

CUYAHOGA COUNTY

BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – April 2, 2019

Meeting called to order by Rick Novickis, Chair of the CRC at 1:33 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on April 2, 2019.

Roll Call: The following members were present: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – March 19, 2019.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2019-48 Environmental Public Health Services submitting Memorandums of Understanding (MOUs) with the following communities to provide Phase II Stormwater services as part of the NEORSD Regional Stormwater Management Program (RSMP) from January 2, 2019 through December 31, 2021. No exchange of funds.

City Broadview Heights
City of Brooklyn Heights
City of Highland Heights
City of North Randall
City of Warrensville Heights

5550 Venture Drive ♦ Parma, Ohio 44130

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CRC 2019-49 Environmental Public Health Services submitting an amendment to the contract (CRC 2019-9) with The Alcohol, Drug Addiction and Mental Health Services Board under the ACE's grant to agree to modify the original agreement, Section 3 (d), Exhibit A and Exhibit F, all other terms and conditions set forth shall remain the same.

CRC 2019-50 Environmental Public Health Services submitting a Memorandum of Understanding (MOU) with the Berea City School District to participate in a pilot project to reduce the effects of Adverse Childhood Experiences on substance abuse using the protective environmental of the schools and creating innovative community partnerships from December 1, 2018 through September 30, 2019. No exchange of Funds.

It was moved by Chris Kippes, seconded by Judy Wirsching, that the consent agenda, including the minutes of the March 19, 2019 CRC meetings be approved.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

CRC 2018-100
7208 Broadview Rd.
Parma, Ohio 44134

No Action at this time.

CRC 2018-123
7454 Bronson Rd.
Olmsted Township, Ohio 44138

No Action at this time.

CRC 2018-160
27912 Pergl Rd.
Solon, Ohio 44139

No Action at this time.

CRC 2018-161
27605 Pergl Rd.
Glenwillow, Ohio 44139

No Action at this time.

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CRC 2018-162
6845 Richmond Rd.
Glenwillow, Ohio 44139

No Action at this time.

New Items For Review

Bid/Quote Openings \geq \$25,000.00

Lead Program Bid Openings Presented by: Stephanie McConoughey

It was moved by Rick Novickis, seconded by Martha Halko that the following quote (CRC 2019-60) for 2050 – 2052 Lewis Dr., Lakewood, Ohio 44107 be accepted as the lowest and best, and that a recommendation that a contract be awarded to Green Home Solutions in the amount of \$28,350.00 be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

Bid/Quote Openings $<$ \$25,000.00

It was moved by Terry Allan, seconded by Rick Novickis that the following quote (CRC 2019-51) for 1741 Coit Ave., East Cleveland, Ohio 44112 be accepted as the lowest and best, and a contract be awarded to Paragon CMS in the amount of \$19,450.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Martha Halko, seconded by Judy Wirsching that the following quote (CRC 2019-52) for 1882-1884 Hastings, East Cleveland, Ohio 44112 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$20,805.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Terry Allan, seconded by Chris Kippes that the following quote (CRC

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2019-53) for 24650 Hawthorne Dr., Euclid, Ohio 44117 be accepted as the lowest and best, and a contract be awarded to Green Home Solutions in the amount of \$16,350.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Martha Halko that the following quote (CRC 2019-54) for 9701 Sladden (Up & Down), Garfield Heights., Ohio 44125 be accepted as the lowest and best, and a contract be awarded to CB Mullins Construction Company in the amount of \$9,575.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rick Novickis that the following quote (CRC 2019-55) for 10912 Elmwood, Garfield Heights, Ohio 44125 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$13,500.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Terry Allan, seconded by Chris Kippes that the following quote (CRC 2019-56) for 12304 Oak Park Blvd., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$6,420.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Martha Halko, seconded by Terry Allan that the following quote (CRC 2019-57) for 11424 Bradwell, Garfield Heights, Ohio 44125 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$6,800.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rick Novickis that the following quote

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(CRC 2019-58) for 5042 Henry St., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$6,100.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Terry Allan that the following quote (CRC 2019-59) for 12821 McCracken Rd., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and a contract be awarded to Green Home Solutions in the amount of \$4,950.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Terry Allan that the following quote (CRC 2019-61) for 18114 Scottsdale, Shaker Heights, Ohio 44120 be accepted as the lowest and best, and a contract be awarded to Paragon CMS in the amount of \$17,275.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Martha Halko, seconded by Rick Novickis that the following quote (CRC 2019-62) for 4430 Tamalga Dr., South Euclid, Ohio 44121 be accepted as the lowest and best, and a contract be awarded to Green Home Solutions in the amount of \$4,800.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Chris Kippes, seconded by Judy Wirsching that the amendment (CRC 2019-63) to the contract (CRC 2018-101) with KMU Residential LLC under the Water Pollution Control Loan Fund grant to increase the amount to be paid to KMU Residential from \$5,590.00 to \$7,090.00 be approved.

Presented by: Domenica McClintock

Purpose: To complete additional work found during project completion.

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Funding Source: 100% reimbursable through the WPCLF grant
The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Terry Allan, seconded by Martha Halko that the addendum (CRC 2019-64) to the contract (2018-116 & 2015-151 & 2019-4) with Heidi Harris, MSN, CNP to increase the amount paid to Heidi Harris from \$11,000.00 to \$12,000.00 be approved.

Presented by: Andrew Heffron

Purpose: To serve as the Certified Nurse Practitioner for the Cuyahoga County Board of Health Family Planning Clinic.

Funding Source: 100% reimbursable through the FY2019 RHW grant

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Judy Wirsching that the contract (CRC 2019-65) with Lamar Advertising under the Racial and Ethnic Approaches to Community Health (REACH) grant from May 5, 2019 through August 24, 2019 in the amount of \$13,760.00 be approved.

Presented by: Nichelle Shaw

Purpose: To provide production and advertising to support 2019 REACH activities.

Funding Source: 100% reimbursable through the FY2019 REACH grant

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Terry Allan, seconded by Martha Halko that the addendum (CRC 2019-66) to the contract with Navicure Inc. dba Waystar Health to revise the access use of the products and services provided by Waystar Health and revise the amount to be paid be approved. Fees to be paid to Waystar Health are at the following rates:

Implementation fee \$250.00 (one time)
Enrollment fee per Provider \$60.00 (one time)
Annual fee \$250.00

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Monthly fee \$129.00

Paper claim processing is at a rate of \$0.53 + \$0.25 per additional page (if necessary)

Presented by: Judy Wirsching

Purpose: To provide claims management services as the Clearinghouse for CCBH medical billing activity.

Funding Source: 100% funded through CCBH General Revenue

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

It was moved by Judy Wirsching, seconded by Rick Novickis that the Stormwater Service Agreement (CRC 2019-67) with the City of Broadview Heights from January 2, 2019 through December 31, 2021 in the amount of \$5,244.00 be approved.

Purpose: Implementation of the Minimum Control Measures (MCM) #3: Illicit Discharge Detection and Elimination (IDDE) programming and MCM #6: Pollution Prevention/Good Housekeeping for Municipal Operations.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

Contract Rescissions

None

Other Business

It was moved by Martha Halko, seconded by Judy Wirsching that the correction to CRC 2018-142 - Agreement with the Association of Ohio Health Commissioners (AOHC) to change the amount from \$5,500.00 to \$5,335.00 be approved.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comment – N/A.

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Thereupon, it was moved by Chris Kippes, seconded by Martha Halko, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:18 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Paw Htoo
Address: 2050-2052 Lewis Dr.
City, State, Zip: Lakewood, OH 44107
CRC No: CRC 2019-60

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$29,625	\$27,195	\$2,430	\$7,195
CB Mullins	\$35,045	\$33,085	\$1,960	\$13,085
Green Home Solutions	\$28,350	\$26,800	\$1,550	\$6,800
MCM	\$31,985	\$29,195	\$2,790	\$9,195
Paragon CMS	\$35,731	\$32,981	\$2,750	\$12,981
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ESTIMATE:	\$29,145.00	\$ 26,395.00	\$ 2,750.00	

Recommended award: Green Home Solutions

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Deidra Miller
Address: 1741 Coit Ave.
City, State, Zip: East Cleveland, OH 44112
CRC No: CRC 2019-51

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Allenbey	\$23,900	\$22,860	\$1,040	\$12,860
American Builders	\$30,300	\$28,950	\$1,350	\$18,950
CB Mullins	\$22,650	\$21,500	\$1,150	\$11,500
Paragon	\$19,450	\$18,445	\$1,005	\$8,445
ESTIMATE:	\$20,415.00	\$ 19,175.00	\$ 1,240.00	

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Art McKoy
Address: 1882-1884 Hastigns Ave.
City, State, Zip: East Cleveland, OH 44112
CRC No: CRC 2019-52

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders	\$20,805	\$18,205	\$2,600	\$500
CB Mullins	\$24,105	\$21,700	\$2,405	\$1,700
Green Home Solutions	\$22,250	\$19,800	\$2,450	\$500
MCM	\$23,480	\$20,280	\$3,200	\$500
Paragon	\$23,389	\$20,249	\$3,140	\$500
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ESTIMATE:	\$24,730.00	\$ 21,240.00	\$ 3,490.00	

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Aishia Coleman
Address: 24650 Hawthorne Dr.
City, State, Zip: Euclid, OH 44117
CRC No: CRC 2019-53

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Allenbey	\$19,900	\$14,050	\$5,850	\$6,050
American Builders & Applicators	\$25,700	\$10,300	\$13,400	\$2,300
CB Mullins	\$19,190	\$12,490	\$6,700	\$4,490
Green Home Solutions	\$16,350	\$11,350	\$5,000	\$3,350
MCM	\$19,085	\$12,260	\$6,825	\$4,260
Paragon	\$16,963	\$10,488	\$6,475	\$2,488
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ESTIMATE:	\$17,052.50	\$ 10,990.00	\$ 6,062.00	

Recommended award: Green Home Solutions

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Charlene Kennedy
Address: 9701 Sladden Ave., Dn
City, State, Zip: Garfield Hts., OH 44125
CRC No: CRC 2019-54

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Allenbey	\$10,915	\$8,110	\$2,805	\$500
American Builders	\$14,650	\$8,900	\$5,750	\$500
CB Mullins	\$9,575	\$6,250	\$3,325	\$500
Green Home Solutions	\$11,475	\$7,475	\$4,000	\$500
MCM	\$17,050	\$12,300	\$4,745	\$500
Paragon	\$12,740	\$8,840	\$3,900	\$500
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ESTIMATE:	\$11,760.00	\$ 8,640.00	\$ 3,120.00	

Recommended award: Mullins Construction

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Suquana Talley
Address: 10912 Elmwood
City, State, Zip: Garfield Hts., OH 44125
CRC No: CRC 2019-55

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Allenbey	\$16,130	\$15,630	\$500	\$7,630
American Builders & Applicators	\$13,500	\$13,000	\$500	\$5,000
CB Mullins	\$16,540	\$15,840	\$700	\$7,840
Green Home Solutions	\$15,070	\$14,720	\$350	\$6,720
MCM	\$15,050	\$14,725	\$325	\$6,725
Paragon	\$17,251	\$16,726	\$525	\$8,251
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ESTIMATE:	\$16,895.00	\$ 15,995.00	\$	900.00

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Larhea Philpott
Address: 12304 Oak Park Blvd.
City, State, Zip: Garfield Hts., OH 44125
CRC No: CRC 2019-56

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Allenbey	\$6,810	\$3,660	\$3,150	\$0
American Builders	\$6,420	\$4,170	\$2,250	\$0
CB Mullins	\$7,050	\$4,150	\$2,900	\$0
Green Home Solutions	\$7,400	\$4,850	\$2,550	\$0
MCM	\$9,925	\$5,775	\$4,150	\$0
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ESTIMATE:	\$8,160.00	\$ 5,010.00	\$ 3,150.00	

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Michelle Lee
Address: 11424 Bradwell
City, State, Zip: Garfield Hts., OH 44125
CRC No: CRC 2019-57

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Allenbey	\$8,960	\$7,350	\$1,610	\$0
American Builders	\$6,800	\$5,650	\$1,150	\$0
CB Mullins	\$7,400	\$6,350	\$1,050	\$0
MCM	\$9,075	\$7,450	\$1,625	\$0
Paragon	\$7,260	\$5,900	\$1,360	\$0
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ESTIMATE:	\$8,106.00	\$ 6,722.00	\$ 1,384.00	

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Judy Miles
Address: 5042 Henry St.
City, State, Zip: Garfield Hts., OH 44124
CRC No: CRC 2019-58

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Allenbey	\$7,300	\$5,200	\$2,100	\$0
American Builders	\$6,100	\$4,600	\$1,500	\$0
CB Mullins	\$6,830	\$5,180	\$1,650	\$0
Green Home Solutions	\$6,200	\$5,000	\$1,200	\$0
MCM	\$7,500	\$5,350	\$2,150	\$0
Paragon	\$6,963	\$5,018	\$1,945	\$0
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ESTIMATE:	\$7,790.00	\$5,950.00	\$1,840.00	

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Marcus Roddy
Address: 12821 McCracken Rd.
City, State, Zip: Garfield Hts., OH 44125
CRC No: CRC 2019-59

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Allenbey	\$7,740	\$6,450	\$1,290	\$0
American Builders	\$5,800	\$4,350	\$1,450	\$0
CB Mullins	\$7,300	\$5,000	\$2,300	\$0
Green Home Solutions	\$4,950	\$4,250	\$700	\$0
MCM	\$7,620	\$6,025	\$1,595	\$0
Paragon	\$5,778	\$4,615	\$1,163	\$0
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ESTIMATE:	\$6,485.00	\$ 5,175.00	\$ 1,310.00	

Recommended award: Green Home Solutions

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Thomas Springer
Address: 18114 Scottsdale
City, State, Zip: Shaker Hts., OH 44120
CRC No: CRC 2019-61

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders	\$19,350	\$17,900	\$1,450	\$7,900
CB Mullins	\$18,650	\$16,400	\$2,050	\$6,400
Green Home Solutions	\$18,665	\$17,365	\$1,300	\$7,365
Paragon	\$17,275	\$15,930	\$1,345	\$5,930
ESTIMATE:	\$17,233.75	\$ 15,840.00	\$ 1,393.75	

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Randi Saunders
Address: 4430 Tamalga Dr.
City, State, Zip: South Euclid, OH 44121
CRC No: CRC 2019-62

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Allenbey	\$7,575	\$5,575	\$2,000	\$0
American Builders & Applicators	\$8,000	\$4,000	\$4,000	\$0
CB Mullins	\$5,950	\$3,900	\$2,050	\$0
Green Home Solutions	\$4,800	\$3,200	\$1,600	\$0
MCM	\$6,050	\$4,150	\$1,900	\$0
Paragon	\$5,032	\$3,752	\$1,280	\$0
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ESTIMATE:	\$4,370.00	\$ 3,430.00	\$ 940.00	

Recommended award: Green Home Solutions