

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – February 27, 2019

Meeting called to order by Debbie L. Moss, President of the Board at 9:15 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on February 27, 2019.

Roll Call: The following members were present: Ms. Debbie L. Moss, Mr. James T. Gatt, Dr. Gregory L. Hall, Mr. Douglas Wang, Dr. Sherrie Williams.

Ms. Moss stepped out of the meeting at 9:16 a.m.; Dr. Hall proceeded with the agenda.

The reading of the minutes of the January 23, 2019, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Gatt, seconded by Mr. Wang, that the minutes be approved.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang; Dr. Williams abstained due to her absence from the January 23, 2019 meeting.

It was moved by Mr. Wang, seconded by Mr. Gatt, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates – N/A

Committee Reports – N/A

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2019-10) be adopted:

BE IT RESOLVED to accept the 2019/2020 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2019 through February 29, 2020. Amount to be received is not to exceed \$4,769,668.00.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2019-11) be adopted:

BE IT RESOLVED to accept the 2019 Starting Point contract to provide child care training and technical assistance from January 1, 2019 to December 31, 2019. Amount to be received is not to exceed \$182,610.72.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2019-12) be adopted:

BE IT RESOLVED to contract with the City of East Cleveland to provide matching Community Development Block Grant (CDBG) funds in support of the HUD Lead Hazard Control grant from February 28, 2019 through December 31, 2021. Amount to be received is not to exceed \$50,000.00.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Ms. Moss returned to the meeting at 9:41 a.m.

It was moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION (2019-13) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to, on behalf of the Cuyahoga County District Board of Health, accept and enter into a Water Pollution Control Loan Fund agreement with the Ohio EPA to assist homeowners with the cost of the repair or replacement of home sewage treatment systems or connection to a sanitary sewer within the jurisdiction of the Cuyahoga County District Board of Health. Amount to be received is not to exceed \$150,000.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2019-14) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to prepare and execute an application for the Ohio Department of Transportation (ODOT) Safe Routes to School (SRTS) funds for the Maple Heights School District SRTS project. The total cost of the project is not to exceed \$15,000.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION (2019-15) be adopted:

BE IT RESOLVED to contract with American Builders and Applicators under the HUD Lead Hazard Control grant for lead remediation at 1669-1675 Carlyon, East Cleveland, Ohio 44112 (CRC 2019-16). Amount to be paid to American Builders and Applicators is not to exceed \$43,800.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Williams, seconded by Mr. Gatt, that the following RESOLUTION (2019-16) be adopted:

BE IT RESOLVED to contract with Ohio Guidestone under the Adverse Childhood Experiences (ACEs) grant from December 1, 2018 through September 30, 2019. Amount to be paid to Ohio Guidestone is not to exceed \$40,500.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2019-17) be adopted:

BE IT RESOLVED to contract with the following agencies under the 2018/2019 Centers for Disease Control and Prevention (CDC) Racial and Ethnic Approaches to Community Health (REACH) grant from September 30, 2018 through September 29, 2019.

	Amount to be paid <u>not to exceed:</u>
Better Health Partnership	\$ 75,540.00
Bike Cleveland	\$143,054.00
Case Western Reserve University	\$201,692.00
Cleveland State University	\$ 26,000.00
A Vision of Change, LLC	\$ 30,212.00
Fairhill Partners	\$ 25,912.00
Neighborhood Family Practice	\$ 43,012.00

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams; Dr. Hall abstained due to his affiliation with Cleveland State University.

It was moved by Mr. Gatt, seconded by Dr. Hall, that the following RESOLUTION (2019-18) be adopted:

BE IT RESOLVED to contract with Northeast Ohio Alliance for Hope under the Ohio Department of Health (ODH) 2019 Creating Healthy Communities (CHC) grant from January 1, 2019 through December 31, 2019. Amount to be paid to Northeast Ohio Alliance for Hope is not to exceed \$25,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION (2019-19) be adopted:

BE IT RESOLVED to accept an addendum to the contract with Neighborhood Leadership Institute under the 2018/2019 Ohio Equity Institute grant to increase the amount to be paid to Neighborhood Leadership Institute from \$132,000.00 to \$293,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2019-20) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with Conduent Healthy Communities Corporation to provide services under the HealthComp Foundation grant from February 27, 2019 through February 26, 2022. Amount to be paid to Conduent Healthy Communities Corporation is not to exceed \$303,800.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Dr. Hall, that the following RESOLUTION (2019-21) be adopted:

BE IT RESOLVED to Contract with The Greater Cleveland Health Care Association (GCHA) to provide services under the HealthComp Foundation grant from January 1, 2019 through December 31, 2019. Amount to be paid to GCHA is not to exceed \$83,998.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Williams, seconded by Mr. Wang, that the following RESOLUTION (2019-22) be adopted:

BE IT RESOLVED to authorize Then and Now Certificate for the following purchase order:

<u>PO Number</u>	<u>Vendor</u>	<u>Amount</u>	<u>Purpose</u>
19270	ADAMHS Board	\$12,500.00	Support Services under the ACEs project

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

BOARD ORDERS, RULES, FEES OR REGULATIONS

RESOLUTION (2019-23) To grant a variance from Section 3701-29-12 (P)(2) of the Ohio Administrative Code for the material utilized as a building sewer for the residence at 60 South Lane in Moreland Hills, Ohio (PPN: 913-04-013) (Tabled-February 27, 2019).

It was moved by Dr. Williams, seconded by Mr. Gatt, that the following RESOLUTION (2019-24) be adopted:

BE IT RESOLVED to grant a variance from Section 3701-29-12 (P)(2) of the Ohio Administrative Code for the material utilized as a building sewer for the residence at 3150 Topping Lane in Hunting Valley, Ohio. (PPN: 882-10-005).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

RESOLUTION (2019-25) To grant a variance from Section 3701-29-12 (P)(2) of the Ohio Administrative Code for the material utilized as a building sewer for the residence at 3482 Roundwood Lane, Hunting Valley, Ohio (PPN: 882-20-002) (Tabled-February 27, 2019).

FIRST READING:

None

SECOND READING:

None

THIRD READING:

None

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following RESOLUTION (2019-26) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.

Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Health Commissioner's Report – N/A

Public and Staff Comments (three minute maximum) – N/A.

It was moved by Mr. Wang, seconded by Dr. Williams, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss personnel issues.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Executive Session began at 10:55 a.m.

Executive Session ended at 12:07 p.m.

Miscellaneous Business –

Thereupon, it was also moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2019-27) be adopted:

BE IT RESOLVED to approve the application of an Across-the-Board 2019 salary increase of 2%, for employees except ONA bargaining unit employees, contract employees, intermittent employees and student appointments, and the Health Commissioner effective the first full pay period of January 2019.

The increases shall be applied as follows:

- 1) Employees whose salary is between the minimum and midpoint of their pay grade, shall receive a 2% increase onto their base salary;
- 2) Employees whose salary is between the midpoint and maximum of their pay grade, shall receive a 1% increase onto their base salary and a 1% increase as a lump sum payment that does not alter their base pay;
- 3) Employees whose salary is above the maximum of their pay grade, shall receive a 2% increase as a lump sum payment that does not alter their base pay.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams, Mr. Wang

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 12:10 p.m.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the 2019/2020 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant in the amount of \$4,769,668.00 (ref. enclosed).
- B. Establish a budget for the 2019 Starting Point contract in the amount of \$182,610.72 (ref. enclosed).
- C. Establish a budget for the 2019/2021 East Cleveland Community Development Block Grant (CDBG) in the amount of \$50,000.00. (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2017/2018 Safe Routes to School Maple Heights to redistribute \$10.00. (ref. enclosed).
- B. Budget revision in the 2018/2019 Public Health Emergency Preparedness (PHEP) grant to redistribute \$2,080.00 (ref. enclosed).
- C. Budget revision in the 2019 HealthComp Foundation grant to redistribute \$173,398.00 ref. enclosed).
- D. Budget revision in the 2017/2020 Early Ages Healthy Stages (EAHS) grant to redistribute \$350.00 (ref. enclosed).
- E. Budget revision in the 2018/2019 Ohio Equity Institute (OEI) grant to redistribute \$6,000.00 (ref. enclosed).
- F. Budget revision in the 2018/2019 Catalyzing a Community to Prevent Obesity grant to redistribute \$269.01 (ref. enclosed).
- G. Budget revision in the 2018/2019 Centers for Disease Control and Prevention (CDC) Racial and Ethnic Approaches to Community Health (REACH) grant to redistribute \$19,524.00 (ref. enclosed).
- H. Budget revision in the 2018/2019 Teen Wellness Initiative (TWI) grant to redistribute \$6,751.31 (ref. enclosed).
- I. Budget Revision in the 2018/2019 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant to redistribute \$19,152.95 (ref. enclosed).
- J. Budget revision in the 2019 Dental Sealant grant to redistribute \$1,000.00 (ref. enclosed).
- K. Budget revision in the 2018/2019 Reproductive Health and Wellness (RHW) grant to redistribute \$19,611.59 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment(s):

- A. Antoinette Mallory, Administrative Specialist, Grade A, \$30,060 annually effective January 7, 2019.

Appointments(s):

- A. George Mount, Data Analyst, Grade E, \$53,968.00, effective March 4, 2019.

Promotion(s):

- A. Timothy Hitchcock, Sanitarian In Training, Grade C, at a salary of \$41, 683.00 annually with a one-time lump sum payment of 4% (\$1,667.32), effective March 4, 2019.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Terry Allan to SHA/SHIP Advisory Committee: Meeting 3 April 23, 2019 – Columbus.
- b. Terry Allan to Institute of Medicine (IOM) – Roundtable on Population Health Improvement, Exploring the Role and Potential of Faith-Based Community Assets in Improving Population Health – March 20-21, 2018 – Washington, DC (IOM to pay all expenses).
- c. Samikia Burton to 2019 Northern Ohio Human Resources Conference (NOHRC) March 22, 2019 – Cleveland (SHRM to pay registration fee).

Environmental Public Health

- a. April Vince to ADAMHS Board Ethics Training March 18, 2019 Cleveland – registration fee \$25.00.

Epidemiology, Surveillance and Informatics

- a. Becky Karns to Ohio Injury Prevention Partnership meetings from January 1, 2019 through December 31, 2019 – various locations in Ohio.
- b. Becky Karns to ACEs and Opioids CDC Project Kickoff meeting January 29, 2019 – Columbus.
- c. Becky Karns and Samantha Smith to the 2019 Northeast Ohio GIS Symposium May 8-9, 2019 – Cleveland – registration fee \$100.00 each.
- d. 1 Staff to 2019 CDC Division of Nutrition Physical Activity and Obesity DNPAO National Training- Leading the Charge for a Healthy Nation May 5-10, 2019 – Atlanta, GA.

Prevention and Wellness

- a. Angela Newman to Infant and Mortality Analytics session January 29-30, 2019 – Columbus.
- b. Joyce Forristell, Viki Marsh, Cynthia Miller, Nichelle Shaw and Sharon Verhotz to the 3rd Annual Cancer Disparities symposium March 1, 2019 – Cleveland - registration fee \$25.00 each.
- c. Alison Patrick to Feed our Future Partner meeting March 11, 2019 – Oberlin.
- d. Debbie Busdiecker, Joy Gordon* and Barbara Reddy* to 2019 ODH Regional School Nurse conference March 15, 2019 – Wooster – registration fee \$40.00 each.
- e. Theresa Henderson to ACEs and Toxic Stress seminar March 21, 2019 – Cleveland - registration fee \$40.00.

- f. Maurice Cole to Ohio PREP Statewide meeting March 31-April 2, 2019 – Columbus.
- g. Gloria Agosto Davis to 2019 National Sex Ed conference April 2-April 7, 2019 – Newark, NJ – registration fee \$540.00.
- h. Gloria Agosto Davis to Foundations Training of Trainers April 28-May 3, 2019 – Austin, TX – registration fee \$2,260.00.
- i. Michelle Benko, Nichelle Shaw and Ann Stahlheber to CDC Division of Nutrition Physical Activity and Obesity DNPAO National Training- Leading the Charge for a Healthy Nation May 5-10, 2019 – Atlanta, GA.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. February 5, 2019 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2019-13: MOUs –

- City of Bedford
- City of Brook Park
- City of Brooklyn
- City of Cleveland Heights
- City of Lyndhurst
- City of Seven Hills
- City of South Euclid
- City of Strongsville
- Olmsted Township
- Village of Gates Mills
- Village of Glenwillow
- Village of Orange

CRC 2019-14: Public Health Experience Agreement - Kent State University

Tabled Items

CRC 2018-100
7208 Broadview Rd.
Parma, Ohio 44134

No Action at this time.

CRC 2018-123
7454 Bronson Rd.
Olmsted Township, Ohio 44138

No Action at this time.

CRC 2018-160
27912 Pergl Rd.
Solon, Ohio 44139

No Action at this time.

CRC 2018-161
27605 Pergl Rd.
Glenwillow, Ohio 44139

No Action at this time.

CRC 2018-162
6845 Richmond Rd.
Glenwillow, Ohio 44139

No Action at this time.

New Items For Review

CRC 2019-15: Sealed bids for RFP # 2018-02		
Fabrizi Trucking & Paving Co. Inc.	02/05/19 10:33am	\$ 367,800.00
Kurtz Bros. Inc.	02/05/19 10:36am	\$2,133,882.00

Item was tabled for bid evaluation.

Contract Recommendations for Board Approval

CRC 2019-16: American Builders & Applicators - \$43,800.00

Contract Approvals

CRC 2019-17: American Builders & Applicators - \$7,435.00

CRC 2019-18: C.B. Mullins Construction Company - \$18,820.00

CRC 2019-19: C.B. Mullins Construction Company - \$21,975.00

CRC 2019-20: American Builders & Applicators - \$18,545.00

CRC 2019-21: David W. Knight, D.D.S. - \$65.00

CRC 2019-22: Addendum - Cleveland Rape Crisis Center – increase from \$11,100.00 to \$22,300.00 and to extension from December 31, 2018 to December 31, 2019

Revenue Generating Agreements up to \$25,000.00

CRC 2019-23: MOUs -	
City of Bay Village	\$16,866.00
City of Bedford	\$15,378.00
City of South Euclid	\$ 1,500.00
City of Strongsville	\$11,541.00
Olmsted Township	\$ 6,204.00
Village of Chagrin Falls	\$ 7,875.00
Village of Gates Mills	\$ 1,500.00
Village of Orange	\$ 8,148.00

2. February 19, 2019 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2019-24: MOUs -

City of Beachwood
City of Bedford Heights
City of Garfield Heights
City of Lakewood
City of Mayfield Heights
City of North Royalton
Village of Mayfield

CRC 2019-25: Addendum – CWRU – revision to Exhibit A

CRC 2019-26: MOU - Cuyahoga County Public Library

Tabled Items

CRC 2018-100

7208 Broadview Rd.
Parma, Ohio 44134

No Action at this time.

CRC 2018-123

7454 Bronson Rd.
Olmsted Township, Ohio 44138

No Action at this time.

CRC 2018-160

27912 Pergl Rd.
Solon, Ohio 44139

No Action at this time.

CRC 2018-161

27605 Pergl Rd.
Glenwillow, Ohio 44139

No Action at this time.

CRC 2018-162

6845 Richmond Rd.
Glenwillow, Ohio 44139

No Action at this time.

Contract Recommendations for Board Approval

CRC 2019-15: Fabrizi Trucking & Paving - \$367,800.00 (RFP# 2018-2)

Contract Authorizations

CRC 2019-27: American Builders & Applicators - \$9,550.00

CRC 2019-28: American Builders & Applicators - \$10,885.00

CRC 2019-29: American Builders & Applicators - \$22,010.00

Contract Approvals

CRC 2019-30: Addendums -

	Extension		Amount to be paid to	
	From	To	From	To
Suburban Septic (CRC 2018-71)	3/30/19	6/30/19	\$13,375.00	\$13,650.00
Suburban Septic (CRC 2017-219)	4/10/18	6/30/19	\$14,625.00	\$14,900.00
Bull Construction (CRC 2018-113)	4/14/19	7/14/19	\$ 4,970.00	\$ 5,045.00
KMU Residential (CRC 2018-102)	3/30/19	6/30/19	\$ 6,550.00	\$ 6,625.00
Bull Construction (CRC 2018-85)	4/14/19	7/14/19	\$ 8,700.00	\$ 8,775.00
KMU Residential (CRC 2018-87)	3/30/19	6/30/19	\$ 7,250.00	\$ 7,325.00
Dynamerican (CRC 2018-86)	3/27/19	6/27/19	\$ 6,435.00	\$ 6,510.00
Suburban Septic (CRC 2018-70)	12/1/18	8/31/19	\$13,475.00	\$13,750.00
KMU Residential (CRC 2018-103)	3/30/19	6/30/19	\$ 6,850.00	\$ 6,925.00

CRC 2019-31: Contracts -

Conceptual Geniuses	\$10,000.00
United Way of Greater Cleveland	\$12,237.00

CRC 2019-32: Addendum - Tech Logix Systems - to increase the amount to be paid from \$57,000.00 to \$58,500.00

CRC 2019-33: Contract - Johnson Controls - \$5,350.00

CRC 2019-34: Contract - Asbury Consulting, LLC - \$2,300.00

Revenue Generating Agreements up to \$25,000.00

CRC 2019-35: Service Agreement - City of Lakewood - \$3,144.00

B. Other Contracts

None

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH



Terry Allan, Secretary



Ms. Debbie L. Moss, President