

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – May 7, 2019

Meeting called to order by Rick Novickis, Chair of the CRC at 1:33 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on May 7, 2019.

Roll Call: The following members were present: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – April 16, 2019.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2019-76 Environmental Public Health Services submitting Memorandums of Understanding (MOUs) with the following communities to provide Phase II Stormwater services as part of the NEORSD Regional Stormwater Management Program (RSMP) from January 2, 2019 through December 31, 2021. No exchange of funds.

City of East Cleveland
Village of Bratenahl

CRC 2019-77 Environmental Public Health Services submitting an amendment to the contract (CRC 2019-40) with American Builders and Applicators under the Lead Hazard

5550 Venture Drive ♦ Parma, Ohio 44130

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

Control grant to extend the end of the contract period from May 25, 2019 to June 24, 2019. Amount to be paid to American Builders and Applicators is to remain the same.

CRC 2019-78 Environmental Public Health Services submitting a Stearns Homestead Cabin Rental Agreement with the Parma Area Historical Society for facility use on May 12, 2019 for a CCBH Bhutanese Workshop. No exchange of funds.

CRC 2019-79 Administration Services submitting an addendum to the contract (CRC 2018-156) with Compass Consulting Services, LLC to extend the end of the contract period from May 31, 2019 to July 31, 2019. Amount to be paid to Compass Consulting Services, LLC is to remain the same.

It was moved by Chris Kippes, seconded by Claire Boettler, that the consent agenda, including the minutes of the April 16, 2019 CRC meetings be approved.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

CRC 2018-100
7208 Broadview Rd.
Parma, Ohio 44134

No Action at this time.

CRC 2018-123
7454 Bronson Rd.
Olmsted Township, Ohio 44138

No Action at this time.

It was moved by Judy Wirsching, seconded by Terry Allan, that the following CRC items be removed from the agenda:

CRC 2018-160
27912 Pergl Rd.
Solon, Ohio 44139

CRC 2018-161
27605 Pergl Rd.
Glenwillow, Ohio 44139

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CRC 2018-162
6845 Richmond Rd.
Glenwillow, Ohio 44139

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

Lead Program Bid Openings Presented by: Stephanie McConoughey

It was moved by Claire Boettler, seconded by Rick Novickis that the following quote (CRC 2019-80) for 1298-1300 E. 134th St., East Cleveland, Ohio 44112 be accepted as the lowest and best, and a contract be awarded to Paragon CMS in the amount of \$24,908.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Judy Wirsching that the following quote (CRC 2019-81) for 4417 E 131st St., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and a contract be awarded to Allenbey Construction in the amount of \$24,500.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Terry Allan that the following quote (CRC 2019-82) for 1454 E 195th St., Euclid, Ohio 44117 be accepted as the lowest and best, and a contract be awarded to Paragon CMS in the amount of \$5,457.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

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It was moved by Terry Allan, seconded by Rick Novickis that the following quote (CRC 2019-83) for 3690 Ingleside Rd., Up & Down, Shaker Heights, Ohio 44122 be accepted as the lowest and best, and a contract be awarded to Paragon CMS in the amount of \$21,143.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Chris Kippes that the following quote (CRC 2019-84) for 14009 Northfield, East Cleveland, Ohio 44112 be accepted as the lowest and best, and a contract be awarded to American Builders and Applicators in the amount of \$20,925.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Terry Allan, seconded by Rick Novickis that the following quote (CRC 2019-85) for 1861 Penrose Ave., East Cleveland, Ohio 44112 be accepted as the lowest and best, and a contract be awarded to Paragon CMS in the amount of \$14,654.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Terry Allan that the following quote (CRC 2019-86) for 4241 Stilmore Rd., South Euclid, Ohio 44121 be accepted as the lowest and best, and a contract be awarded to C.B. Mullins Construction Co. in the amount of \$9,550.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Environmental Health Services Bid Openings Presented by: Marlene Skovenski

It was moved by Chris Kippes, seconded by Terry Allan that the following quote (CRC 2019-87) for Mosquito Larvacide purchase (RFQ 2019-02) be accepted as the lowest and best, and a contract be awarded to Clarke Mosquito in the amount of \$24,891.90 (ref. enclosed).

The Secretary called the roll:

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Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Terry Allan, seconded by Judy Wirsching that the amendment (CRC 2019-88) to the contract with Bull Construction Services, LLC (CRC 2018-113) under the Water Pollution Control Loan Fund grant to increase the amount to be paid to Bull Construction from \$5,045.00 to \$6,245.00 be approved:

Presented by: Rick Novickis

Purpose: To complete additional work found during project completion.

Funding Source: 100% reimbursable through the Water Pollution Control Loan Fund

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Chris Kippes that the addendum (CRC 2019-89) to the contract (2018-116 & 2018-151 & 2019-4 & 2019-64) with Heidi Harris, MSN, CNP to increase the amount paid to Heidi Harris from \$12,000.00 to \$15,000.00 be approved.

Presented by: Andrew Heffron

Purpose: To serve as the Certified Nurse Practitioner for the Cuyahoga County Board of Health Family Planning Clinic.

Funding Source: 100% reimbursable through the FY2019 RHW grant.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Judy Wirsching that the addendum (CRC 2019-90) to the contract (2019-46) with Alyssa Sherer to increase the amount paid to Alyssa Sherer from \$2,000.00 to \$10,000.00 be approved.

Presented by: Andrew Heffron

Purpose: To serve as Nurse Practitioner in the CCBH Family Planning Clinic.

Funding Source: 100% reimbursable through the FY2019 Reproductive Health and Wellness grant.

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The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business

None

Public Comment – N/A.

Thereupon, it was moved by Chris Kippes, seconded by Terry Allan, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:00 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Annette Campbell-Leavy
Address: 1298-1300 E.134th St.
City,State, Zip: East Cleveland, OH 44112
CRC No: CRC 2019-80

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$38,400	\$31,700	\$6,700	\$13,700
CB Mullins	\$29,475	\$23,525	\$5,950	\$5,525
Green Home Solutions	\$25,860	\$20,950	\$4,910	\$2,950
MCM	\$28,170	\$21,275	\$6,895	\$3,275
Paragon	\$24,908	\$19,335	\$5,573	\$1,335
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ESTIMATE:	\$26,680.00	\$ 21,685.00	\$ 4,995.00	

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Mary Hall
Address: 4417 E.131st St.
City,State, Zip: Garfield Hts., OH 44105
CRC No: CRC 2019-81

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Allenbey	\$24,500	\$23,500	\$1,000	\$13,500
American Builders	\$36,550	\$35,650	\$900	\$25,650
CB Mullins	\$26,570	\$25,020	\$1,550	\$15,020
GHS	\$34,700	\$33,200	\$1,500	\$23,200
MCM	\$28,825	\$27,875	\$950	\$17,875
Paragon	\$25,110	\$22,890	\$2,220	\$12,890
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ESTIMATE:	\$25,480.00	\$ 24,400.00	\$ 1,080.00	

Recommended award: Allenbey

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Arielle Tiggs
Address: 1454 E.195th St.
City,State, Zip: Euclid, OH 44117
CRC No: CRC 2019-82

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Allenbey	\$6,725	\$2,700	\$4,025	\$0
American Builders & Applicators	\$5,700	\$2,000	\$3,700	\$0
CB Mullins	\$6,470	\$2,930	\$3,540	\$0
Green Home Solutions	\$5,920	\$2,920	\$3,000	\$0
Paragon	\$5,457	\$1,155	\$4,302	\$0
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ESTIMATE:	\$6,375.00	\$ 3,400.00	\$ 2,975.00	

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Gabrielle Grizzlle-Cooper
Address: 14009 Northfield Rd.
City, State, Zip: East Cleveland, OH 44112
CRC No: CRC 2019-84

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Allenbey	\$23,792	\$22,532	\$1,260	\$12,532
American Builders	\$20,925	\$19,675	\$1,250	\$9,675
CB Mullins	\$25,765	\$23,040	\$2,725	\$13,040
Green Home Solutions	\$24,370	\$23,050	\$1,320	\$13,050
MCM	\$24,100	\$22,225	\$1,875	\$12,225
Paragon	\$23,282	\$21,952	\$1,330	\$11,952
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ESTIMATE:	\$22,495.00	\$ 21,000.00	\$ 1,495.00	

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Williard McConnell, Sr.
Address: 1861 Penrose Ave.
City, State, Zip: East Cleveland, OH 44112
CRC No: CRC 2019-85

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Allenbey	\$16,270	\$14,505	\$1,765	\$4,505
American Builders & Applicators	\$15,800	\$13,650	\$2,150	\$3,650
CB Mullins	\$17,680	\$14,480	\$3,200	\$4,480
Green Home Solutions	\$16,850	\$15,000	\$1,850	\$5,000
MCM	\$15,525	\$13,650	\$1,875	\$3,650
Paragon	\$14,654	\$13,309	\$1,345	\$3,309
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ESTIMATE:	\$16,887.50	\$ 14,950.00	\$ 1,937.50	

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Isa Lefkowitz
Address: 4241 Stilmore Rd.
City, State, Zip: South Euclid, OH 44121
CRC No: CRC 2019-86

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Allenbey	\$10,650	\$9,100	\$1,550	\$500
American Builders	\$9,650	\$7,575	\$2,075	\$500
CB Mullins	\$9,550	\$7,725	\$1,825	\$500
Green Home Solutions	\$11,050	\$9,050	\$2,000	\$500
Paragon	\$9,847	\$7,669	\$2,178	\$500
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ESTIMATE:	\$10,088.00	\$ 8,225.00	\$ 863.00	

Recommended award: Mullins Construction

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

RFQ RESULTS

Program: Vector Control
Title: Mosquito Briquettes
RFQ No: 2019-02
CRC No: 2019-87

The following quotes were received and opened on:

NAME OF CONTRACTOR	RECEIVED	QUOTE
Univar		\$37,620.00
Adapco		\$0.00
Clarke Mosquito		\$24,891.90

Recommended award: Clarke Mosquito

Brief Justification: Proper Product and Price