

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – March 27, 2019

Meeting called to order by Debbie L. Moss, President of the Board at 9:04 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on March 27, 2019.

Roll Call: The following members were present: Ms. Debbie L. Moss, Mr. James T. Gatt, Dr. Gregory L. Hall, Mr. Douglas Wang, Dr. Sherrie Williams.

Report from Terry Allan, Health Commissioner, regarding the District Advisory Council meeting held March 15, 2019.

Motion for election of Officers of the Board - President and President Pro Tem. A motion was made by Dr. Hall, seconded by Mr. Gatt, to nominate Ms. Debbie L. Moss, as President of the Board.

There being no other nominations, the Secretary call the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was then moved by Mr. Gatt, seconded by Mr. Wang, to nominate Dr. Gregory L. Hall, as President Pro Tem.

There being no other nominations, the Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

The reading of the minutes of the February 27, 2019, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Dr. Hall, seconded by Dr. Williams, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates – Tobacco 21

Mr. Allan provided an update related to the local legislative efforts in Cuyahoga County regarding Tobacco 21. Currently, five communities within the Board's jurisdiction have passed Tobacco 21 legislation: Euclid, Cleveland Hts., University Hts., Brooklyn and Lakewood. The Agency is currently working with these communities to develop programming to implement permitting and enforcement strategies within these communities.

Committee Reports –

(1) Finance Committee

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2019-28) be adopted:

BE IT RESOLVED to accept the 2019/2021 First Year Cleveland Tobacco 21 grant from March 1, 2019 through February 28, 2021. Amount to be received is not to exceed \$60,000.00 each year.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2019-29) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into an Emerging Pathogens Independent Contractor Agreement with the Research and Educational Foundation of the Ohio Hospital Association d/b/a the Institute for Health Innovation (IHI) from July 18, 2018 through March 29, 2019. Amount to be received is not to exceed \$3,750.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2019-30) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with the Cleveland Department of Public Health (CDPH) to administer the Ohio Department of Health (ODH) 2019/2020 Reproductive Health & Wellness grant from April 1, 2019 through March 31, 2020. Amount to be received is not to exceed \$100,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2019-31) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to sign MOUs with targeted school districts and implementation partners for the Teen Pregnancy Prevention (TPP) grant application from July 1, 2019 through June 30, 2021. No exchange of funds.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2019-32) be adopted:

BE IT RESOLVED to approve the revised CCBH Position Complement effective April 1, 2019 (ref enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2019-33) be adopted:

BE IT RESOLVED to approve the appropriation of the annual estimated expense and revenue budget for the year 2020 in accordance with the ORC 3709.28 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Williams, seconded by Mr. Gatt, that the following RESOLUTION (2019-34) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into an agreement to provide employees of the Board with Life Insurance with insurance carriers deemed appropriate by the Health Commissioner at the best available rates.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

BOARD ORDERS, RULES, FEES OR REGULATIONS

RESOLUTION (2019-21) To grant a variance from Section 3701-29-12 (P)(2) of the Ohio Administrative Code for the material utilized as a building sewer for the residence at 60 South Lane in Moreland Hills, Ohio (PPN: 913-04-013) (Tabled-February 27, 2019).

RESOLUTION (2019-23) To grant a variance from Section 3701-29-12 (P)(2) of the Ohio Administrative Code for the material utilized as a building sewer for the residence at 3482 Roundwood Lane, Hunting Valley, Ohio (PPN: 882-20-002) (Tabled-February 27, 2019).

It was moved by Dr. Williams, seconded by Ms. Moss, that the following RESOLUTION (2019-35) be adopted:

BE IT RESOLVED to grant a variance from Section 3701-29-12 (P)(2) of the Ohio Administrative Code for the material utilized as a building sewer for the residence at 710 County Line Road (PPN: 841-37-006) (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

FIRST READING:

None

SECOND READING:

None

THIRD READING:

None

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2019-36) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Break – 10:03 a.m. – 10:12 a.m.

Health Commissioner's Report – 10:12 a.m. – 11:02 a.m.

(1) 2018 Year-end Strategic Plan Update (10:12 a.m. – 10:52 a.m.)

(2) 2018 Annual Report Update (10:52 a.m. – 11:02 a.m.)

Public and Staff Comments (three minute maximum) – N/A.

It was moved by Mr. Gatt, seconded by Dr. Hall, that pursuant to Resolution 1993-43 and

O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss personnel issues.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Executive Session began at 11:03 a.m.

Executive Session ended at 11:36 a.m.

Miscellaneous Business – N/A

Thereupon, it was moved by Dr. Hall, seconded by Mr. Gatt, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 11:37 a.m.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the 2019/2021 First Year Cleveland Tobacco 21 in the amount of \$60,000.00. (ref. enclosed).
- B. Establish a budget for the 2018/2019 Ebola Program grant in the amount of \$3,750.00 (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2018 ODH Injury Prevention Grant to decrease the budget by \$70.80 (ref. enclosed).
- B. Budget revision in the 2018/2019 Child Obesity grant to redistribute \$1.12 (ref. enclosed).
- C. Budget revision in the 2018/2019 ODH Breast and Cervical Cancer Project (BCCP) grant to redistribute \$596.07 (ref. enclosed).
- D. Budget revision in the 2018/2020 Health Improvement Partnership-Cuyahoga (HIP-Cuyahoga) grant to redistribute \$3,760.00 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Appointments(s):

- A. Layla Lahoud, Grant Coordinator, Grade C, \$41,149.00 annually.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Terry Allan to Opiate meeting March 10-11, 2019 – Columbus (hotel expense paid for by Ohio State University).

Environmental Public Health

- a. Megan Conklin, Domenica McClintock, John Sobolewski (presenter) and Megan Symanski to ODH Annual Midwest Workshop in Environmental Health March 24 – 28, 2019 Columbus – registration \$20.00 per day.
- b. Barry Grisez, Jeff Hanchar and Dane Tussel to 2019 Construction and Demolition Association of Ohio, Certified Operator Training April 1, 2019 Columbus – registration fee \$45.00 each.
- c. April Vince to Rx Drug Abuse & Heroin Summit April 22 – 25, 2019 Atlanta, GA – registration fee \$645.00.
- d. John Sobolewski and 5 EPH Lead Investigators to Public Health Lead Investigator meeting April 23, 2019 Westerville.
- e. 14 Environmental Public Health staff to 73rd Annual Ohio Environmental Health Association (OEHA) Educational Conference April 11-12, 2019 Columbus – registration fee \$235.00 each.
- f. Wallace Chambers, Stephanie McConoughey, Brian Athey, Jeff Hanchar and John Sobolewski to Hoarding Connection Conference April 26, 2019 Independence – registration fee \$75.00 each.
- g. Morgan Hammonds, Stephanie McConoughey and John Sobolewski to HUD Lead & Healthy Housing Conference May 14 – 17, 2019 Minneapolis, MN – registration fee \$190.00 each.

Epidemiology, Surveillance and Informatics

- a. Tara Hanchar to ODH Annual Midwest Workshop in Environmental Health March 24-27, 2019 – Columbus – registration \$20.00 per day.
- b. Stacey Koltas and Jackie Napolitano to the 73rd Annual Ohio Environmental Health Association (OEHA) Educational Conference April 11-12, 2019 – Columbus – registration fee \$235.00 each.
- c. Becky Karns, Richard Stacklin, George Mount and Samantha Smith to Data Days CLE April 15, 2019 – Cleveland – registration fee \$40.00 each.
- d. Becky Karns to CDC ACEs and Opioids Partner Meeting March 29, 2019 – Toledo.
- e. Becky Karns to 2019 Ohio Opiate Conference: Promoting Solutions for Addiction Throughout

Ohio June 10-11, 2019 – Columbus.

Prevention and Wellness

- a. Ryan White Program staff to various program meetings from March 1, 2019 through February 29, 2020 – Ashtabula, Geauga, Lake, Lorain and Medina counties.
- b. Ryan White Program staff to Quarterly Ohio Department of Health Care Part A and Part B meetings from March 1, 2019 through February 29, 2020 – Columbus.
- c. Ryan White Program staff to Quarterly Ohio Department of Health Prevention meetings from March 1, 2019 through February 29, 2020– Columbus.
- d. Ryan White Program staff to Ohio Department of Health Medical Case Management Personnel and Supervisor meetings from March 1, 2019 through February 29, 2020 – Columbus.
- e. Ryan White Program staff to Quarterly H4C meetings from March 1, 2019 through February 29, 2020– Columbus.
- f. Ryan White Program staff to Monthly State Integrated Plan meetings from March 1, 2019 through February 29, 2020– Columbus.
- g. Ryan White Program staff to Needs Assessment meetings from March 1, 2019 through February 29, 2020– Columbus.
- h. Alison Patrick to Group Model Building workshop March 26-28, 2019 – Boston, MA.
- i. CMH staff to Children with Medical Handicaps PHN Sharing Days April 12, 2019 – Medina – registration fee \$10.00 each.
- j. Theresa Henderson to Ohio Healthy Programs (OHP) Council meeting April 15, 2019 – Worthington.
- k. Lorrie Considine and Angela Newman to Cribs for Kids conference April 23-26, 2019 – Pittsburgh, PA – registration fee \$450.00 each.
- l. Melissa Rodrigo and Vino Sundaram to the Mid-West AIDS Education and Training Center Policy Training Advisory Council April 24-25, 2019 – Chicago, IL.
- m. BCCP staff to Breast and Cervical Cancer Project Annual meeting May 16, 2019 – Columbus.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. March 5, 2019 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2019-36: MOUs -

City of Cleveland
City of Olmsted Falls
City of Parma Heights
Village of Moreland Hills
Village of Newburgh Heights
Village of Oakwood
Village of Walton Hills

CRC 2019-37: Statement of promulgation - CCBH Emergency Response Plan (ERP)

CRC 2019-38: Mass Fatality Response Annex (MFRA)

Tabled Items

CRC 2018-100
7208 Broadview Rd.
Parma, Ohio 44134

No Action at this time.

CRC 2018-123
7454 Bronson Rd.
Olmsted Township, Ohio 44138

No Action at this time.

CRC 2018-160
27912 Pergl Rd.
Solon, Ohio 44139

No Action at this time.

CRC 2018-161
27605 Pergl Rd.
Glenwillow, Ohio 44139

No Action at this time.

CRC 2018-162

6845 Richmond Rd.
Glenwillow, Ohio 44139

No Action at this time.

Contract Authorizations

CRC 2019-39: American Builders & Applicators - \$11,100.00

CRC 2019-40: American Builders & Applicators - \$16,750.00

CRC 2019-41: Paragon CMS - \$5,090.00

CRC 2019-42: C.B. Mullins Construction Co. - \$9,100.00

CRC 2019-43: Paragon CMS - \$3,235.00

Contract Approvals

CRC 2019-44: Philip Bartosh - \$7,000.00

2. March 19, 2019 (ref. enclosed):

No Exchange of Funds

CRC 2019-45: Statement of Adoption for the Northeast Ohio Regional Volunteer Management Plan

Tabled Items

CRC 2018-100
7208 Broadview Rd.
Parma, Ohio 44134

No Action at this time.

CRC 2018-123
7454 Bronson Rd.
Olmsted Township, Ohio 44138

No Action at this time.

CRC 2018-160
27912 Pergl Rd.
Solon, Ohio 44139

No Action at this time.

CRC 2018-161
27605 Pergl Rd.
Glenwillow, Ohio 44139

No Action at this time.

CRC 2018-162
6845 Richmond Rd.
Glenwillow, Ohio 44139

No Action at this time.

Contract Approvals

CRC 2019-46: Alyssa Sherer - \$2,000.00

CRC 2019-47: Cuyahoga County Agricultural Society - \$375.00

B. Other Contracts

None

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH



Terry Allan, Secretary



Ms. Debbie L. Moss, President