place March 11th at CCBH. Prevention lead the discussion briefing on upcoming ODH changes and requirements.
- l. Grantee conducted a training in conjunction with the AETC on February 21st at CCBH included a HIV 101, Cultural Competency, and a Trauma informed Care. CEU's were provided for the training. Attendees provided positive feedback. Grantee to send out training survey to identify additional trainings for FY19. This approach was done in FY18 as well. Training survey for FY19 completed putting together a training schedule.
- m. HRSA conducted a webinar regarding the new HIV plan for March 13th. All but one of the counties reside in a Part A region. HRSA is responsible for a few items in the pillars of the

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plan. Funds expected to be dispersed from different avenues including HRSA. An application would need to be submitted for the funding. The next webinar is May 7th. Funding being redistributed from MAI funds to complete End the Epidemic plans all states should have a plan according to a briefing at MATEC.

- 2) The FY2018 grant is closing out. Current split is 79.39% Core and 20.61% Support. Total spent is 94.12% should be at 100%. The total unspent \$255,010.65 the allowable carryover is \$145,995.00. All requests for funds were provided during the FY18 grant year. The Part B funds concluded in June of 2018 which impact Mar-June charges as well as clients served.
- 3) Taking suggestions on the FY19 PC report format.
- 4) Green = underutilization, White = on target, Red = Over utilization

Administrative Update

- Surveyed providers to solicit trainings needs, is now putting the schedule in place
- Third newsletter due in June

Planning Council Business

Part B- Service Utilization & Spending in Cleveland TGA-Tim Leonard – slide presentation

1. Outpatient/Ambulatory Health Services (OAHS)
2. Mental Health
3. Oral Health
4. Medical Case Management
5. Non-Medical Case Management
6. AID Drug Assistance Program (ADAP) (Formulary and HIPP)

Billing process differentiates diagnostic & Monitoring and ambulatory services

Service definitions same as Part A

Dr. B. Gripshover asked why would a client receive services under Part B and not Part A? The response was the clients probably did not live in the TGA but did received services within the TGA.

PC member were reminded to consider what Part B covers that may influence how much Part A funds are allocated to services also funded by Part B.

Part A– Utilization & Spending Presentation – Sharron Harris

- Presented chart which reviewed Part A service utilization & spending 2015-2018
- Other funding sources will be provided at the PRSA meeting on June 19th
- Consider for June 19th decision making, Part B dollars will not be available next year

HIPSCA category should be lower but PC members should decide what the level of funding should be.

PC recommended the grantee reach out to the two HIPSCA providers for feedback.

Suggestion: to look at what agency is requesting, opposed to flat funding

Emergency Financial Assistance category reduced due to improved wait/processing time, other resources more readily available.

C. Barnett reported a request for a motion for approval of scoring/ranking of services for GY 2020-21.

Motion made by: R. Rolling Seconded: L. Yarbrough-Franklin

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VOTE: In Favor: 14 Oppose: 0 Abstained: 0

Motion passes

K. Dennis reported a request for a motion from MRM to approve LOA policy to allow more flexibility in attendance when extended leave is needed.

Motion made by: N. O'Neal Seconded: C. Barnett

VOTE: In Favor: 16 Oppose: 0 Abstained: 0

Motion passes

R. Watkins reported a request for a motion to reallocate funding from the Outreach Service Category to the Early Intervention Service Category beginning with Grant Year, March 1, 2020

Motion made by: R. Rolling Seconded: M. Robinson-Statler

VOTE: In Favor: 14 Oppose: 0 Abstain: 2

Motion passes

J. McMinn reported that the QI committee approved and are recommending the following **Directives** for Executive Committee vote:

- To require Housing Staff funded by Part A to provide in person quarterly Reports of service delivery base on specific Planning Council guidance.
- Direct Grantee to request yearly Positive Action Housing Alliance (PAHA) meeting schedule.
- Direct the Grantee to invite the AIDS Education & Training Center (AETC) to provide an overview to the Planning Council of their programs and services

Motion made by: R. Watkins Seconded: M. Federman

VOTE: In Favor: 15 Oppose: 0 Abstained: 0

Motion passes

Consumer Feedback Summary – Naimah O'Neal

Slide presentation highlights

Excellent participation, 70 people reached this year for feedback.

Congrats extended to the CLC Committee and all who took part in making the forums, mini-sessions, and workshops successful

May 2nd Community Forum at Circle Health had lowest participation to date. There was a good discussion, but we are looking for strategies to improve the event.

A was asked as to whether there were needs for an aging PLWHA population addressed? Answer: Future mini-sessions will explore this issue.

Committee Reports

Community Liaison Committee - *Tabled*

Strategy & Finance - *Tabled*

Membership, Retention & Marketing - *Tabled*

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Quality Improvement - *Tabled*

Public Comments - *None*

Announcements - Presentation held on Monday, May 20, 2019 at May Dugan at 6:00 p.m. contact Bob at CWRU for more details. M. Robinson-Statler –JFS Hiring supervisors

Adjournment – Motion to adjourn made by : T. Marbury

Seconded: R. Rolling

Attendance:

	Planning Council	Jan	Feb	Mar	Apr	May	June	Aug	Sep	Oct	Nov
1	Kimberlin Dennis – Co-Chair	20	20	20	20	20					
2	Terry Allan – Co-Chair	20	20	20	20	0					
3	Merle Gordon – Co-Chair	0	20	20	20	0					
4	Clifford Barnett	20	20	20	20	20					
5	Michael Deighan	0	20	20	20	20					
6	Clinton Droster	20	20	20	20	0					
7	Melissa Federman	20	0	0	0	20					
8	Brenda Glass	20	20	0	20	0					
9	Barbara Gripshover, MD	20	20	20	0	20					
10	David Johnson	0	0	20	0	0					
11	Bryan Jones	20	20	0	20	20					
12	Tammie Jones	20	20	20	20	0					
13	Tim Leonard	20	0	20	20	20					
14	Tina Marbury	0	20	20	0	20					
15	Jason McMinn	20	20	20	20	20					
16	Christy Nicholls	20	20	20	0	20					
17	Naimah O'Neal	20	20	20	20	20					
18	Chris Ritter	20	0	0	0	0					
19	Marlene Robinson-Statler	0	20	0	0	20					
20	Ronald Rolling	20	20	20	20	20					
21	James Stevenson	20	20	20	20	20					
22	Robert Watkins	20	20	20	20	20					
23	Leshia Yarbrough- Franklin	0	20	20	20	20					
	Total in Attendance	17	19	18	16	16					

Staff: T. Mallory, S. Harris, M. Rodrigo, C. Boettler, Z. Levar

Guests: J. Mazo, C. Levert, D. Houston, T. McDonald, D. Vest, J. Citerman-Kraeger, M. Princeton