

Cuyahoga Regional HIV / AIDS Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Jason McMinn, Robert Watkins – Co Chairs



Quality Improvement Committee Minutes

Wednesday, March 20, 2019

3:00 pm to 4:00 pm

Westshore Opportunity Center

9830 Lorain Ave., Cleveland

Start: 3:01 p.m.

End: 4:05 pm

Facilitating Co-chair: J. McMinn

Moment of Silence

Welcome and Introductions

Approval of Agenda: March 20, 2019 – J. McMinn recommended to rearrange the agenda as follows:

- a. Review & Approve QI 2019 Workplan
- b. Finalize – Service category Review
- c. Statewide Integrated Plan Update
- d. Ohio Needs Assessment Progress Update

Motion: To approve the agenda with changes suggested by J. McMinn made by C. Nicholls

Seconded: R. Rolling

VOTE: In Favor: 10

Oppose: 0

Abstain: 0

Approval of Minutes: February 20, 2019

Motion: Seconded:

VOTE: In Favor: 7

Oppose: 0

Abstain: 3

New Business

- a. Review & Approve the QI 2019-2020 Work Plan
 - J. McMinn lead the review and discussion of the work plan
 - S. Harris made suggested changes to work plan document
 - Motion to approve revised 2019 work plan made by B. Gripshover & 2nd by R. Rolling.

VOTE: In favor – all; object – 0; abstain - 0

- b. Finalize Service Category Review – Foodbank/Home Delivered Meals; Emergency Financial Assistance

- M. Rodrigo and S. Harris presented information on 2017 utilization of the EFA category
 - Motion to recommend this category continue to be funded was made by C. Nicholls and seconded by L. Yarbrough-Franklin
 - Vote: In favor: 6 Opposed: 0 Abstain: 2
- M. Rodrigo presented information on 2017 utilization of the Foodbank/Home-delivered Meals category
 - Motion to recommend continued funding of this category made by D. Johnson and seconded by C. Nicholls
 - Vote: In favor – 8 Opposed – 0 Abstention – 0
 - M. Rodrigo reminded the committee that PC directed that the category funding be reduced by \$20,000 for the 2019/20 grant year

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- M. Rodrigo made a recommendation that the committee consider the Outreach category at the April meeting to look at moving those funds into the EIS category for the 2020/21 grant year
 - J. McMinn agreed to place this category review on the April meeting agenda
- c. Statewide Integrated Plan Update
 - Tabled due to lack of time
- d. Ohio Needs Assessment Progress Update
 - Tabled due to lack of time

Standing Business

- a. Determine Formal CAREWare Date Request
- b. Agree on the Main QI Committee Work Activity to be Reported at Executive & Planning Council Meetings

Parking Lot Items

- a. Identify Potential Directives

Next Steps

Announcements

None

Adjournment

Motion: D. Johnson

Seconded: R. Watkins

	QI Committee	Jan	Feb	Mar	Apr	May	June	Aug	Sep	Oct	Nov
1	Jason McMinn Co-chair	20	0	20							
2	Robert Watkins Co-chair	20	20	20							
3	Barb Gripshover	20	20	20							
4	David Johnson	0	0	20							
5	Tim Leonard	20	0	20							
6	Christy Nicholls	20	20	20							
7	Marlene Robinson-Statler	0	20	0							
8	Leshia Yarbrough-Franklin	0	20	10*							
	Total in Attendance	5	5	7							

PC Members: K. Dennis; R. Rolling; J. Stevenson; C. Barnett;

Staff: S. Harris; T. Mallory; C. Boettler; M. Rodrigo; Z. Levar; V. Panakkal

Guests: K. Burnett-Bruckman; E. McCray; Y. Flournoy; S. Washington

*Arrived at meeting at 3:43 p.m.